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TOWN OF ACTON



2008 ANNUAL TOWN REPORT

Acton (Mass.)

Annual reports, Town of Acton,
Massachusetts

Acton

Incorporated as a Town: July 3, 1735

Type of Government: Town Meetings ~ Selectmen/Town Manager

Location: Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury, and the southwest by Stow and Maynard.

Elevation at Town Hall: 268' above mean sea level

Land Area: Approximately 20 square miles

Population:	Year	Persons
	1950	3,510
	1960	7,238
	1970	14,770
	1980	19,000
	1990	18,143
	2000	20,331
	2001	19,789
	2002	19,842
	2003	19,916
	2004	19,847
	2006	20,081
	2007	20,504
	2008	22,182

COVER PICTURE:

The picture of Acton's first High School was provided by the Acton Historical Society.

In 1926 the high school opened with Acton students in two classrooms for Grade 7 and Grade 8. That year 15 seniors and four postgraduates graduated. In September, 15 students came from Boxborough making the total opening enrollment 135.

For Reference

Not to be taken from this room

THIS 2008 ACTON TOWN REPORT IS DEDICATED TO

SENATOR PAM RESOR

Over a decade ago, I returned to Acton after graduating from college, intent on getting involved in civic life in town and hoping to run for public office someday. I came back to my hometown because the community reinforced the values that I learned from my parents – caring about the world outside your immediate borders, hard work, a commitment to creating progress in society, and treating people equally.

There are many reasons that the town of Acton has a reputation for these basic values, but there is no doubt that a great influence on the town, and on me, is Pam Resor.

I have known Pam now for over eighteen years, since she was first elected as state Representative to represent the town of Acton in 1990. During that span of time, I have worked to get her elected to the Legislature, watched her champion environmental and educational legislation in the Massachusetts House of Representatives, and, most recently, served with her for six years during her time as the State Senator for Acton.

Through these experiences, Pam has become to me the very model of a public servant. She is someone purely focused on the public interest what's best for the majority of her constituents, and how to serve the needs and protect the rights of those less fortunate or underrepresented in society.

The passions of Pam and her constituents, particularly in Acton were a perfect match in the areas of education and the environment. Looking back over the past twenty years, much of the state's most visionary legislation in environmental protection has Pam's fingerprints all over them. The Rivers Protection Act, the Community Preservation Act, the Green Communities Act, and the Global Warming Solutions Act made Massachusetts the leading state in the country in protecting our water and air, while making sure we did our part to combat global warming.

During Pam's tenure, the state's commitment to public education experienced a watershed change as well. The Education Reform Act of 1993 provided for increased state aid to all communities, seeking to guarantee that all children, not where they grew up or what their family circumstances were, would receive a great public education. Additional state support was created through Pam's leadership with the Special Education Circuit Breaker, and most recently in 2005 the change to the Chapter 70 education formula saw a sea change in the level of education funding that the Acton and Acton-Boxborough public schools received.

Pam's leadership and success during her tenure on Beacon Hill reinforced my belief that you can make a difference in politics without deceiving others or being insincere – and that the best way that you can create change is by being honest, hard working, and dedicated to your constituents' core values. There is no better example of that than the relationship that Pam had with her neighbors, fellow residents and friends in Acton.

Her model of service and leadership had a profound impact on me and so many others who were interested in making a difference in society, but weren't sure if we were cut out for being involved in "politics." She encouraged so many Acton residents to run for public office, including dozens of outstanding Selectmen, School Committee members, and other local officials in Acton that have helped to make the town a great place to live and raise a family.

While I have no doubt that Pam will continue to be a leader in Acton civic affairs, and especially the environmental community across the state and the country, it is important for all of us, especially in Acton, to take a moment when such a great public servant as Pam Resor has left office to thank her for her outstanding service to Acton, the region, and the Commonwealth of Massachusetts. Thank you, Pam, for everything that you have done for us.

Jamie Eldridge

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974.44
100

IN MEMORIAM

Betsy Wilson
Town Treasurer

William J. Durkin, Jr
Police Officer

Edward M. Leary
"Coach Leary"

Daniel Costello
Board of Health

Robert Loomis
Trustee, West Acton Citizen's Library

Dorothy Joyner
School Librarian

Mildred Jarvis
Acton Memorial Library Trustee

Ann Simeone
Selectmen's Secretary

**2008
Annual
Reports**



**Town of
Acton,
Massachusetts**

**Two Hundred and Seventieth Municipal Year
for the year ending December 31, 2008**

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At Your Service Inside Back Cover

ADMINISTRATIVE SERVICES

BOARD OF SELECTMEN

2008—A Year of Transitions

After 35 years of devoted service to the Town of Acton, Town Manager Don Johnson announced his retirement in April 2007. John Murray, the Assistant Town Manager, served as the Temporary Town Manager while the Board of Selectman searched for a new manager.

After a deliberate and thorough search process, Steven Ledoux, the Town Manager in Westford, was selected to be Acton's next Town Manager.

Town Elections at the end of March resulted in the re-election of Selectman Rosenzweig. For the second spot, relative newcomer to Town Government, Terra Friedrichs, defeated long serving Selectman Dore Hunter by 30 votes.

Don Johnson and Selectman Hunter helped to lead the Town of Acton successfully through years of unprecedented growth and prosperity. During this time, the town built the Parker Damon School, expanded the High School and Junior High, and Memorial Library, constructed the Public Safety Facility, developed the Middle Fort Pond Wastewater Treatment Plant and developed the North Acton Recreation Area (NARA). Mr. Hunter served several terms as Chairman, and worked hard to make Acton a place that valued the education of its children, and was a safe and healthy community, with opportunities for all.

The Economy

Mr. Ledoux began in the position of Town Manager in February 2008, just in time to join us for what became an ever-downward spiraling economic picture. After many years of rising housing prices, the housing market across the nation began a downturn, which at first appeared to be temporary, but then began to show signs of rippling effects to the general economy.

The Board of Selectmen and the School Committees, with advice from the Finance Committee, made drastic cuts in the Budgets just as the Annual Town Meeting warrant was going to print. With a downturn looming, it seemed prudent to build up town financial reserves, to help the town preserve critical services in the coming economic downturn.

A group of citizens felt that the proposed use of the reserves in future budget plans was inappropriate and requested a Special Town Meeting in the fall proposing that

the town give a portion of the reserve back to the taxpayers. This effort was defeated at the Special Town Meeting on October 2, 947 to 640.

Annual Town Meeting

At the Annual Town Meeting, an uncertain economy made budget planning difficult, but the Board of Selectmen and the School Committee, as well as the Finance Committee, presented a prudent plan for saving reserves while also achieving important town objectives that had been backlogged for many years. Town Meeting passed budgets that reduced class size, replaced antiquated school boilers, added public safety positions, a Zoning Enforcement Officer, and a Community Services Coordinator while maintaining a healthy balance in the town's reserve funds.

Selectmen's Goals and Objectives

After Town Meeting the Board voted the following officers: Lauren Rosenzweig, Chair, Paulina Knibbe, Vice Chair, and Andrew Magee, Clerk.

The Board voted five goals for 2008-2009:

- The Greening of Acton
- Improvement of the Budget Process and Public Information regarding the town budget/financial planning
- Decreasing residential growth/preserving open space
- Reinstitution of Joint Board meetings with Schools and FinCom
- Expansion of Tax Relief for seniors and others in need

The Greening of Acton

Municipal Properties director, Dean Charter, implemented the Streetlight Conversion program approved at Town Meeting. The new streetlights will result in significant cost savings, as well as reduction in glare. Metal Halide replaced the existing technology, and a pilot program to explore a change over to LED streetlights was begun.

Selectman Knibbe and Selectman Friedrichs began the formation of a Green Advisory Board, with input from a citizen group that called themselves the Acton Green Team.

The Advisory Board will focus on how Acton can become more energy efficient and use alternative energy to reduce global warming and reduce energy costs.

Decrease Residential Growth/Preserve Open Space

The Comprehensive Community Plan completed its visioning phase, but the economy has slowed the progress of the planning phase. This project will continue with more of the work being done by staff rather than consultants.

A proposal to purchase open space at Great Hill with Community Preservation Funds was approved unanimously at the Special Town Meeting. Selectman Magee took the lead role in saving this valuable piece of open space contiguous to conservation land. Selectman Magee also was instrumental in gaining a state restriction under Article 97 for the farm fields along Route 2 to be preserved as farms and open space in perpetuity.

Improving the Budget Process/Financial Planning

Town Manager Steve Ledoux rolled up his sleeves and set to work on a comprehensive look at the town budget and look for ways to restructure town staff and operations for greatest efficiency and delivery of town services. With an eye toward the bleak economic picture, the Board of Selectmen, School Committees, and Finance Committee developed budget points of view, focusing on keeping budgets streamlined, and prudently using reserves to accommodate reductions projected in state aid. The budgets are waiting reports from the state regarding the level of state aid we can expect for both the remainder of FY 09 and the projections for FY10. The town boards are committed to avoiding a Prop 2 ½ override in this difficult economic climate even though this will result in reductions in services in the 2010 budget.

Up-to-date financial planning information is being posted on the Town Website and the Boards have worked to make the information available and accessible.

Reinstitution of Joint Board meetings with Schools and FinCom

A joint meeting was held with the three boards to talk about budget process, which enabled all board members to understand better how the budgets are constructed and the issues that factor into budgeting decisions.

Senior (and other) Relief Programs

We continue to lobby our legislators to allow us to provide more tax relief. Meanwhile, the Town has worked to

enhance the publicity of the existing programs to residents through articles in the newspaper, the COA newsletter and on the town website.

Throughout 2008, Acton has worked hard to provide social relief to its residents. Selectman Rosenzweig organized a 'safety net summit' with public and private social service organizations to increase communications and improve co-ordination to the various public and private organizations that help Acton residents in need. Manager Ledoux hired a Community Services Coordinator, who began work in January 2009.

Parts of Acton were hit by a bad ice storm in November. The Senior Center was opened as an emergency shelter for those who had lost power in their homes. In addition, many Acton residents took advantage of the heat and Internet access available in the Acton Memorial Library. Acton opened up the transfer station for extra hours so that all Acton residents could use the new brush chipper to dispose of the tree limbs and other brush that were damaged or destroyed by the storm.

Selectman Knibbe continued to lead the Senior Center Expansion Committee in a two- year study on how to best provide services to Acton seniors for the next 10 to 20 years. This committee expects to complete its work in early 2009 at which point it will make recommendations for the consideration of the Board of Selectman

Other

Other priorities for the Board this year included negotiations to gain mitigation for a 350- unit rental housing development on the Acton, Concord, Maynard, and Sudbury border. The developer agreed to contribute significant funds toward building sidewalks to mitigate traffic and pedestrian safety impacts, as well as contribute toward affordable housing in Acton. The units being built will be located in Concord, but the road access is in Acton. Selectmen Berry was instrumental in these negotiations.

Progress is being made on the Route 2 rotary, and several plans are going through environmental review. Actual construction will likely have to wait for completion of the Crosby's Corner project in Lincoln. We continue to advocate for design and construction funds for the Assabet River and Bruce Freeman Rail trails. Getting state funds for alternative, non-polluting transportation such as walking and bicycling continues to be challenging.

A bright spot on the horizon of 2009 is that after many years, the Exchange Hall in South Acton is being renovated. Its new sign, the renovated cupola and bell tower, and beautifully restored woodwork beckon the dawn of renewed hope for this majestic landmark and for South Acton Village.

The Board of Selectmen would like to thank all the diligent volunteers who work tirelessly for the betterment of our townspeople of all ages and stages of life. Here's to banding together for a great 2009...

Lauren Rosenzweig, Chairman
Paulina Knibbe, Vice-Chair
Andy Magee, Clerk
Peter Berry, Member
Terra Friedrichs, Member

REPORT OF THE TOWN MANAGER

It is with great honor that I present my first Town Report as Town Manager for the Town of Acton.

Calendar 2008 was certainly a whirlwind for me as I assumed the position on February 25th and became immersed rapidly into Annual Town Meeting preparation. In fact, Chairman Hunter had me attending many Acton meetings while I was still employed in Westford.

A good portion of my time this year was focused on the budget and financial operations of the Town. The FY 10 budget process commenced early with departmental requests due in August. Departments were asked to provide budgets for the next three years so that I might better understand the future pressures that our departments would be facing. In the midst of this financial planning, the massive economic downturn began. Because I was concerned that the Governor would cut Local Aid in mid year; I froze \$564,000 of expenditures in order to provide a cushion for cuts. While Local Aid was spared in 2008, early 2009 saw the Governor cut local aid for FY 09. For Acton that meant \$169,000, so our spending freeze strategy was successful. By the end of 2008, this office submitted a FY 10 Level service budget for Town operations to the Board of Selectmen in the amount of \$27,546,920, a 4.29% increase over FY 09.

2008 also saw the Town Manager's office working diligently in resolving the long lingering lease for the Depot parking lot on School Street, which is a key element in the revitalization of Exchange Hall. In addition, we participated in the successful negotiation with the Alexan Concord Development on Sudbury Rd for mitigation based on the stress this 350 unit development in Concord would place on Acton. The Town was successful in reaching agreement for a mitigation amount of \$900,000, which will be used for affordable housing, sidewalks and other improvements.

One of the most satisfying things that I have learned in my short time in Acton is the dedication and professionalism of the staff. The Town should be proud of the extraordinary

knowledge of the staff and their collective willingness to take on new tasks and to look at new innovative solutions. I am proud to be associated with this fine group of people.

Two thousand eight saw the coming and going of staff. Dave Brown, the long time Highway Superintendent retired in June. Dave served the Town for over 40 years and will be deeply missed. Russell Robinson, the long time Assistant Highway Superintendent replaced Dave. Frank Ramsbottom was named Building Commissioner after serving as the Acting Commissioner. Marianne Fleckner became the Town's Human Resources director in July, filling a vacancy that had remained unfilled for four years. Finally, Laura Ducharme was named the Town's first Community Social Worker in December.

I would like to thank the Board of Selectmen for their faith and support during the course of the year and for making my first year as Town Manager an enjoyable experience for me.

Steven L. Ledoux
Town Manager

TOWN REPORT COMMITTEE

This year the theme for the Town Report is: Acton & Acton Boxborough grads who work in town. They do not have to live here but just work here. This idea met with skepticism from many because as they rightly pointed out, I would never get a complete list. That's true but I along with the help of Wanda Null I did try.

There were two "calls fort AB grads" in both the Beacon and Action Unlimited. I asked people like Dean Charter who fit the criteria to give me a list. I asked others and all complied with interest.

The police, schools and Town Hall all gave me names. I went after the firefighters and got another. Then the people who read the newspaper articles also responded. As I traveled around Town, I kept extra paper in my purse to register names. Through this method, I met many I did not know. I got emails and phone calls—it turned out to be fun. But still I know that there are some missing. For this I apologize.

Of what interest is this list to others who did not go to AB? Does it prove that Acton is a good place to work: people are friendly and employees feel comfortable? Take from it what you will.

I would also like once again to thank those department heads and committee chairs that managed to get their reports in on time. Those who are not in the report missed the December 31 date and the January 15th "drop dead". In fact as we move into February, there are still some reports missing. The Town Report Committee hopes that you all do better next year.

Ann Chang
Christine Joyce
Wanda Null
Marilyn Peterson

Acton-Boxborough HS Graduates who work in Acton

Police Department

Frank Widmayer, 1969, Chief
Kevin Heffernan, 1988
John Cooney, 1982
Keith Campbell, 1993
Jim Goodmote, 1980
Stephen McCarthy, 2001
Ray Grey, 1976
Christopher Browne, 1981
Jesse Osterhoudt, 2001
Scott Howe, 1985
Daniel Holoway, 1988
Scott Krug, 1991
Gardena Abramowitz, 1987

Town Hall

Christine Joyce, 1973, BoS administrator
Mark Hald, 1988, Town IT manager
Sheryl Ball, 1981, Board of Health
Dean Charter, 1968, Municipal Properties
David Abbt, 1961, Engineering Dept, retired

Fire Department

Bob Craig, 1965, Chief
Carl Robinson, 1968
Forrest Bean, 1972
Brian Richter, 1974
Bob Smith, 1983
Jim Young, 1972
Robert Vanderhoof, 1973
Michael Lyons, 1976
Robert Hart, 1984
Jack White, 1980
Scott Morse, 1983
Chris Sammet, 1995
Wayne Decker, 1965
Jeff Nagel, 1965 *Now Boxboro Chief
Kevin Lyons (MM) 1978
Ken Carroll (MM) 1979
Rick Robinson (MM) 1979
Malcolm McGregor, 1948, ret. Chief
Bill Klauer, 1963, ret.

Highway Department
Jon Bailey, 1979
Donald Hawe, 1974
Richard Waite, 1969
David Brown, 1967, retired

Acton Water District

Stephen Peterson, 1976
Andrew Peterson, 1981
Rob Dionne, 1965

Idylwilde Farm

Matthew Napoli, 1991
Thomas Napoli, 2000
Patrick Napoli, 1997
Joseph Napoli, 1997
David Napoli, 2001
Stephen Napoli, 2004
Kate Napoli, 1973
Stephen Guba, 1978

Cucurbit Farm

Heidi Porten, 1980,
Eric Nelson, 1977,

Stonefield Farm

Paul Simeone, 1960. ret. Firefighter
Carl Simeone, 1961
Andrea S. Austin
Terry Simeone, 1965
Scott Cauette
Patricia Rotella, 1979

Gallant Insurance

Ray Gallant, 1972
Ken Frank, 1978
Rich Douglas, 1985
Tim Harrington, 1984
Kevin Gallant, 2003

Ace Hardware

Sarah Meeks, 2002
Mark Lebel, 1984
Senneth Berrier, 1974, co-owner
Dale Brown, 1996

Erikson Grain & Feed Co

Dave Erikson, 1958
John Erikson, 1961
Seth Erikson, 2000

Fenton/Jeanson Development Companies

Jim Fenton, 1970
Carol Fenton, 1971
Jason Fenton, (MM) 1991
Mike Jeanson, 1969

Debra Jeanson, 1996
Aaron Jeanson, 2001

Schools

Mary Small, 1974, School Dept.
Maura O'Brien Champigny, 1985, ABRHS
Brian Edwards, 1973, Head Custodian ABRHS
Bob Laffin, 1973, Head Custodian Jr. HS
Jeff Donaldson, 1973 Fleet Manager C.A.S.E.
Linda Davis O'Neil, 1965,C.A.S.E. transportation
Elizabeth Meade Warren, 1996, ABRHS counselor
Amber Klauer, 1964, teacher's aid
Gail Casarano Dow, 1972, Douglas School
LuAnne Flood, 1977, Douglas School
Stephanie Dow Tajima, 1966, Douglas School
Dawn Corwin Seward, 1974, McCarthy Towne
Jean Hart 1983, Pool manager, substitute teacher
Sarah Little, 2002, SPED assistant
Jen Moss, 1996, Director Choral Activities
Megan Kennedy, 2002, SPED assistant, Conant
Amanda Daigle, 2003, Spanish teacher ABRHS
Kevin Lane, 1983, ABRHS
Kerry Towell, 2001 APS
Kevin Drowne, 1993, Social Studies ABRHS
Scott Biron, 1975
Lisa (Vanderhof) Nichols, 1998
Marsha Steveman, 1991, Tech Support Services
Diane Erikson Landry, 1971
James P. Landry, 1970
Nancy Harter, 1972, Campus Monitor
David Green, 1991, Social Studies, ABRHS
Kristen (Ludka) Sluyski, 1989, Math ABRHS
Amy (Hirz) Houle, 1993
Pat Barry, 1962, Food Service Dept.
Erin Bettez, 1986, AB Community Ed.
Kristen Nelson 1984, Food Service Director
Jon Duclos, 1994 Counselor, Jr. HS
Lisa Cummings, 1998, ABRHS math
Jodi Chu, 1996, Counselor ABRHS
Tony Ammendolia, 1969, Phys. Ed, coach
Stan Nelson, 1979
Heidi Nelson, 1980
Leah Budiansky, 1999
Wendy Peterson, 2004, AB Community Ed.
Russell Colleton, 1983
Nancy Harter, 1972
Pam Ctanna, Gates
Ursula Konde, Gates
Ann Erikson Shaw, Gates

Part-time coaches

Cathy Gallant, 1977
Tim Bassett, 1995
John Flannery, 1978
Keith Maver, 1987
Brian Maver, 2001

Lou Abare, 1975
Jessica Gould, 1989

John J. Flannery, Inc
Barbara Smith, 1973
John Flannery, 1978
Edward Flannery, Jr., 1983

House of 10,000 Frames

Debbie Portyrata, 1971
David Portyrata, 1975
Susan P. Baker, 1978

Acton Jazz Cafe

Greg Hodgman 2006
Pete Cullinane

Sweet Bites

Ryan Flisher, 2003
Chelsea Barton

Atlantic Sea Grill

Louise Lowell
Greg Kane 1989

Not your Average Joes

Danielle Elliott
Fabio Braz Spriggs
Christopher Bedford
Kimberley Ritter
Crossroads Cafe
Kristine Ritter, 2003
Stephanie Byrne, 1983

Acton Bowladrome

Josh Sundberg, 1995
Zachary Sundberg, 1997
Robert A. Sundberg, 1988

Acton Lincoln Mercury

Joseph Hebert, 1984
Steven Marshall, 1983

Christmas Motors

Bobby Christmas, 1973,
Brian Flood, 1976

Sawyer Automotive

Ray Sawyer, 1973
Mike Sawyer 1997

Arthur's Oil

Scott Guenard , 1988
Kristen Lyons, 1991
Eric Lyons, 1977

ABC Cesspool

Charles Hartwell, 1979
Scott Hartwell, 1976
Steven Hartwell, 1976
Stacy Hartwell, 1977
Richard Dolan, 1986

Linda Bursaw Melon, 1966, F. Melon, Inc.
Fran Simeone, 1965, Middlesex Bank
Mary Ann Cauette, 1959, Pier One
Larry Powers, 1970 Powers Gallery
Paul Megan, 2008, Gordon Richards
LS Nichols, 1974, LSN Construction
Kurt Kraemer, 1983, Swanson Motors
Terra Friedrichs, 1979, self-employed
Eric Friedrichs, 1982, landlord
Christi, Friedrichs, 1983, self-employed
Wayne Richardson, 1961, W. Acton PO
Jeff Robinson, 1991, US Post Office
Collin Barry, 2003, landscaper
Brendan Barry, 2004, landscaper
David Newey, 2007, Donelan's
Jane Kelly, 1957, McQueen Dental
Carol Kraemer, 1958, Acton Pharmacy
Brendan Hearn, 2002, AV Theater Tech.
Tricia (Kranak) Murra, 1989, Corvel Corp.

Phyllis (Andersen) Priest, 1951, data entry work
Bob Condon, 1972, Sea Change Int'l
Beth Stevenson Parsons, 1977, Rex Lumber
Richard O'Neil, Jr., 1956, General Contractor
Richard O'Neil, III, 1990, carpenter
Todd O'Neil, 1993, landscape designer
Deanna K. DiSciullo, 1986, Robb Report

Lucy Miskin, 1955, executive publisher
David B. Harris, 1986, Architect
Dr. Jamal De Vita, 1996, Chiropractor
Paul Friedman, 1988, Lensprotogo
Sue Burgess, 1970, manager of Dressbarn
Holly Giles, 1990, Calico Corner
John Whittier, 1951, owner of Industrial Plastics
Susan Bricker, 1971, Acton Critter Sitters
Matt Harris, 1985 Acton Monument
Mark Copp, 1981, Copp's Tree service
Dino Bottos, 1988, Attorney
Max Banshchikov, 2003, Acton Auto Supply
Brian Pavlock, 1994, Sal's Auto
David Tolf, 1972, CarQuest
Russell North, 1972, Acton Brake & Alignment
Jeff Bursaw, 1975, Bursaw Oil
Jon Avery, 1966, Avery Associates
Todd Buxton, 1963, Buxton Services
Sean, Anestis, 1987, HiHo Container Service
Maura Leary, 1985, Acton Medical Assoc
Susan Brown, 1978, Acton Medical Assoc.
Todd Fenniman, 1984, attorney
Henry J. Hogan, III, 1964, attorney
Gail Sawyer, 1976, Notary
Paul Kelleher, 1959, Kelleher Plumbing
Gerry Kelly, 1961, Perry Plumbing
James Corey, 1969, Perry Plumbing
Ann Erickson Shaw, Realtor

FINANCIAL MANAGEMENT SERVICES

BOARD OF ASSESSORS

The Town's tax base lost more than \$96 million in valuation from FY07. This was due to market changes. At the annual classification hearing, the Board of Selectman voted a uniform tax rate of \$15.39.

Fiscal Year 2008 Valuation Summary

Property Class	Valuation	% of Total
Residential	3,334,950,720	86.6%
Commercial	358,212,176	9.3%
Industrial	111,533,010	2.9%
Personal Property	46,680,230	1.2%
Total Taxable Value	3,851,376,136	100%

The Board of Assessors regular scheduled meetings are on the first Wednesday of each month at 6:00 P.M. in the Town Hall. Additional meetings are held as needed. Dates and times are posted 48 hours in advance.

Tax Rates

Residential	Com/Ind/PP
15.39	15.39

Assessors
Susan Miller, Chairman
David Brown
James Kotanchik

Calender 2007 Sales

St no.	Address	Sale Date	Sale Price
504	ACORN PARK DR	5/21/2007	715,000
544	ACORN PARK DR	2/15/2007	790,000
27	ADAMS ST	2/1/2007	377,000
64	ALCOTT ST	8/31/2007	530,000
12	ALEXANDRA WY	1/11/2007	760,000
20	ALEXANDRA WY	6/19/2007	760,000
14	ALEXANDRA WY	8/6/2007	773,000
19	ALEXANDRA WY	12/7/2007	782,500
281	ARLINGTON ST	8/30/2007	225,000
51	ARLINGTON ST	11/14/2007	544,000
165	ARLINGTON ST	7/13/2007	729,000
8	ASSABET CRSG	9/28/2007	690,000
103	AUDUBON DR	6/29/2007	399,000
6	AYER RD	2/23/2007	426,000
7	AYER RD	3/29/2007	435,000
4	BADGER CIR	5/8/2007	645,000
11	BALSAM DR	3/2/2007	450,000
9	BERRY LN	7/30/2007	591,000
7	BETH CIR	6/29/2007	290,000
3	BILLINGS ST	1/22/2007	323,000
12	BIRCH RIDGE RD	1/31/2007	549,900
16	BLACK HORSE DR	7/31/2007	490,000
23	BLACK HORSE DR	7/27/2007	567,000
2	BLUE HERON WY	2/12/2007	555,000
5	BLUE HERON WY	12/27/2007	605,000
17	BLUE HERON WY	8/24/2007	611,000
6	BRAEBROOK RD	6/28/2007	445,000
18	BREWSTER LN	6/6/2007	335,000
1	BREWSTER LN	10/3/2007	380,000
24	BREWSTER LN	10/9/2007	380,000
4	BRIMSTONE LN	7/27/2007	643,000
4	BROADVIEW ST	7/3/2007	443,500
12	BROMFIELD RD	2/15/2007	417,600
257	BROWN BEAR CRSG	12/28/2007	270,000
274	BROWN BEAR CRSG	5/25/2007	278,500
251	BROWN BEAR CRSG	5/29/2007	281,000
144	BUTTERNUT HOLLOW	8/30/2007	310,000
143	BUTTERNUT HOLLOW	2/6/2007	319,000
19	CANTERBURY HILL RD	5/31/2007	850,000
39	CANTERBURY HILL RD	9/24/2007	885,170
29	CANTERBURY HILL RD	7/31/2007	897,750
37	CANTERBURY HILL RD	8/31/2007	898,735
36	CANTERBURY HILL RD	10/26/2007	905,475
23	CANTERBURY HILL RD	6/29/2007	906,835
45	CANTERBURY HILL RD	11/9/2007	908,750
44	CANTERBURY HILL RD	2/14/2007	909,775
33	CANTERBURY HILL RD	10/15/2007	918,155
46	CANTERBURY HILL RD	8/20/2007	927,970
27	CANTERBURY HILL RD	3/30/2007	928,160
113	CANTERBURY HILL RD	12/13/2007	947,590
31	CANTERBURY HILL RD	9/13/2007	950,550
38	CANTERBURY HILL RD	10/12/2007	958,420
112	CANTERBURY HILL RD	11/19/2007	959,215
41	CANTERBURY HILL RD	7/20/2007	963,775
47	CANTERBURY HILL RD	12/14/2007	965,620
48	CANTERBURY HILL RD	10/22/2007	1,006,425
110	CANTERBURY HILL RD	12/20/2007	1,030,845
25	CANTERBURY HILL RD	1/11/2007	1,053,979
35	CANTERBURY HILL RD	3/8/2007	1,079,985
27	CAPT BROWNS LN	8/15/2007	615,000
15	CAPT HANDLEY RD	6/25/2007	780,000
43	CARLISLE RD	6/4/2007	890,000
291	CENTRAL ST	11/30/2007	220,000
302	CENTRAL ST	11/28/2007	345,000
194	CENTRAL ST	8/7/2007	362,000

St no.	Address	Sale Date	Sale Price	St no.	Address	Sale Date	Sale Price
313	CENTRAL ST	8/24/2007	445,000	48	GREAT RD #26	9/26/2007	118,275
375	CENTRAL ST	4/9/2007	450,000	48	GREAT RD #32	10/29/2007	154,250
287	CENTRAL ST #5C	11/27/2007	235,000	405	GREAT RD #4	3/14/2007	180,000
285	CENTRAL ST #6C	12/17/2007	221,250	368	GREAT RD #4	7/19/2007	212,000
1	COLONIAL PA	9/14/2007	699,900	401	GREAT RD #6	7/31/2007	253,000
3	COLONIAL PA	6/20/2007	699,900	397	GREAT RD #6	6/25/2007	271,500
4	COLONIAL PA	10/5/2007	747,135	187	GREAT RD #A10	12/21/2007	132,000
1	COUGHLIN ST	6/8/2007	365,000	420	GREAT RD #B1	4/6/2007	180,900
15	DAVIS RD #A1	12/21/2007	140,000	209	GREAT RD #B9	4/30/2007	175,000
11	DAVIS RD #A11	4/25/2007	157,000	420	GREAT RD #C10	4/27/2007	185,000
9	DAVIS RD #A2	6/5/2007	142,000	382	GREAT RD A101	6/15/2007	122,500
11	DAVIS RD #B1	3/30/2007	190,000	380	GREAT RD A204	5/23/2007	141,500
17	DAVIS RD #C1	12/18/2007	170,000	382	GREAT RD B101	8/23/2007	97,500
19	DAVIS RD #C12	8/13/2007	155,000	382	GREAT RD B202	4/26/2007	125,000
11	DAVIS RD #C3	5/31/2007	100,000	380	GREAT RD B203	2/9/2007	140,000
8	DEERGRASS LN	1/17/2007	485,000	392	GREAT RD B304	2/1/2007	155,000
22	DEVON DR	11/2/2007	379,000	8	GREENWOOD LN	11/30/2007	540,000
15	DEVON DR	1/26/2007	415,000	6	GRIST MILL RD	5/15/2007	615,000
69	DRUMMER RD	9/25/2007	240,000	20	HALF MOON HILL	7/9/2007	650,000
42	DRUMMER RD	1/26/2007	285,000	52	HAMMOND ST	2/9/2007	930,000
2	DRUMMER RD #D4	1/31/2007	148,000	31	HARTLAND WY	6/13/2007	166,600
2	DRUMMER RD #D5	7/31/2007	137,000	35	HARTLAND WY	3/16/2007	512,900
4	DRUMMER RD #E5	8/17/2007	155,000	27	HARTLAND WY #108	5/17/2007	295,000
17	DUGGAN RD	12/17/2007	500,000	27	HARTLAND WY #210	6/20/2007	299,900
2	DUNHAM LN	7/31/2007	600,000	27	HARTLAND WY #304	5/17/2007	250,000
6	DUNHAM LN	6/4/2007	694,900	97	HAYWARD RD	11/9/2007	380,000
6	ELIOT CIR	8/30/2007	440,000	19	HEMLOCK LN	4/20/2007	510,000
5	ELLSWORTH VILLAGE RD	3/16/2007	442,000	124	HIGH ST	8/1/2007	370,000
2	ELLSWORTH VILLAGE RD	10/3/2007	449,900	99	HIGH ST	3/12/2007	455,000
13	ELLSWORTH VILLAGE RD	7/11/2007	449,900	9	HIGHLAND RD	7/12/2007	610,000
9	ELM ST UNIT 7	1/30/2007	187,700	2	HOSMER ST	12/7/2007	503,000
5	ELM ST UNIT 7	4/19/2007	220,000	85	HOSMER ST #E6	6/28/2007	160,000
41	ESTERBROOK RD	12/21/2007	1,730,000	6	HOUGHTON LN	12/31/2007	435,000
3	FAIRWAY RD	11/9/2007	489,000	42	JACKSON DR	11/30/2007	540,650
23	FAULKNER HILL RD	8/24/2007	412,500	41	JACKSON DR	3/30/2007	750,000
45	FLINT RD	6/18/2007	459,500	19	JACKSON DR	11/30/2007	880,000
46	FLINT RD	10/10/2007	470,000	6	JAY LN	4/20/2007	1,512,000
19	FORT POND RD	7/27/2007	825,000	2	JENNIFER PA	5/1/2007	405,000
7	FRANKLIN PL	9/28/2007	544,500	9	JOHN SWIFT RD	6/25/2007	477,500
2	FRASER DR	6/25/2007	410,000	2	JOSEPH REED LN	4/30/2007	604,000
12	FREEDOM FARME RD	5/25/2007	658,000	7	KENNEDY LN	8/22/2007	764,500
11	GIOCONDA AV	6/29/2007	430,540	3	KINGMAN RD	6/22/2007	450,000
7	GIOCONDA AV	7/31/2007	440,000	20	KINSLEY RD	3/26/2007	505,000
9	GRACE PA	2/12/2007	760,000	8	LARCH RD	6/29/2007	810,000
19	GRASSHOPPER LN	10/26/2007	600,000	19	LEXINGTON DR	6/28/2007	600,000
558	GREAT ELM WY	9/21/2007	241,000	21	LEXINGTON DR	6/29/2007	750,000
528	GREAT ELM WY	5/1/2007	305,000	81	MAIN ST	8/31/2007	305,000
443	GREAT ELM WY	5/10/2007	308,000	408	MAIN ST	9/12/2007	350,000
374	GREAT RD #10	10/17/2007	220,500	507	MAIN ST	11/2/2007	355,000
426	GREAT RD #11	10/1/2007	112,000	178	MAIN ST	5/31/2007	387,500
426	GREAT RD #12	9/26/2007	119,000	498	MAIN ST	3/23/2007	403,000
397	GREAT RD #2	8/29/2007	245,000	183	MAIN ST	6/14/2007	425,000
405	GREAT RD #21	1/19/2007	186,000	705	MAIN ST	10/1/2007	623,999
405	GREAT RD #21	11/28/2007	189,800	434	MAIN ST	6/22/2007	640,000

St no.	Address	Sale Date	Sale Price	St no.	Address	Sale Date	Sale Price
701	MAIN ST	6/22/2007	659,000	246	PINE CONE STRAND	7/8/2007	312,500
630	MAIN ST	8/24/2007	876,050	9	POND VIEW DR	11/15/2007	475,000
246	MAIN ST #1	8/23/2007	289,000	211	POPE RD	4/17/2007	525,000
276	MAIN ST #C5	1/24/2007	234,500	37	POPE RD	10/12/2007	637,000
16	MARSHALL PA	6/25/2007	860,000	138	POPE RD	7/31/2007	975,000
6	MEADOWBROOK RD	7/27/2007	465,000	171	POPE RD	8/24/2007	1,000,000
9	MEADOWBROOK RD	9/14/2007	551,000	6	POST OFFICE SQ	8/2/2007	500,000
25	MEETINGHOUSE RD	12/7/2007	238,000	6	PRESTON WY	6/14/2007	512,900
30	MEYER HILL DR	7/9/2007	435,000	8	PRESTON WY	6/19/2007	512,900
23	MEYER HILL DR	8/30/2007	460,000	16	PRESTON WY	3/8/2007	515,900
49	MEYER HILL DR	7/20/2007	465,000	14	PRESTON WY	3/21/2007	545,262
11	MILLDAM RD	8/30/2007	770,300	115	PROSPECT ST	6/18/2007	249,900
27	MINOT AV	3/30/2007	436,500	117	PROSPECT ST	3/28/2007	412,500
41	MINUTEMAN RD	8/10/2007	665,000	132	PROSPECT ST	7/11/2007	720,000
14	MOHAWK DR	5/18/2007	560,000	159	PROSPECT ST #1	9/25/2007	613,000
10	MOHEGAN RD	2/2/2007	406,000	159	PROSPECT ST #2	7/31/2007	168,700
32	MOHEGAN RD	6/20/2007	470,000	159	PROSPECT ST #3	9/21/2007	539,900
9	MONROE DR	7/30/2007	950,000	159	PROSPECT ST #5	9/28/2007	168,700
15	MUSKET DR	1/10/2007	585,400	159	PROSPECT ST #7	9/11/2007	619,712
338	NAGOG HILL RD	5/31/2007	540,000	159	PROSPECT ST #8	8/24/2007	740,372
338	NAGOG HILL RD	10/31/2007	665,000	19	RAILROAD ST #C1	10/24/2007	147,000
312	NAGOG HILL RD	8/9/2007	690,000	19	RAILROAD ST #C3	11/29/2007	139,000
195	NAGOG HILL RD	7/27/2007	783,700	19	RAILROAD ST #D1	2/26/2007	296,000
9	NAGOG HILL RD	3/30/2007	795,000	19	RAILROAD ST #E4	1/4/2007	296,000
14	NASH RD	7/18/2007	472,000	11	SAMANTHA WY	8/15/2007	508,500
63	NASHOBA RD	7/12/2007	706,000	11	SAMUEL PARLIN DR	4/26/2007	635,000
230	NEWTOWN RD	6/29/2007	780,000	194	SCHOOL ST	9/12/2007	290,000
196	NEWTOWN RD	6/15/2007	920,000	305	SCHOOL ST	9/18/2007	355,000
132	NONSET PA	10/30/2007	492,500	255	SCHOOL ST	4/30/2007	370,000
44	NYLANDER WY	5/1/2007	480,000	218	SCHOOL ST	6/15/2007	525,000
303	OLD BEAVERBROOK	11/15/2007	305,000	105	SCHOOL ST	5/8/2007	550,000
377	OLD BEAVERBROOK	8/2/2007	306,500	267	SCHOOL ST	4/5/2007	655,000
436	OLD STONEBROOK	3/23/2007	292,500	75	SEMINOLE RD	10/17/2007	315,000
8	OLDE LANTERN RD	2/23/2007	429,250	88	SEMINOLE RD	7/18/2007	420,000
12	OLDE LANTERN RD	3/6/2007	642,000	78	SEMINOLE RD	7/18/2007	430,000
4	ONEIDA RD	4/10/2007	355,000	11	SENECA RD	7/19/2007	508,000
42	ONEIDA RD	5/16/2007	366,000	21	SENECA RD	2/2/2007	969,880
10	ORCHARD DR	1/23/2007	435,000	19	SIMON WILLARD RD	11/26/2007	484,000
13	ORCHARD DR	6/1/2007	451,075	6	SPENCER RD	7/31/2007	320,000
9	ORCHARD DR	6/5/2007	474,000	175	SPLIT ROCK DR	3/30/2007	292,000
5	OXBOW DR	8/20/2007	734,000	19	SPRING HILL RD	7/30/2007	795,000
119	PARKER ST	1/26/2007	410,750	14	SQUIRREL HILL RD	2/28/2007	711,000
107	PARKER ST	6/21/2007	430,000	4	STRAWBERRY HILL RD	5/25/2007	610,000
14	PARKER ST	7/19/2007	443,900	151	STRAWBERRY HILL RD	6/1/2007	1,830,000
12	PARKER ST	12/18/2007	450,000	130	SUMMER ST	5/3/2007	925,000
118	PARKER ST #16	9/4/2007	110,000	85	TAYLOR RD	8/24/2007	415,000
118	PARKER ST #36	3/30/2007	160,000	49	TAYLOR RD	4/25/2007	476,000
130	PARKER ST #L2	4/30/2007	162,500	92	TAYLOR RD	1/12/2007	497,000
128	PARKER ST 3D	11/13/2007	270,000	4	TILL DR	1/30/2007	571,000
3	PARTRIDGE POND RD	4/11/2007	340,000	2	TOWNE HOUSE LN #15	1/12/2007	125,000
3	PARTRIDGE POND RD	12/20/2007	850,000	1	TOWNE HOUSE LN #18	6/20/2007	115,000
25	PAUL REVERE RD	9/18/2007	484,200	2	TOWNE HOUSE LN #7	1/12/2007	132,500
18	PAUL REVERE RD	2/16/2007	682,500	525	TUMBLING HAWK	9/10/2007	305,000
667	PHEASANT HILL	5/22/2007	316,333	3	TUPELO WY	7/31/2007	748,300

St no.	Address	Sale Date	Sale Price
39	TUTTLE DR	7/19/2007	539,000
11	WALNUT ST	8/10/2007	770,000
18	WALNUT ST	6/28/2007	785,000
9	WAMPANOAG DR	11/15/2007	714,100
11	WAMPUS AV #A14	9/10/2007	112,375
11	WAMPUS AV #A17	9/10/2007	112,375
9	WAMPUS AV #A5	9/10/2007	112,375
7	WAMPUS AV #B16	10/31/2007	120,000
5	WAMPUS AV #B8	9/10/2007	112,375
14	WAMPUS AVE #12	7/27/2007	203,000
12	WAMPUS AVE #13	8/30/2007	201,000
16	WAMPUS AVE #13	2/27/2007	203,000
14	WAMPUS AVE #21	9/24/2007	205,000
10	WAMPUS AVE #21	9/11/2007	209,900
14	WAMPUS AVE #23	4/27/2007	195,900
12	WAMPUS AVE #23	8/9/2007	214,500
16	WAMPUS AVE #24	2/23/2007	205,500
12	WAMPUS AVE #24	7/13/2007	208,000
14	WAMPUS AVE #31	7/27/2007	207,000
10	WAMPUS AVE #31	9/28/2007	214,900
14	WAMPUS AVE #32	9/17/2007	214,900
12	WAMPUS AVE #33	7/26/2007	213,000
16	WAMPUS AVE #33	1/19/2007	215,900
14	WAMPUS AVE #34	11/2/2007	190,000
16	WAMPUS AVE #34	1/18/2007	214,900
12	WAMPUS AVE #34	2/2/2007	221,000
50	WASHINGTON DR	5/16/2007	550,000
28	WASHINGTON DR	1/26/2007	595,000
62	WASHINGTON DR	7/16/2007	700,200
2	WAYSIDE LN	1/31/2007	630,000
3	WHEELWRIGHT LN	6/22/2007	685,000
19	WHITTIER DR	9/10/2007	432,500
4	WHITTIER DR	4/25/2007	508,000
9	WHITTIER DR	8/17/2007	599,000
122	WILLOW ST	11/19/2007	315,000
154	WILLOW ST	1/12/2007	370,000
138	WILLOW ST	10/29/2007	422,000
118	WILLOW ST	9/10/2007	659,600
110	WILLOW ST	11/29/2007	705,000
112	WILLOW ST	11/16/2007	709,900
10	WILSON LN	8/17/2007	644,000
5	WILSON LN	7/27/2007	647,000
4	WILSON LN	7/27/2007	840,000
4	WINDEMERE DR	4/13/2007	600,000
97	WINDSOR AV	10/1/2007	355,000
11	WINGATE LN	9/14/2007	894,000
4	WINTERBERRY PA	3/2/2007	380,000
15	WOODCHESTER DR	4/23/2007	627,000

ELIZABETH WHITE FUND

A permanent fund was bequeathed to the Town of Acton by George R. White [1847-1922], in memory of his mother, Elizabeth. The income from the fund is to be used only "in relieving the necessities of the deserving poor and unfortunate. It shall be the duty of the Town to anticipate such necessity of aid and assistance by inquiry and investigation, in advance of the claims as far as possible, in order that sensitive and deserving people may receive assistance, who might, because of publicity, refrain from making an application for aid."

The Board of Selectmen approved the White Fund Trustees' request for a total distribution of \$2,200. The funds were given to individuals and households in need.

Trustees
Cornelia Huber
Frank Joyner
Andrea Miller

FINANCE COMMITTEE

The charter of Acton's Finance Committee as stated in the Town bylaws is to "consider any and all municipal questions for the purpose of making reports and recommendations...the Finance Committee shall include in its duties the review of and recommendations concerning the budget for the annual meeting, the review of and recommendations concerning any other matter of financial nature arising at the annual meeting or at any special meeting, and the preparation of long range fiscal plans for the Town." The Finance Committee fulfills this role in a variety of ways.

The Finance Committee generally meets twice monthly and more frequently in preparation for the annual Town Meeting or for Special Town Meetings as appropriate. Finance Committee members serve on many standing committees and task forces including the Health Insurance Trust, Water Resources Advisory Committee and the Senior Center Expansion Advisory Committee. We have regular observers for the Board of Selectmen, the Community Preservation Committee, the Economic Development Committee, Acton Community Housing Corporation, both the Acton Public and the Acton-Boxborough Regional School District committees and the Planning Board. Two members served on the High School Principal Search Committee.

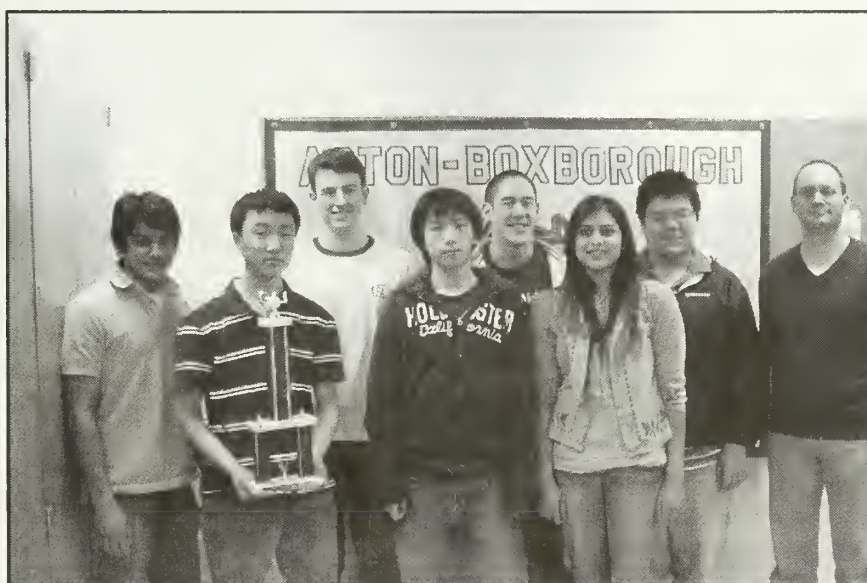
In 2008, the Finance Committee sought to work in collaboration with the constituent Boards as the budgets were developed. We engaged in the independent examination of the major budget expense drivers and the availability of revenues to assess the base budget prior to the discussion of new initiatives. Resulting from this work was the publica-

tion of the Finance Committee's "Point of View" which we circulated to our budget partners as guidance. Enhancing our work this year were presentations on financial operations by both Town and School staff, a joint meeting with the Board of Selectmen introducing their budget priorities, and presentations by the Chair of the Acton Public School Committee. It has been many years since the Finance Committee has benefited from this high level of interaction with the Town's elected officials and staff and we believe this model contributes to a greater understanding on all sides of the financial challenges before us.

The Chair and the Vice Chair represent the Finance Committee on the Acton Leadership Group (ALG). This group, which includes members of the Board of Selectmen and the School Committee as well as representatives of the town and school administrations, utilizes a consensus process to formulate the annual budget proposal for Town Meeting and develops projections for planning purposes.

During 2008 Doug Tindal was appointed as a Member and Brandy Brandon was appointed as an Associate Member on the committee.

Steve Noone, Chair
Herman Kabakoff, Vice Chair
Mary Ann Ashton, Clerk
Patricia Clifford
Pat Easterly
Bob Evans
Bill Mullin
Kent Sharp
Doug Tindal
Brandy Brandon, Assoc. Member



Academic Decathlon team with the state championship trophy

left to right - Nishanth Krishnamurthy, Matthew Lim, Aaron Robb, Mike Xu, Ben Cohen, Medini Annavajhala, Yi Liu and Coach Andrew Crick. Not pictured are Ankita Jayakumar and Jyoti Jasrasaria.

TOWN ACCOUNTANT_____

I respectfully submit the following for the 2008 Annual Report of the Town of Acton:

Financial Reports for the period ended June 30, 2008:

- 1) Statement of Revenues and Expenditures
– General Fund
- 2) Detailed Budget Object Report
- 3) Trust Fund Activity – Principal and Income

My sincere thanks to Karen Kucala, Lisa Krause, Susan Pierce, and Kristen Caouette for all their hard work for the department. Their dedication to the Town has been tremendous and I'm honored to work along side them.

Respectfully Submitted,

Stephen G. Barrett CPA
Finance Director/Town Accountant



**TOWN OF ACTON, MASSACHUSETTS
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES
GENERAL FUND**

UNAUDITED

**GENERAL
FUND**

REVENUES:

REAL ESTATE AND PERSONAL PROPERTY TAXES	
NET OF TAX REFUNDS	\$58,990,869
INTERGOVERNMENTAL	10,260,841
MOTOR VEHICLE EXCISE	2,869,975
PENALTIES & INTEREST ON TAXES	185,981
INVESTMENT INCOME	712,994
DEPARTMENTAL & OTHER INCOME	982,256
TOTAL REVENUES	74,002,916

EXPENDITURES:

CURRENT:	
GENERAL GOVERNMENT	5,302,470
PUBLIC SAFETY	6,672,570
EDUCATION	46,785,713
PUBLIC WORKS	2,782,984
HUMAN SERVICES	1,012,985
LIBRARY	942,519
PENSION	5,046,097
EMPLOYEE BENEFITS	2,728,225
STATE & COUNTY ASSESSMENTS	219,000
DEBT SERVICE	3,107,297
TOTAL EXPENDITURES	74,599,860

**EXCESS (DEFICIENCY) OF REVENUES
OVER EXPENDITURES**

(596,944)

OTHER FINANCING SOURCES (USES)

OPERATING TRANSFERS IN	53,000
OPERATING TRANSFERS OUT	(153,486)
TOTAL OTHER FINANCING USES	(100,486)

**EXCESS (DEFICIENCY) OF REVENUES AND
OTHER FINANCING SOURCES OVER (UNDER)
EXPENDITURES AND OTHER FINANCING USES**

(697,430)

FUND BALANCE AT BEGINNING OF YEAR

9,429,245

FUND BALANCE AT END OF YEAR

\$ 8,731,815

**TOWN OF ACTON
DEPARTMENT OBJECT BUDGET**

SUB ACCT	DESCRIPTION	FY2008 BUDGET	FY2008 EXPENDITURES	% Expended 2008
ACCOUNTANT/COMPTROLLER				
5100	Personal Services	\$239,475	\$241,761	100.95%
5200	Services	\$450	\$418	92.89%
5400	Supplies	\$600	\$361	60.17%
	DEPARTMENT TOTAL	\$240,525	\$242,540	100.84%
ASSESSORS				
5100	Personal Services	\$164,704	\$170,545	103.55%
5200	Services	\$26,700	\$12,967	48.57%
5400	Supplies	\$1,600	\$825	51.57%
	DEPARTMENT TOTAL	\$193,004	\$184,337	95.51%
BUILDING INSPECTOR				
5100	Personal Services	\$177,238	\$139,123	78.50%
5200	Services	\$1,170	\$77,358	6611.79%
5400	Supplies	\$3,700	\$6,448	174.27%
	DEPARTMENT TOTAL	\$182,108	\$222,929	122.42%
CELEBRATIONS				
5100	Personal Services			
5200	Services	\$21,750	\$21,480	98.76%
5400	Supplies	\$2,715	\$1,170	43.09%
5100	Personal Services	\$117,801	\$112,245	95.28%
5200	Services	\$1,000	\$1,598	159.80%
5400	Supplies	\$1,650	\$1,673	101.39%
	DEPARTMENT TOTAL	\$120,451	\$115,516	95.90%
CIVIL DEFENSE				
5200	Services	\$2,102	\$420	19.98%
5400	Supplies	\$2,834	\$1,986	70.08%
	DEPARTMENT TOTAL	\$4,936	\$2,406	48.74%
COA/COUNCIL ON AGING				
5100	Personal Services	\$146,507	\$136,635	93.26%
5200	Services	\$11,396	\$12,216	107.20%
5400	Supplies	\$7,550	\$14,735	195.17%
5600	Intergovernmental	\$2,809	\$2,857	101.71%
	DEPARTMENT TOTAL	\$168,262	\$166,443	98.92%
COLLECTOR				
5100	Personal Services	\$180,092	\$95,641	53.11%
5200	Services	\$43,450	\$113,130	260.37%
5400	Supplies	\$23,500	\$1,912	8.14%
	DEPARTMENT TOTAL	\$247,042	\$210,683	85.28%
COMMISSION ON DISABILITIES				
5200	Services	\$1,545	\$1,193	77.22%
	DEPARTMENT TOTAL	\$1,545	\$1,193	77.22%

SUB ACCT	DESCRIPTION	FY2008 BUDGET	FY2008 EXPENDITURES	% Expended 2008
DISPATCH				
5100	Personal Services	\$399,869	\$415,395	103.88%
	DEPARTMENT TOTAL	\$399,869	\$415,395	103.88%
DOG OFFICER				
5100	Personal Services			
5200	Services	\$16,000	\$12,086	75.54%
	DEPARTMENT TOTAL	\$16,000	\$12,086	75.54%
ELECTIONS				
5100	Personal Services	\$3,800	\$4,619	121.55%
5200	Services	\$26,475	\$25,746	97.25%
5400	Supplies	\$14,000	\$6,225	44.46%
5800	Capital Outlay	\$56,500	\$44,500	78.76%
	DEPARTMENT TOTAL	\$100,775	\$81,090	80.47%
ENGINEERING				
5100	Personal Services	\$222,048	\$197,147	88.79%
5200	Services	\$11,850	\$10,659	89.95%
5400	Supplies	\$3,300	\$13,326	403.82%
5800	Capital Outlay	\$60,000	\$60,000	100.00%
	DEPARTMENT TOTAL	\$297,198	\$281,132	94.59%
FINANCE DIRECTOR				
5100	Personal Services	\$206,039	\$167,825	81.45%
5200	Services	\$126,550	\$128,598	101.62%
5400	Supplies	\$85,000	\$36,760	43.25%
5600	Intergovernmental	\$43,116	\$43,116	100.00%
5700	Other Appropriations	\$5,630,704	\$5,483,065	97.38%
5900	Debt (inside 2 1/2)	\$282,378	\$282,378	100.00%
	DEPARTMENT TOTAL	\$6,373,787	\$6,141,742	96.36%
FINANCE COMMITTEE				
5200	Services	\$1,030	\$261	25.34%
5700	Other Appropriations	\$-	\$-	
	DEPARTMENT TOTAL	\$1,030	\$261	25.34%
FIRE				
5100	Personal Services	\$2,656,496	\$2,698,213	101.57%
5200	Services	\$30,740	\$20,711	67.37%
5400	Supplies	\$63,500	\$53,245	83.85%
5600	Intergovernmental	\$2,575	\$-	0.00%
5800	Capital Outlay	\$48,000	\$64,036	133.41%
	DEPARTMENT TOTAL	\$2,801,311	\$2,836,205	101.25%
HEALTH				
5100	Personal Services	\$86,004	\$81,529	94.80%
5200	Services	\$56,480	\$53,050	93.93%
5400	Supplies	\$1,500	\$5,536	369.07%
	DEPARTMENT TOTAL	\$143,984	\$140,115	97.31%

SUB ACCT HIGHWAY	DESCRIPTION	FY2008 BUDGET	FY2008 EXPENDITURES	% Expended 2008
5100	Personal Services	\$904,839	\$907,680	100.31%
5200	Services	\$428,397	\$440,712	102.87%
5400	Supplies	\$474,935	\$539,056	113.50%
5700	Other Appropriations	\$13,356	\$13,000	97.33%
5800	Capital Outlay	\$298,615	\$212,685	71.22%
	DEPARTMENT TOTAL	\$2,120,142	\$2,113,133	99.67%
HISTORICAL COMMISSION				
5400	Supplies	\$600	\$608	101.33%
	DEPARTMENT TOTAL	\$600	\$608	101.33%
HUMAN RESOURCES				
5100	Personal Services	\$146,280	\$92,396	63.16%
5200	Services	\$36,510	\$36,873	100.99%
5400	Supplies	\$2,600	\$758	29.15%
	DEPARTMENT TOTAL	\$185,390	\$130,027	70.14%
INFORMATION TECHNOLOGY				
5100	Personal Services	\$206,374	\$189,894	92.01%
5200	Services	\$538,000	\$509,328	94.67%
5400	Supplies	\$1,500	\$1,193	79.53%
5800	Capital Outlay	\$30,000	\$30,062	100.21%
	DEPARTMENT TOTAL	\$775,874	\$730,477	94.15%
TOWN MANAGER				
5100	Personal Services	\$375,449	\$382,559	101.89%
5200	Services	\$688,492	\$677,269	98.37%
5400	Supplies	\$25,295	\$24,418	96.53%
5800	Capital Outlay	\$-	\$-	
	DEPARTMENT TOTAL	\$1,089,236	\$1,084,246	99.54%
MEMORIAL LIBRARY				
5100	Personal Services	\$721,640	\$728,816	100.99%
5200	Services	\$42,630	\$40,813	95.74%
5400	Supplies	\$140,250	\$145,095	103.45%
5700	Other Appropriations	\$-	\$-	
	DEPARTMENT TOTAL	\$904,520	\$914,724	101.13%
TOWN MEETING MODERATOR				
5100	Personal Services	\$200	\$80	40.00%
5400	Supplies	\$20	\$-	0.00%
	DEPARTMENT TOTAL	\$220	\$80	36.36%
MUNICIPAL PROPERTIES				
5100	Personal Services	\$407,418	\$426,154	104.60%
5200	Services	\$890,189	\$794,317	89.23%
5400	Supplies	\$38,850	\$36,273	93.37%
5800	Capital Items	\$98,000	\$210,136	214.42%
	DEPARTMENT TOTAL	\$1,434,457	\$1,466,880	102.26%

SUB ACCT	DESCRIPTION	FY2008 BUDGET	FY2008 EXPENDITURES	% Expended 2008
NATURAL RESOURCES/CEMETERY				
5100	Personal Services	\$454,157	\$441,284	97.17%
5200	Services	\$17,510	\$18,340	104.74%
5400	Supplies	\$24,175	\$38,247	158.21%
5800	Capital Items	\$182,224		
	DEPARTMENT TOTAL	\$495,842	\$680,095	137.16%
PLANNING BOARD				
5100	Personal Services	\$150,461	\$177,934	118.26%
5200	Services	\$3,290	\$1,779	54.07%
5400	Supplies	\$3,500	\$2,575	73.57%
	DEPARTMENT TOTAL	\$157,251	\$182,288	115.92%
POLICE				
5100	Personal Services	\$2,598,341	\$2,703,218	104.04%
5200	Services	\$39,225	\$34,599	88.21%
5400	Supplies	\$51,000	\$65,270	127.98%
5800	Capital Outlay	\$119,500	\$113,916	95.33%
	DEPARTMENT TOTAL	\$2,808,066	\$2,917,003	103.88%
VETERANS SERVICE				
5100	Personal Services	\$35,000	\$4,987	14.25%
5200	Services	\$1,050	\$685	65.24%
5400	Supplies	\$200	\$-	0.00%
5700	Other Appropriations	\$19,000	\$15,194	79.97%
	DEPARTMENT TOTAL	\$55,250	\$20,866	37.77%
WEST ACTON LIBRARY				
5100	Personal Services	\$29,535	\$25,258	85.52%
5200	Services	\$-		
5400	Supplies	\$5,720	\$9,416	164.62%
	DEPARTMENT TOTAL	\$35,255	\$34,674	98.35%
ZONING BOARD OF APPEALS				
5400	Supplies	\$400	\$318	79.50%
	DEPARTMENT TOTAL	\$400	\$318	79.50%
GRAND TOTAL		\$21,378,795	\$21,352,142	-0.12%
EXCLUDED DEBT		\$2,640,760	\$2,640,760	0.00%
		\$24,019,555	\$23,992,902	-0.11%

**TOWN OF ACTON
TRUST FUNDS
NON-EXPENDABLE FY08**

	ACCOUNT	BEG BAL 7/1/2007	EXPENSES	JOURNAL ENTRY TRF IN/OUT	END BAL 6/30/2008
PRINCIPAL					
T-16 ELIZABETH WHITE	7002	25,080.00		30.00	25,110.00
T-28 VARNUMN TUTTLE MEM'L	7003	10,000.00			10,000.00
T-05 BETSY BALL CHARITY	7004	10,095.26			10,095.26
T-18 GEORGIA WHITNEY CHAR	7005	14,073.70			14,073.70
TOTAL CHARITY TRUST FUNDS		59,248.96	0.00	30.00	59,278.96
T-01 CHARLOTTE GOODNOW	7006	3,000.00			3,000.00
TOTAL RELIGIOUS TRUST		3,000.00	0.00	0.00	3,000.00
T-37 ACTON YOUTH	7007	21,074.00			21,074.00
T-40 JAMES KINSLEY	7008	1,000.00			1,000.00
DRUM TRICENTENNIAL FUND	7009	0.00			0.00
T-02 FIREMEN RELIEF	7010	10,920.00	225.00		11,145.00
T-32 W ACTON FIRE RELIEF	7011	0.00			0.00
CONSERVATION FUND	7012	0.00			0.00
TOTAL MISC TRUST		32,994.00	0.00	225.00	33,219.00
T-31 WATSON FUND	7014	2,500.00			2,500.00
T-21 HOIT & SCOTT FUND	7015	500.00			500.00
T-10 DR ROBERT DAVIS	7016	1,000.00			1,000.00
T-20 FRANK HAYWARD	7017	1,000.00			1,000.00
T-03 GEORGE AMES	7018	465.49			465.49
T-19 GEORGIA WHITNEY	7019	1,500.00			1,500.00
T-15 ROBBINS & AMES	7020	21,210.08			21,210.08
CAPTAIN ROBBINS	7021	2,500.00			2,500.00
T-13 ROBBINS WOODLAND	7022	1,500.00			1,500.00
T-34 JENKS FAMILY	7023	142,176.26			142,176.26
T-12 ELDRIDGE ROBBINS	7024	1,000.00			1,000.00
T-11 MARTHA DESMOND	7025	3,000.00			3,000.00
T-05 NEW PERPETUAL CARE	7026	903,811.00		45,530.00	949,341.00
T-25 RAYMOND MONUMENT	7027	700.00			700.00
T-06 OLD PERPETUAL CARE	7028	178,259.92			178,259.92
T-04 ARLETTE APLEYARD	7029	2,000.00			2,000.00
T-26 RAYMOND CARE	7030	2,000.00			2,000.00
T-35 MARY SMITH FUND	7031	2,000.00			2,000.00
T-27 HOSMER	7032	102,238.95			102,238.95
T-29 WETHERBEE	7033	10,000.00			10,000.00
T-36 ERNEST JONES	7034	1,000.00			1,000.00
T-24 BLANCHARD	7035	2,419.24			2,419.24
T-07 AB CONANT FAMILY	7036	1,000.00			1,000.00
T-23 FRANK KNOWLTON	7037	1,000.00			1,000.00
T-22 MRS ONEIL	7038	372.39			372.39
T-33 WELLS	7039	3,000.00			3,000.00
PORTER JENKS	7040	76,977.01			76,977.01
TOTAL CEMETERY TRUST FUND		1,465,130.34	0.00	45,530.00	1,510,660.34

	ACCOUNT	BEG BAL 7/1/2007	EXPENSES	JOURNAL ENTRY TRF IN/OUT	END BAL 6/30/2008
T-17 GEORGIA WHITNEY	7013	15,000.00			15,000.00
T-01 HIGH SCHOOL	7041	4,000.00			4,000.00
T-90 KATHERINE M. KINSLEY	7042	9,461.75			9,461.75
T-88 WILLIAM A WILD	7043	9,006.00			9,006.00
T-78 SUSAN/LUTHER CONANT	7044	1,532.00			1,532.00
T-86 LUKE TUTTLE	7045	200.00			200.00
T-84 NEWELL B TAITER	7046	11,849.79			11,849.79
T-82 LIBRARY PLANTER	7047	1,000.00			1,000.00
T-80 MILDRED P MOORE	7046	2,000.00			2,000.00
T-70 MARK CLAPP	7049	1,142.00			1,142.00
T-76 HIRAM J HAPGOOD	7050	200.00			200.00
T-72 CHARLOTTE CONANT	7051	1,500.00			1,500.00
T-74 MINNIE DAVIS	7052	336.50			336.50
FLORENE GRANDINE	7053	20,672.34			20,672.34
ACTON MEM'L LBY FUND	7055	0.00			0.00
TOTAL LIBRARY & ED TRUST		77,900.38	0.00	0.00	77,900.38
TOTAL NON-EXPENDABLE TRUST		1,638,273.68	0.00	45,785.00	1,684,058.68

**TOWN OF ACTON
TRUST FUNDS
EXPENDABLE FY08**

INCOME ACCOUNTS	ACCOUNT	BEG BAL 7/1/2007	EXPENDITURES	REVENUES	JOURNAL ENTRY TRF IN/OUT	END BAL 6/30/2008
T-16 ELIZABETH WHITE FUND	7002	1,207.91	(217.19)	1,450.65	(30.00)	2,411.37
T-28 VARNUM TUTTLE MEM'L	7003	119,154.64	(1,134.72)	5,015.47		123,035.39
7-05 BETSEY BALL CHARITY	7004	60,556.00	(509.81)	3,016.01		63,062.20
T-18 GEORGIA WHITNEY CHAR	7005	25,185.90	(1,507.61)	1,604.77		25,283.06
TOTAL CHARITY TRUST FUNDS		206,104.45	(3,369.33)	11,086.90	(30.00)	213,792.02
T-01 CHARLOTTE GOODNOW	7006	347.41	(24.16)	128.58		451.83
TOTAL RELIGIOUS FUND		347.41	(24.16)	128.58	0.00	451.83
T-37 JENKS - ACTON YOUTH FD	7007	2,189.16	(329.45)	1,082.39		2,942.10
T-40 JAMES KINSLEY FUND	7008	6,762.66	(55.65)	298.82		7,005.83
DRUM TRICENTENNIAL FUND	7009	874.11	(6.28)	33.60	0.00	901.43
FIREMEN'S RELIEF FUND	7010	183,734.96	(1,372.57)	7,708.55	(225.00)	189,845.94
T-32 W. ACTON FIRE RELIEF	7011	16,474.07	(114.33)	636.17		16,995.91
CONSERVATION FUND	7012	40,610.53	(291.40)	1,551.01		41,870.14
TOTAL MISC TRUST FUND		250,645.49	(2,169.68)	11,310.54	(225.00)	259,561.35
T-31 WATSON FUND	7014	6,405.67	(186.84)	373.64		6,592.47
T-21 HOIT & SCOTT FUND	7015	873.58	(31.10)	60.48		902.96
T-10 DR ROBERT DAVIS FUND	7016	2,869.97	(125.60)	162.63		2,907.00
T-20 FRANK HAYWARD FUND	7017	9,534.62	(149.99)	417.10		9,801.73
T-03 GEORGE AMES FUND	7018	563.44	(49.74)	45.25		558.95
T-19 GEORGIA WHITNEY FUND	7019	1,508.95	(39.16)	132.16		1,601.95
T-15 ROBBINS & AMES FUND	7020	84,504.16	(4,304.69)	4,384.67		84,584.14
T-14 CAPTAIN ROBBINS FUND	7021	17,138.92	(345.76)	784.46		17,577.62
T-13 ROBBINS WOODLAND FUND	7022	2,739.24	(134.04)	176.51		2,781.71
T-34 JENKS FAMILY FUND	7023	125,807.03	(12,342.96)	11,566.70	0.00	125,030.77
T-12 ELDRIDGE ROBBIND FUND	7024	2,101.32	(95.66)	131.27		2,136.93
T-11 MARTHA DESMOND FUND	7025	6,510.47	(393.25)	402.31		6,519.53
T-05 NEW PERPETUAL CARE	7026	12,790.43	(24,712.94)	79,608.27	(45,530.00)	22,155.76
T-25 RAYMOND MONUMENT FD	7027	13,160.48	(114.74)	535.37		13,581.11
T-06 OLD PERPETUAL CARE	7028	179,508.36	(16,617.27)	15,592.06	0.00	178,483.15
T-04 ARLETTE APPELYARD FUND	7029	5,253.10	(202.42)	302.40		5,353.08
T-26 RAYMOND CARE FUND	7030	4,795.70	(254.37)	292.55		4,833.88
T-35 MARY SMITH FUND	7031	2,415.11	(135.69)	191.75		2,471.17
T-27 HOSMER FUND	7032	143,057.60	(10,170.19)	10,583.77	0.00	143,471.18
T-29 WETHERBEE FUND	7033	121,953.32	(1,206.10)	5,115.82		125,863.04
T-36 ERNEST JONES FUND	7034	1,821.86	(36.07)	116.48		1,902.27
T-24 BLANCHARD FUND	7035	6,965.28	(264.72)	385.29		7,085.85
T-07 AB CONANT FAMILY FD	7036	2,423.55	(142.40)	147.84		2,428.99
T-23 FRANK KNOWLTON FUND	7037	1,742.16	(91.95)	118.72		1,768.93
T-22 MRS ONEIL FUND	7038	1,545.61	(35.28)	77.06		1,587.39
T-33 WELLS FUND	7039	27,963.35	(300.77)	1,205.59		28,868.17
PORTER JENKS TRUST FUND	7040	7,464.24	(3,034.32)	2,636.09		7,066.01
TOTAL CEMETERY TRUST FUNDS		793,417.52	(75,518.02)	135,546.24	(45,530.00)	807,915.74

INCOME ACCOUNTS		BEG BAL	EXPENDITURES	REVENUES	JOURNAL ENTRY	END BAL
ACCOUNT		7/1/2007			TRF IN/OUT	6/30/2008
T-17 GEORGIA WHITNEY MEML	7013	18,112.37	(254.86)	1,348.50		19,206.01
T-01 HIGH SCHOOL FUND	7041	853.72	(35.90)	213.25		1,031.07
T-90 KATHERINE M. KINSLEY	7042	1,441.82	(310.05)	581.07	0.00	1,712.84
T-88 WILLIAM A WILD FUND	7043	2,534.42	(399.29)	535.37	0.00	2,670.50
T-78 SUSAN/LUTHER CONANT	7044	3,883.60	(38.64)	216.84		4,061.80
T-86 LUKE TUTTLE FUND	7045	1,591.77	(13.33)	68.99		1,647.43
T-84 NEWELL B TANTER	7046	4,960.65	(521.17)	741.90		5,181.38
T-82 LIBRARY PLANTER FUND	7047	1,446.52	(18.60)	111.55		1,539.47
T-80 MILDRED P. MOORE	7048	1,877.22	(27.64)	163.52		2,013.10
T-70 MARK CLAPP FUND	7049	396.76	(102.67)	68.99		363.08
T-76 HIRAM J HAPGOOD FUND	7050	939.42	(8.15)	44.35		975.62
T-72 CHARLOTTE CONANT	7051	2,022.61	(23.41)	144.26		2,143.46
T-74 MINNIE DAVIS FUND	7052	363.99	(4.97)	29.12		388.14
FLORENCE GRANDINE FUND	7053	4,073.15	(490.29)	816.72		4,399.58
GEORGE J. KASHUA TRUST	7054	4,288.43	(31.08)	148.74		4,406.09
ACTON MEM'L LBY FUND ENDOW	7055	293,968.27	(3,514.71)	10,579.74		301,033.30
TOTAL LIBRARY & ED TRUST		342,754.72	(5,794.76)	15,812.91	0.00	352,772.87
TOTAL EXPENDABLE TRUST		1,593,269.59	(86,875.95)	173,885.17	(45,785.00)	1,634,493.81

HUMAN SERVICES

COMMISSION ON DISABILITY

Advocating for the rights and needs of citizens with disabilities and their families

- Met with transportation consultant for input on needs in planning Town transportation options, collaborated with TAC on grant application for voucher transportation system
- Represented PWD (People with Disabilities) at Acton's Comprehensive Community Visioning Project
- Monitored violations of Handicapped parking spaces at the polls on Election Day.
- Assisted citizens when difficulties arose with LRTA Road Runner service.
- Responded to 40 calls from PWDs in Acton needing assistance and support services. Overwhelmingly these were calls dealing with transportation needs
- Collaborated with the Council on Aging and the Town Nurses on specific needs of individuals in Acton.
- With Recreation Department, investigated the details of Universal playground design
- Weighed in on design planning of new Senior Center.
- Worked with Acton Health Department on inclusion of needs in preparing Town Emergency plans. Published pamphlet on "Personal Emergency Preparedness Plan" for PWD
- Published updated "Guide to Accessible Dining in Acton"
- Reviewed Town disability indicator system

Providing resources for education around the needs of PWD and their families

- At their request, made presentation to Lions Club

- Worked with Elementary school curriculum department to create and use a puppet troupe to present the "Kids On the Block" trainings around PWD
- Our annual game at Oktoberfest revealed once again that the children and youth of Acton are knowledgeable and empathic about the culture of PWD. Many credit this to having attended the integrated pre-school. Our table proved a good place to initiate discussions with their less informed elders.
- Publicly distributed copies of information on the Disabled Persons Protection Commission and their abuse report hotline.
- Ensure that Acton meets the laws, regulations, and guidelines set down by federal, state and local governments
- Reviewed plans for election day parking arrangements
- Initiated a renewed search for the Town's ADA Transition Plan
- Weighed in on variance applications to the AAB (Architectural Access Board)
- Assisted Building Department in achieving AAB compliance with local businesses.
- Attended regional meetings, and maintained communication with the Mass. Office on Disability

COMMUNITY HOUSING CORPORATION

The Board of Selectmen in accordance with special legislation under the Town's Home Rule petition appoints the Acton Community Housing Corporation (ACHC). ACHC's mission is to facilitate the creation of affordable housing opportunities with priority given to Acton residents and employees working in Acton.

This is a wrap-up of the 2008 activities.

Willow-Central Residences

ACHC's years of effort bore fruit this year with its own housing project finally getting built and occupied at 28 Willow St. and 214 Central St. in West Acton village. After four years of work, ACHC selected a developer to build a duplex farmhouse style building on the Central Street side of the parcel and a single family bungalow style building on the Willow Street side. The duplex contains a 3-BR unit and a 2-BR unit; the bungalow is a 3-BR unit. The conceptual design was created with input from the neighborhood and town boards.

In addition to Community Preservation Act (CPA) funds, local housing gift funds, and state funds used for preliminary design, the Steinberg-Lalli Foundation donated \$100,000 for the development. These funds were used to subsidize the unit prices and enabled the Acton Housing Authority (AHA) to purchase a 3-BR unit to be used in their low-income family rental program.

Condominium Buy Down Program

The ACHC continued a pilot program to buy down existing condo units, resell them to income eligible households at an affordable price, place a deed restriction on the unit, and have it count toward the Town's 10% affordable housing goal, using CPA funds for the subsidy. A Ready Buyer list was prepared through lottery. The first unit was sold to a three- person household in 2007 but a lack of interest from qualified buyers has put the program on hold until the economy recovers.

Blanchard Place, Chapter 40B development

The 12-unit townhouse development at 139 Prospect St. was completed in late Fall 2007. The three affordable units were sold to First Time Homebuyers, a 2BR unit and two 3BR units.

Ellsworth Village Lottery

Three units of affordable housing in the age-restricted Ellsworth Village were marketed and a lottery was held in January. These units were constructed as part of the Planning Board special permit under the Senior Residence zoning bylaw; the project is not a 40B. An eligible local buyer identified by ACHC has occupied the first affordable unit.

Somerset Hills

As a condition of a Special Permit granted by the Board of Selectmen to allow Somerset Hills on Wampus Ave. to convert to condos from apartments, three affordable units were made available for sale by lottery along with one specifically designated to the Acton Housing Authority (AHA). The ACHC offset the selling prices with CPA funds and provided funds to the AHA to purchase an additional condo for their low income rental program. Two of the four units were sold to first time homebuyers and two to the AHA.

Towne Building Reuse.

The plans to develop the Towne Building (Old High School Commons) into 17 units of mixed income rental moved forward in 2008. The selected developer, Steve Joncas of Common Ground Development, was granted a Comprehensive Permit by the Town allowing him to move to the state-funding phase. It will take at least a year for the developer to begin the renovation of the building. The ACHC and Board of Selectmen have approved the use of \$150,000 from housing gift funds to help offset the cost of the sewer privilege fee and roof repairs.

Steinberg-Lalli Foundation

Steve Steinberg, Trustee of the Steinberg-Lalli Foundation, continues to give generous support to the Town's affordable housing efforts. In addition to donations to the Willow-Central development and the Habitat for Humanity home, the Foundation is also doing a non-profit development in the Kelley's Corner area, Lalli Terrace, featuring three new 2BR units while retaining the existing house on the property as a moderate income housing opportunity. A Comprehensive Permit was granted by the ZBA in December.

Faulkner Mill

The Selectmen approved a 20-unit development at 4 High St. As a condition of approval for the sewer connection, one 2BR unit will be sold to an income eligible household and will be counted toward the Town's 10% affordable housing goal. The Department of Housing and Community Development has given permission to use the Ready Buyer list already in hand for this unit. An eligible household has been qualified and will occupy the unit early next year.

IRS Tax exempt status

The ACHC was granted official Internal Revenue Service (IRS) approval of its tax-exempt status under the requirements of IRS 501 (c)(3). ACHC hired its own lawyer for the lengthy application process. As part of this process, ACHC created Bylaws that are consistent with IRS regulations on its status as a public charity exempt from taxation and annual reporting requirements.

Administrative update

ACHC was granted CPA funds for administrative expenses and its Community Housing Program Fund to be used in a variety of ways including down payment and closing cost assistance to first time homebuyers, condo buy down subsidies, educational courses, legal expenses, and other programs as they are identified.

ACHC members followed the Zoning Board of Appeals hearings on Trammel Crowe's Alexan development in Concord. Members also participated in the Community Plan outreach activities and visioning sessions.

Affordable Unit count for 2008

The current total of subsidized housing units in Acton as of December 2008 is 530, of which 48 are affordable home ownership units and 299 are counted as affordable rentals. The rest of the units are either Acton Housing Authority units or state group homes. This represents 6.7% of the 7645 total housing units in the town as officially affordable.

This was a very satisfying year for the members of the Acton Community Housing Corporation with the successful completion of our first housing development at Willow Central. The past six months have seen a dramatic slowing of development as the national housing crisis hits the affordable housing field also. We have only had two 40B's (Comprehensive Permits) this year, one for 17 rental units at the Towne Building and one for 4 units at Lalli Terrace. There are no new 40B's before the Town.

We would like to thank the Board of Selectmen, Town Staff, and Town Counsel for their ongoing support of the ACHC. As Chairman, I would especially like to thank our very loyal and talented committee members. Without their dedication, there would be little progress made in the affordable housing effort. ACHC anticipates several new members will be coming on board in 2009, we look forward to the infusion of new ideas and enthusiasm.

Chairman, Nancy Tavernier
Vice Chairman, Dan Buckley
(14 month leave of absence 9/30/08)
Clerk, Naomi McManus
Treasurer, Kevin McManus

Associate Members

Pam Shuttle
Bernice Baran

COUNCIL ON AGING

The Acton Council On Aging is the town department providing programs and services to Acton residents 60 and over, as well as their families. The Council On Aging staff is a resource to residents of any age with concerns about older relatives, neighbors and friends.

The Acton Senior Center, located on 50 Audubon Drive in South Acton, opened in 1994. It houses staff offices, a large living room, large dining room and a computer classroom which is also used for private meetings related to tax assistance, health insurance, legal consultation, fuel assistance, financial resources, caregiver concerns, etc. Durable medical equipment, frequently loaned to seniors and other residents, is stored in a large basement only accessible from an outside bulkhead entrance. The challenge for adequate program and consultation space has increased in recent years due to the growth of Acton's

senior population, now almost 3500, and the range of programs which seniors request and enjoy. A committee established by the Board of Selectmen and chaired by Paulina Knibbe has been working for the past 16 months to gather information relevant to future expansion possibilities that will be presented to the public for their input on January 21 and January 22, 2009.

Full and part time staff include: Jean Fleming, Director, Carol Steiner, Outreach and Volunteer Coordinator, Judy Peters, Van Dispatcher and Administrative Assistant, Chris Chirokas, Program Coordinator and Mary Lou Repucci, Staff Assistant. Ron Paskavitz, our primary van driver for 21 years, is retiring from full time employment in February 2009. Substitute drivers are Steve Ryan, Dan Thomas, Nancy Anderson and Peter Colby. Joy Agule is the Minuteman Senior Services meal site manager.

The COA budget is funded primarily by the Town of Acton. An annual grant from the State Executive Office of Elder Affairs funds some additional staffing hours and program supplies. The Friends of the Council on Aging fund numerous classes, programs, special events and day trips.

Keeping physically and mentally active is a priority for senior citizens, who continue to show great enthusiasm for our morning exercise classes, led by Terri Zaborowski for the past eight years. "Stretch and Flex" and two levels of aerobics classes are very popular, often with waiting lists. Tai Chi classes were added this year because of its known benefit helping seniors improve and maintain good balance, important in fall prevention. The "Acton Striders" walk together locally three seasons during the year; watch for those bright green shirts. The quest for programs and activities to "stimulate the brain" has prompted us to offer lessons in cribbage and Sudoku in addition to a weekly computer club, computer workshops, digital camera instruction, Bridge lessons, genealogy, book discussion groups and a Robert Frost poetry series. These all provide settings for people to socialize while keeping their brains active. A series on Famous American Trials offered in conjunction with the Framingham State Lifelong Learning Program was very well attended. Music appreciation programs continue to be popular, with a new series offered on New Orleans Jazz. After a series of Strauss Opera classes, a group of seniors went to see the live simulcast performance of "Salome" from the Metropolitan Opera House. Live music presentations included a harpist, the ABHS Madrigal Singers, jazz trio and a recorder musician. Art classes in watercolor, drawing and One-Stroke-Painting provide opportunities for creative expression. We also offer a variety of craft workshops and weekly knit, crochet and quilting groups. Many hand-knitted and crocheted items were donated to area shelters and nursing facilities. An Art Appreciation series focused on the Italian Renaissance

brought rave reviews. Ongoing Senior Art exhibits enhance the living room space as program participants and visitors appreciate the breadth of local senior artistic talent.

Financial, legal and health programs provide up to date information for seniors coping with the varied challenges of growing older. Educational programs were presented on topics of Emergency Management, Real Estate Tax Assistance, fall prevention, mail and Internet frauds and scams, finding a job after 55, organizing for downsizing, living with wildlife and antique appraisals. Bi-weekly "Wellness Clinics" staffed by Acton Public Health Nursing Service provide individual attention to senior residents coming for blood pressure checks or with questions about new medications and other health needs. The Friends of the Acton Nursing Service also provide monthly podiatry clinics.

COA day trips particularly enjoyed were: the Newport Flower Show; a tour of the John Adams Courthouse in Boston; a North Shoe cruise/ tour of Beauport; Quabbin area foliage trip; and a tour of the new WGBH studio.

The Minuteman meal site hosts lunches four days a week and home delivered meals Monday through Friday. The monthly COA pancake breakfast provides opportunities for other town staff, including our new Town Manager Steve Ledoux, to update seniors on town services while they eat and socialize. Indian and Chinese luncheons combined with cultural programs, ice cream socials, hot soup luncheons in the cold months, special luncheons by area senior residences, cooking demonstrations by our meal site manager all offer opportunities for gathering with neighbors and friends while enjoying good nutrition. After lunch, seniors enjoy pool, ping-pong and card games. Weekly movies and documentaries are viewed on a large screen plasma TV, which was donated by Verizon.

The Acton SHINE (Serving Health Information Needs of Elders) provides health insurance counseling and workshop volunteers, supervised by Minuteman Senior Services. Resource information is provided in areas of housing, legal and financial assistance, adult day care, home health services, residential care facilities, with specialized resources for Alzheimer's care. Long distance caregivers also receive assistance via phone calls and our web site. Residents receive help preparing fuel assistance applications as well as accessing other state and local fuel assistance programs. Within the town's "Senior Work Program" several seniors earn up to \$750 each fiscal year in this program designed to provide assistance with real estate taxes.

The Friendly Visitor program provides companionship to isolated seniors and an opportunity to socialize at Senior Center events. The RUOK phone check in program

is coordinated with the Acton Police Department. The Handyman program meets the requests of seniors for minor home repairs.

We received a new ten-passenger van from the LRTA this year. This van with wheelchair accessibility transports seniors and disabled adults within the towns of Acton, Concord and Maynard. Fares are \$1.00 each way within Acton, and \$1.50 each way out of town. The COA van and another local van, the Road Runner, are both administered by the Lowell Regional Transit Authority (LRTA).

Information about all programs, classes and services is detailed in the Acton Senior Bulletin, a newsletter mailed nine times a year to senior citizens. An increasing number of seniors are now receiving their newsletters via e-mail

We greatly appreciate our versatile, talented and hard working corps of volunteers.

The COA Board advocates for seniors, with focus on real estate tax relief programs and a strong role within the Senior Center Expansion Feasibility Study. The Friends of the COA fund many COA classes and programs, subsidize day trips, administer the Emergency Fuel Assistance Fund and mail the "File of Life" to each senior's home. Volunteers deliver meals to homebound seniors each weekday, help serve special luncheons, teach classes, do minor home repairs, prepare the monthly special breakfast, and create quilts, lap robes, hats and mittens to donate to those in need. They provide tax assistance, legal counseling, prepare the newsletter for mailing, answer office phones and organize our library and video bookshelves. Friendly Visitors provide welcome companionship to isolated seniors. All these volunteers are honored at our spring Volunteer Recognition event.

The Acton Lions Club and Acton-Boxboro Rotary Club provide seasonal dinner events for over 100 seniors at the Senior Center. Theater III provides free dress rehearsals. High school students deliver buckets of "safety sand" to seniors' homes. The Salvation Army, Community Supper and the Friends of the Acton COA assist seniors in need. The Acton Women's Club, school groups, area church groups and private citizens donate gifts at the holidays.

THANK YOU to all who have volunteered their time, energy and skills to enhance the well being of Acton's senior citizens.

Submitted by Jean Fleming, Director
COA Board:
Stephen Baran, Chair,
Mike Gowing, Vice Chair
Gena Manalan,
Ed Carell,

Pat Ellis,
Sally Thompson,
Paul Turner,
Barbara Tallone,
Anita Dodson
Dan Silva, Liaison from Police Dept.,
Paulina Knibbe,
Liaison from Board of Selectmen

HOUSING AUTHORITY

It is the goal of the Acton Housing Authority to:

- provide affordable housing opportunities to people who live or work in the Towns of Acton and Boxborough
- maintain safe, decent, affordable housing
- improve the quality of life for our residents and voucher holders
- increase the economic opportunities of our residents and voucher holders

This year the AHA was able to add three new units of affordable housing to our inventory bringing our total number of units to 145. The units were acquired with Community Preservation and developer gift funds. This is the first time the AHA has added additional units since the 1980's. The AHA Board hopes to continue to increase the supply of affordable rental housing at our property on Sachem Way.

The Acton Housing Authority (AHA) owns 145 units of affordable rental housing; 91 units of elderly/handicapped housing, 42 units of family housing, and a 12 unit home for people with disabilities. The AHA also manages 170 rental subsidies. These rental subsidies are used to assist low-income individuals and families rent housing in the private market.

The AHA gives preference to local residents who are on our waiting list. Currently there are 143 local residents on our waiting list. Through the turnover of existing units and vouchers and with the addition of new units we were able to provide affordable housing to 24 new local families, seniors and people with disabilities.

Since the summer of 2007 five working families who received housing assistance through the AHA became first time home buyers. These families saved money through AHA escrow programs including the Family Self-Sufficiency program and with the assistance of the Acton Community Housing Committee were able to purchase affordable units in Acton or surrounding communities.

The Town of Acton has provided support to the AHA over the past few years with Community Preservation Funds. We have received resources to increase the supply of affordable housing, provide capital improvements to our existing inventory and support services to our residents. The Housing Authority Board, staff and residents are very thankful for the ongoing support and generosity of the people who live and work in Acton.

During the Holiday season many of the schools, churches, synagogues, communities of faith, local businesses and countless individuals and families donated food and gifts to our residents. These contributions made a real difference in the lives of the people we serve.

The AHA was established in 1970 and has a five person Board of Commissioners, four are elected and one is appointed by the Governor. The Board is responsible for setting policy and for budget oversight.

Board of Commissioners

Robert Whittlesey, Chair
Dennis Sullivan, Vice-Chair
Bernice Baran, Treasurer
Ken Sghia-Hughes, Assistant Treasurer
Nancy Kolb, Secretary
Kelley Cronin, Executive Director

Family Self-Sufficiency Coordinating Committee

Bernice Baran, Acton Housing Authority
Kelley Cronin, Acton Housing Authority
Deborah Garfield, Eliot Community Human Services
Jon Kerr, Danny's Place
Carol Lake, Community Supporter
Erin Bettez, Acton Boxboro Community Education
Patricia Russell, Spring House
l'Esha Brown, Acton Boxborough School Counselor
Barbara Smith, Recycling Ministries
Fran Spayne, Acton Housing Authority
Carol Steiner, Council on Aging
Betsy Sweet, Community Partnership for Children
Ellen Weisstein, First Connections
Barbara Winders, Community Supporter

PUBLIC HEALTH NURSING REPORT

The Acton Public Health Nursing Service, a division of the Health Department, has provided services to the Town of Acton since 1923. We are proud to carry on the tradition of providing skilled, caring services to Acton residents.

Stable staffing this past year has provided continuity of care to patients. Maintenance of adequate, experienced professionals is key to providing the superior care we strive for. We developed a new Admission Packet enhancing the patient's ability to manage their care. It also provides a Personal Health Record that has been positively received by patients, physicians and referral sources. This has helped decrease the number of patients requiring re-hospitalization, an area Medicare has been targeting with all certified agencies. We encourage town residents to request the services of Acton Public Health Nursing when the physician or hospital provider recommends certified home health services. As a Medicare Certified Home Health Agency, we provide home health care, including skilled nursing; physical, occupational and speech therapy; medical social services and home health aide assistance. We are able to bill most insurance companies, including Medicare, Blue Cross and most HMO's

Public health services offered include monthly blood pressure screenings in various sites in Acton, communicable disease screening and vaccination clinics, and various wellness programs throughout town. We continue to provide walk-in services at our office on the 2nd floor of Town Hall for adult and childhood vaccinations and blood pressure checks. We encourage people to call before coming to assure availability of a nurse.

An important accomplishment this past year was being accepted into membership in Visiting Nurses Association of New England (VNANE), allowing us to accept patients from several additional insurance companies, including Tufts and Aetna. This helped contribute to a 45% increase in visits during the past year. We also developed a reimbursable contract with the Town of Stow to provide a Public Health Nurse for four hours a week as the state seeks increased regionalization of public health services. We also provided clinical placements for two nursing students during the past year

Volunteers and other town departments continue to provide substantial assistance to the Nursing Service. The Friends of Acton Nursing Service (FANS) provide ongoing financial and volunteer support..

The Professional Advisory Committee composed of several health professionals residing in Acton, provide professional guidance by reviewing policies and procedures. We also work closely with the Council on Aging to provide services to senior citizens.

Polly Ginn and Jessie Keenan, both long time employees of APHNS, retired after many years of dedicated service to the Town of Acton. The Selectmen presented a rocking chair with Town of Acton seal to them.

The Acton Public Health Nursing Service is alive and well and looks forward to another 75 years, serving the Town of Acton!

Merrily Evdokimoff, RN, MSN.
Administrator

**Public Health Nursing
Service Statistics
FY2008**

Home Visits	
Registered Nurse	1883
Home Health Aide	2659
Physical Therapy	1390
Occupational Therapy	83
Total Home Visits	6016

Health Promotion Activities	
TB Testing	21
Blood Pressure Checks	235
Podiatry Clinic	292
Influenza Vaccine	1590
Other Vaccinations	66
Public Health Nurse Hours	250

Communicable Disease Follow-up FY 08	
Hepatitis	
B	6
C	6
Lyme disease	78
Pertussis (Whooping Cough)	0
Tuberculosis	0
Gastrointestinal Infections	
Salmonella	1
Giardia	2

SEALER OF WEIGHTS AND MEASURES

The Sealer of Weights and Measures annually checks the accuracy of all weighing and measuring devices used by all retail and wholesale businesses in the conduct of their trade. This includes scales, gasoline and oil pumps, scanners, reverse vending machines, yard goods and measuring devices as well as investigating complaints in the sale of cordwood.

Number of Devices Sealed

Scales	108
Gasoline Pumps	208
Bulk Storage	3
Scanner Inspections	42
Reverse Vending	16
Scales not Sealed	1
Scales Adjusted	9
Pumps not Sealed	0
Pumps Adjusted	10

Mark FitzPatrick
Sealer of Weights and Measures

VETERANS' GRAVES

John T TeDuits, 76, died 3/3/, Army, Woodlawn
Donald Gray Robbins, 79, died 5/15, Navy, WWII, Woodlawn

Steven D Rabinowitz, 64, died 6/25, Army, Vietnam, Woodlawn

William F Lynch, 69, died 8/27, Navy Peacetime Mt. Hope

Louis Terella, 83, died 9/2, Navy WWII, Woodlawn

Robert Leslie Loomis, 83, died 10/14 Army Air Force WWII, Woodlawn

William Joseph Durkin Jr., 80, died 11/15, Army WWII, Woodlawn

Robert N Peterson, 92, died 11/16, Air Force, Korea, Mt. Hope

In preparation for Memorial Day, a veteran flag standard, an American flag and a geranium are placed at the grave of each known U.S. Veteran. If the veteran status was omitted on the Burial Permit or Cremation Certificate, we have no way of knowing that your loved one was a veteran unless/until we receive a government grave marker. The United States government will provide a bronze or granite veteran's grave marker at no cost to the family, provided that the next-of-kin fills out the application, available from all funeral director's or Veteran's Agent, and forwards it to the proper authority.

If you know of a veteran whose grave has not been recognized with a flag or flag standard, please call the cemetery office at 978-264-9644.



The Madrigal Dinner:
left to right: Dan Conrad, Nora Murphy, Noah Simes and Jake Conrad

ACTON PUBLIC SCHOOLS ACTON-BOXBOROUGH REGIONAL SCHOOLS

EDUCATION REPORT September 2007 – August 2008

Introduction

The 2007-2008 school year once again witnessed a myriad of activities that added to the learning experiences of all our students. As an educational community committed to excellence in all our endeavors, the Acton Public Schools and Acton-Boxborough Regional Schools continued to develop, research, and further enhance our curricular and instructional skills and course offerings. With a culture that believes in supporting all learners, we are proud of our accomplishments over the past year and anticipate that even greater successes lie ahead.

Enrollment

The October 1, 2007 elementary enrollment was relatively flat with 2,598 students (including 27 special education students attending "out-of-district" schools). This was a decrease of five students from the previous October 1. Kindergarten enrollment decreased by seventeen students, from 311 to 294. There were no school choice students at the elementary level, although sixteen were children of out of town staff members.

The junior high school enrollment for October 1 decreased by 25 students, from 1011 to 986, with no school choice students remaining. Of this number, six were children of out of town staff members, and 23 were special education students attending out-of-district schools.

The high school enrollment increased from 1,930 to 2,010, a difference of 80 students, or 4%. This is the largest number of students ever to attend Acton-Boxborough Regional High School. There were 71 school choice students at the high school – a decrease of six students from the previous year. Of the total number enrolled, 48 were special education students attending "out-of-district" schools.

Personnel

Staffing changes for the 2007-08 school year were affected by the June 2007 retirement of five Acton Public and two Acton-Boxborough Regional teachers. Leaves of absence for five ABRSD teachers and twelve APS teachers were granted, and twelve APS and eight AB resignations

were received. The 23.4 ABRSD and 13 APS full-time equivalent new teachers who were hired filled these vacancies and additional openings.

Curriculum and Instruction

The best gift that schools can give society is learners who find the idea of being proactive, powerful learners not only feasible and imaginable but also tremendously appealing. The Acton and Acton-Boxborough School Districts are committed to providing each student with a K-12 educational experience that will prepare them to be such adults.

Our students are facing a future that will require them to embrace and adapt to many new opportunities and challenges. Some of these opportunities and challenges they will inherit from the world we leave them and others will emerge as the world changes. What does this mean for schools?

It means that we need schools that are thinking centered – schools that focus not just on content, skills and testing results, but on schooling minds. At Acton and Acton-Boxborough, we believe that every student should become metacognitive about learning, develop creative critical-thinking skills, learn for understanding, and be prepared to apply their knowledge and understanding to solve the problems of the present and the future.

Our teachers and administrators are dedicated to the challenging work of designing a 21st-century curriculum and facilitating this curriculum with impacting, research-based instruction. The information in this report will provide you with the background knowledge and current information on the status of our work in curriculum, instruction, and assessment.

In the elementary schools . . .

At the grade level meetings this year, teachers:

Learned questioning strategies that were applicable to a variety of disciplines.

Discussed the importance of reconnecting children to nature.

Explored digital storytelling in order to share and document learning.

Learned how to use the district library cataloging system "Destiny."

Reviewed nutritional data and educational materials from the USDA.

A mathematics assessment strategy was piloted in kindergarten classes and also with primary Special Educators.

Schools were immersed in literacy initiatives and mathematics program adoptions/reviews.

We continued to integrate subjects and topics (especially mathematics, anatomy, physiology, geography, art and music) in physical education classes.

We also continued using Fitnessgram assessments to gauge and promote fitness.

Conant School received a Community Preservation Act Grant that will afford them an opportunity to develop nature trails on school property. These trails will be accessible to the community.

English Language Arts . . .

At the junior high, teachers:

Identified and implemented activities and rubrics for the 6 Traits of Writing.

At the high school

The Social Studies Department and the English Department prepared "ABRHS: Guide to Writing and Research."

Two semester-long writing electives were developed for next year: Creative Writing and Writing Workshop.

Mathematics . . .

At the junior high, teachers:

Reviewed the 8th-grade Honors curriculum to ensure consistency in scope and depth.

Aligned the new 7th-grade text with the 7th-grade mathematics curriculum.

At the high school, teachers:

Analyzed the grade 10 Mathematics MCAS exam to ensure coverage of all content needed in Geometry.

Science . . .

At the junior high, teachers:

Investigated ways to improve student content reading.

Developed a global warming awareness program for the RJ Grey community.

At the high school, teachers:

Implemented five new courses: Forensics, Bioethics Online, Astronomy, Fundamentals of Science and Physical Science.

Began developing two new courses for next year: Engineering Principles and Oceanography/Marine Biology.

Social Studies/History . . .

At the junior high, teachers:

Piloted a new unit on India in grade 8.

Incorporated a geography unit in grade 7.

At the high school:

Teachers worked collaboratively to prepare for the American History MCAS for juniors in 2011, focusing on the content and structure of questions, plus future review strategies.

The Social Studies Department collaborated with the English Department to prepare A Guide to Writing and Research.

World Languages . . .

At the junior high:

The new French program was implemented in grade 7, with plans for it to be introduced in grade 8 next year.

Being 'on team' has afforded additional cultural experiences.

At the high school, teachers:

Finalized the listening and reading departmental rubrics.

Planned and supported a June Latin trip to Rome in a continued effort to address global education.

Physical Education and Health . . .

At the high school, teachers:

Administered the High Five Program and Physical Education Field Trip.

Held a very successful Health and Physical Education Awareness Day.

Technology /Engineering . . .

At the junior high, teachers:

Further implemented the Massachusetts Engineering Education Standards by balancing the depth and amount of instruction.

Computer Literacy

At the junior high

A new interactive website was created, linking students' projects to the site for easy viewing.

Library /Media . . .

At grades 7-12, teachers:

Continued to develop a plan for our libraries that incorporates state/national standards and expectations.

Evaluated the April 2008 Massachusetts Technology Literacy Standards and Expectations for inclusion in the development and application of an integrated library information skills curriculum.

Districtwide Initiatives, K-12

Professional Development

Over 65 K-12 teachers attended 6 Trait Writing workshops throughout the year.

More than 40 teachers attended Saturday workshops on differentiated instruction with an emphasis on early literacy and English language learners.

Books, videos and DVDs continued to be added to the district Curriculum Library.

Faculty and staff used the new on-line Professional Development website to register for a variety of offerings.

Curriculum, Instruction and Assessment meetings were held in all curricular areas to review and update action plans and share MCAS analysis.

Performing Arts, Visual Arts, Instructional Technology and Information Technology

See the sections that address these topics in greater depth.

Parent Involvement Project (PIP) Programs

The Acton PIP continued to offer high-quality science, technology, engineering, and mathematics (STEM) learning experiences for Acton Families. An Acton PIP event is curriculum-centered and "hands-on." PIP supported the 4th-grade Star Party, which extends the fourth-grade unit of astronomy and provides students the opportunity to view the night sky through professional telescopes. For the second year in a row, Blanchard fourth graders and their parents were invited, resulting in almost 800 guests to the Annual Star Party! Other PIP events included the Sci-Tech Fest at the high school, the 3rd- and 5th-grade Market Math at Roche Brothers, and Family Domino Night.

School-Business Partnership Programs

We continue to expand our School-Business Partnerships Programs. Please visit our website at <http://ab.mec.edu/business/partners.shtml> for more information.

It's All About Learning . . .

In addition to our emphasis on academic excellence, it has become increasingly important in recent years for us as educators to incorporate 21st-century skills into our educational instruction. In order for us to successfully complete our districts' mission of preparing students to be full participants in a global learning community, we need to emphasize collaboration, communication, innovation, creativity and problem solving throughout the K-12 curriculum. Whether working with a partner in a high school chemistry lab or reading with a book buddy in the elementary school, students are practicing 21st-century skills throughout their educational careers at Acton and Acton-Boxborough.

It is an honor to work for a community that is dedicated to continuously improving the educational program. Your continued support of our districts is valued and appreciated.

"Learning together creates new ideas that bring inspiration to our work with students."

Susan Horn, Assistant Superintendent

Acton Public Schools

The five elementary schools – Conant, Douglas, Gates, McCarthy-Towne, and Merriam – have the following in common.

Each has a School Council, as required by the Educational Reform Act of 1993.

Vital parent involvement plays an active role in the life of each school. These parents sponsored numerous assembly programs that enriched their school's cultural and aesthetic life with musicians, storytellers, and other performers. They raised funds for schoolwide projects; provided volunteers for many in- and out-of-class activities, tasks and services; staffed the "Safe Arrival" hotlines; and also sponsored school newsletters and other activities.

A number of whole-school events, such as orientation programs for kindergarten parents and children as the school year begins, back-to-school-night open houses in the fall, and a Memorial Day Program in the spring, take place.

Students use computers, technology, associated software, and the Internet in various ways: to supplement the writing/composing process, to enrich or extend learning experiences in each curricular area, to strengthen the learning of concepts and practice of skills via the Internet.

The faculty participates in professional development through one or more of these activities: pursuit of formal course work, involvement in systemwide curriculum and instruction review and improvement projects, participation in the districtwide Professional Development Day, and attendance at professional conferences and workshops. In addition, many teachers work with student teachers. Through their actions, every year the faculty shows that they are truly committed to the concept of being life-long learners.

Each school has a reception or event to celebrate and honor the parents and volunteers who assist them during the school year.

In September 2007 Conant School welcomed Christine Price as its new principal.

Acton-Boxborough Regional Schools

R. J. Grey Junior High School

R. J. Grey began the 2007-2008 school year with 961 students: 485 in the seventh grade and 476 in the eighth grade based on October 1 data. This was a decrease of 21 students compared to the 990 enrollment reported for

October 1, 2006. As school began, the administrative team (Principal Craig Hardimon, Assistant Principal Allison Warren, and interim Assistant Principal Jack Hughes) welcomed new seventh graders and returning eighth graders to R. J. Grey.

To ensure a positive transition to the start of the school year for both 7th and 8th graders, an "Opening Days of School" Feedback Form was distributed on Parent's Night. In this regard, survey results were overwhelmingly positive, with students feeling comfortable and supported. Parents felt included and well informed. It was an outstanding start to the school year.

Teaming is the fundamental core of RJG. The team model allows us to create a strong web of support to enhance student success. A large school becomes a smaller school. With consistent communication built-in among team teachers, there are fewer cracks for students to fall through. Issues are addressed early, and students have an opportunity to develop close relationships with their teachers, as well as with a familiar peer group. Teaming is the ideal format through which we can deliver those programs and values we most believe in, as expressed in our Statement of Purpose; e.g., meeting the needs of the adolescent, maintaining curricular quality and interdisciplinary opportunities, and creating a sense of community.

During the 2007-2008 school year, there were four teams in both seventh and eighth grades. Each seventh-grade team had approximately 121 students and five teachers (English, Social Studies, Math, Science, and Spanish and/or French). In grade eight, each team averaged 119 students and five teachers (Math, Science, English, Social Studies, and Spanish and/or French). On an ongoing basis, teachers planned integrated curricular activities, which helped students see the relationships between various subjects.

All students take English, Social Studies, Math, Science, and Physical Education/Health. The curriculum demonstrates the core values of reading (the English program is literature-based), writing (although skills are primarily taught in English classes, the other academic subjects have adopted the "Writing Across the Curriculum" approach, which provides students with a more consistent writing approach), math (with the added skill development of reading mathematical language), and our physical (Science) and cultural (Social Studies) world. Most of our students take a world language, with twice as many taking Spanish as French. Seventh graders participate in an "exploratory program" that consists of Study Skills, Art, Music and Minuteman Technology Lab I, each of which meets every other day for half the year. Exploratory courses for the eighth graders are Art, Minuteman Technology Lab II, Life Skills/Health, Drama and Study Skills Technology; these classes last for one-fifth of the year.

In addition to the core curriculum, students elect to participate in band, chorus or Grey-block. Grey-block is a combination of curriculum-related mini-courses and structured study halls with team teachers.

In October 2007, R. J. Grey (as well as the high school and elementary schools) received the results of the state-mandated MCAS (Massachusetts Comprehensive Assessment System) tests from the previous spring. We continue to be proud that our students' scores compared favorably with the top-performing schools in the state. This is a result of the high quality of teachers and teaching, an excellent curriculum, fine students, and the supportive families who make education a priority for their children.

Learning and connecting with members of the R. J. Grey community took place for many students through our extracurricular activities. The interscholastic athletic program included teams in cross country, soccer, field hockey, basketball, softball, track, and baseball. All participants on these teams paid an activity fee, which helped to support these programs. The intramural program was available to all students, meeting either before or after school. These intramurals included basketball, lacrosse, strength training, and Club 107, a running group to prepare students to run in Boston before the marathon. Other after-school activities included Adopt-a-Grandparent, Jazz Band, Garage Band, Speech and Debate Team, Chess/Board Games Club, Math Counts, Science Olympiad, the Yearbook and the AB Blueprint (the school literary publication). The school musical, "High School Musical," involved over 150 students and 200 parents. We continued the tradition of the Rotunda Project, where each student created a small, self-representative piece of art. These individual squares were then hung in the rotunda area on poster-board painted the color of each team.

Through the involvement of the Student Council, students connect with each other in a number of ways. This group helped to plan school-wide activities, dances, and service learning projects, and several Student Council members continued to serve on the Principal Student Advisory Board. In addition to our annual community service learning projects, such as the Coat Drive, Walk to the West Acton Food Pantry (the first year that all students participated), and collecting for Toys for Tots, the Student Council and teams found new programs to support. Among these were: a day of maintenance work on parks and conservation lands; Project Tammaa, which raised money and awareness for a number of international causes; and the participation of the entire student body in a change drive for the Make A Wish Foundation. In addition, our annual used-coat drive earned praise from Anton's Cleaners for another outstanding year.

Special events during the school year included Halloween Dress-up Day, the Thanksgiving Assembly, Blue and Gold Day (school spirit day), World Language Week, a weekend day ski trip to Waterville Valley, the end-of-year seventh-grade trip to Kimball's and eighth-grade day at Canobie Lake Park, and the Student Recognition Assembly.

In continuing our commitment to the partnership between school and home, daily emails, monthly articles and "drop in hours," and weekly communication from the principal promoted continuity and educational support to families. Additionally, RJG professional staff offered parent forums to parents and guardians on adolescent development, homework, school discipline, and stress management. These were extremely well received. Of particular note was the number of 6th-grade parents who attended these discussion forums as part of their children's transition to the junior high school. The School Council, consisting of four parents, one community-person-at-large, two staff members, and the principal, also addressed a wide variety of relevant issues and made recommendations to the administration that were very helpful. The School Council continued to have a strong voice in the development of the school and the overall school climate. An active P.T.S.O. organization (for families in grades seven through twelve) planned, organized, and assisted with many events at R. J. Grey. Parents/guardians were invited to attend monthly noontime informational meetings with both the RJG and ABRHS principals, who presented reports and answered questions. The P.T.S.O. also sponsored evening programs designed to provide information about the schools.

Another RJG highlight included our seventh annual Project Wellness Day. Project Wellness is a daylong conference for 7th-grade students and a parent, designed to help parents and teenagers recognize the variety of issues faced by today's families and to develop, maintain or improve adult-teenager open communication. This event brought seventh-grade students and adult family members together at Merrimack College on March 17, 2008 to learn more and better ways to communicate with each other about difficult issues and sensitive topics, ranging from time management to drug use to relationships. Approximately 1,000 students, family members, and staff participated in this event.

As a follow-up to the 2006-2007 Self-Study, the R.J. Grey staff continued with initiatives that promoted learning, mutual respect, and opportunities for personal growth. In response to parent, staff, and student feedback, the 2007-2008 school year offered all constituents additional professional development and training opportunities for addressing incidents of bullying, teasing, and harassment. For staff, Professional Day in November 2007 offered the faculty systemic interventions and strategies for promoting a safe school, as well as practical strategies for respond-

ing to incidents of bullying, teasing and harassment. For students, the counseling department facilitated and coordinated classroom-wide sessions in the seventh grade, promoting respect for oneself and others and responding to harassment and bullying behavior. In general, the customized Self-Study was a meaningful process promoting dialogue across settings. The findings and recommendations will continue to guide the faculty and the administration in their commitment to providing the successful school experience that the community has come to expect.

At the end of the 2007-2008 school year, three veteran staff members, Judy McKendry, Annelyse Roach and Janet Roderio, retired after many years of service to our school. These professionals devoted decades to our school community and touched the lives of several hundred students and families. We thank them for their many years of leadership, support, and dedication to the students of R. J. Grey Junior High.

Acton-Boxborough Regional High School

Post Secondary Education: The ABRHS Class of 2008 was comprised of 469 students; of these, 95% enrolled at four-year schools, while 4% continued their education at two-year colleges, prep and technical schools.

Standardized Test Results: Average SAT scores for 2008 seniors again exceeded those of state and national populations. This is significant since 99% of AB students took the SATs, compared to the state average of 85% and the national average of 48%. Our average combined score for the SAT was 1840, which is 288 points higher than the average combined Massachusetts score of 1546.

National Merit Scholarship Competition: Thirteen members of the Class of 2008 achieved semi-finalist recognition; 58 others received letters of commendation.

National Honor Society: There were 105 members of the class of 2009 inducted into the NHS.

National World Language Honor Societies: In 2008, 41 students of Spanish qualified for membership in the local chapter of the National Spanish Honor Society, 35 students qualified for the National French Honor Society, and 10 students qualified for induction into the National Honor Society in Latin.

National, Regional, and State World Language Competitions: In 2008, seventy-six students placed both nationally and at the chapter level in the National French Examination. On the National Latin Exam, 58 students received gold medals and 23 received silver; eleven students received magna cum laude recognition, and eleven students received cum laude recognition. On the Italian

exam, one student placed nationally and one student received honorable mention.

World Language Achievement Awards and Leadership Awards: Thirty-five students of Spanish, French, Latin and Italian were recipients of World Language Achievement Awards. Ariel Geist was the recipient of the Leadership Award; Louisa Paine received the Excellence in Spanish Award; Anne Dietterich received the Excellence in French Award; Nica Latto received the Excellence in Italian Award; and David Corwin received the Excellence in Latin Award.

Academic Decathlon Team: The team of nine regulars and twenty alternates won the Massachusetts State Championship for the 16th time in the past 17 years. A total of 50 Massachusetts high schools competed. In addition, the team placed 13th overall in the country.

Mathematics Team: In the 2007–2008 seasons, the team finished in third place in the Massachusetts Mathematics League and then tied for first place in New England among large schools at the New England Math League Competition in May 2008. Four students were finalists on the state Mathematics Olympiad examination: David Corwin, Feiqi Jiang, Ben Cohen and Mo Zhou. On the American Math Competition, three students advanced to the third level – David Corwin, Feiqi Jiang and Xiaoyu He.

Speech and Debate: The team was composed of over fifty students from grades 9-12. Competing in eighteen tournaments in a variety of events ranging from student congress to dramatic interpretation and poetry reading, team members prepared original pieces and scripted selections to be presented and judged at each event. Competing in the Massachusetts Catholic Forensic League, the team was matched against teams from schools across the state and consistently placed in the medal rounds. The debate team had a particularly strong showing in the Silver Lake Tournament, where it placed third overall in the team sweepstakes. The team's top competitors also competed on a national level in Las Vegas and at Harvard University.

Athletics: During the 2007-08 school year, participation in athletics remained consistent, with 1,750 students in grades 7-12. In the fall season, the girls' field hockey and soccer teams both captured Division 1 State Championships. In the spring our girls' tennis team also captured a Division 1 State Championship. The overall success of the athletic program was recently recognized by the Boston Globe, which awarded Acton-Boxborough Regional High School with the Dalton Award. This award is annually presented to the school with the highest winning percentage in the state.

Proscenium Circus: See the Performing Arts section for this information.

Peer Leadership Program: Peer Leadership had another very successful year with a continued increase in membership of over thirty dedicated students. The peer leaders facilitated alcohol/drug awareness programs in Acton's elementary schools, led social development programs at R. J. Grey Junior High, chaperoned the sixth-grade social, and engaged in smoking awareness programs.

The School Newspaper: The Spectrum, published six times during the school year, includes articles and photography of interest to the ABRHS community. Its staff of approximately forty students works on all aspects of the paper, including writing, editing, photography, layout and copy editing.

Student Council: The primary student government group, consisting of 45+ students, elected representatives of their classes and also walk-on members is responsible for organizing school-wide activities and fundraisers and for disbursing funds for improvement of the school facility on behalf of its students. They meet weekly on Tuesdays at 6 p.m. in the ABRHS Counseling Center.

"Window Seat": Acton Boxborough's Literary and Art Magazine and Creative Writing Club annually publishes two to three issues of student poetry, prose, lyrics, and art. Students do the writing, editing, design, layout, printing, assembling, and distribution of the magazine. Students write creatively every week to generate submissions for the magazine; the magazine welcomes and encourages students not participating in the club to submit their art and writing for publication. "Window Seat" students also work in conjunction with the Robert Creeley Foundation to host the annual Robert Creeley poetry reading and the Helen Creeley student poetry prize, a competition for student poets that awards the winning students a cash prize and the honor to be an opening reader for the Robert Creeley award-winning poet.

Idiosyncrasy: The high school topical magazine, Idiosyncrasy, began seven years ago when a group of enthusiastic students approached English teacher Dennis Kavanagh with the idea. Since then, the magazine has put out two to three issues per year. Idiosyncrasy is a thematic magazine that looks at social issues from different cultural perspectives. The magazine encourages and celebrates the diversity of our world and the people in it. Idiosyncrasy is composed of editorial and factual articles that are intended to educate and inspire readers. Students conduct research, analysis, and synthesis in order to produce each issue.

Harvard Model Congress: Ten juniors represented ABRHS at this four-day government simulation. The Acton League of Women Voters generously underwrote their participation. Those representing were Kaila Guilmet, Ankit Gupta, Valerie Michelman, Chris Southcott, Tina Sun, Diyang Tang and Meghan Veno.

Girls State: Two juniors, Haley Meidell and Thanmayi Rachapudi, attended with the support of the Maynard Emblem Club.

Boys State: For the first time ABRHS sent a delegate, Ben Coll, to the simulation.

Career Exploration Activities: Beginning in November, approximately 250 students made one-day job shadowing visits to a variety of work sites. This program owes its success to the support of the Middlesex West Chamber of Commerce School Business Partnership Committee, which sponsored a Job Shadowing Kick-off Breakfast in November. At three Career Breakfasts during the year, career speakers talked to groups of students interested in their fields of work. Twenty-one members of the senior class completed three-week full-time internships at the end of the school year. Other career exploration activities included the Senior Seminar course, the Work Study program, and a website listing employment opportunities.

Senior Community Service Day: On May 2, the Class of 2008 spent the day working on volunteer projects in and around Acton and Boxborough. Before the seniors began their projects, they were served breakfast at the school by the faculty and administration. This was the fourteenth year that the senior class organized a Senior Community Service Day.

Community Service Activities: The school's "Accept the Challenge Program" encourages every student to become involved in some way in volunteer activities, either during the school year, during the summer, or both. The school held its eighth Community Service Awards Night on January 21, 2008; at this ceremony 500 students received recognition for their volunteer efforts.

Pupil Services

Parent outreach and communication within Pupil Services continues to be paramount. The monthly Communiqué, written by the Director of Pupil Services to all special education parents, continues to be a viable mechanism for communication. The SpEd PAC is offered regular opportunities to participate in this mailing; relevant topics, such as current information regarding student record policies, independent evaluations, and the budget, are addressed. At this time, the Pupil Services email database has grown to the point where the mailing is completed electronically;

only 150 parents require a hard copy mailing at this time. The Pupil Services Lending Library also continues to grow as interest in current books and materials assist parents with deeper understanding of various disabilities and their impact on student learning. Pupil Services continues to appreciate the generosity of our parents who have contributed books to the library. The SpEd PAC and Pupil Services co-hosted their second annual Parent Workshop Day. Again, more than 140 parents were in attendance with enthusiastic feedback about the speakers.

Efforts to increase the participation of our international families through activities such as the Fall Information Evening for Limited English Proficient (LEP) families are in place. This event provides families with housing, legal, and community supports.

The SpEd PAC established two task force groups: one focusing on transitional supports within the district, PK-K, 6-7, and 8-9, and the other focusing on a Parent/Guardian Handbook, which will provide parents with practical information regarding special education, including the regulations, home activities, friendship groups at home, summer camps, and other activities in and near the community.

It has been unnecessary for Pupil Services to establish a Task Force regarding district guidelines for determining a Specific Language Disability (SLD), since the Department of Education (DOE) has issued a relevant and practical training module in this regard. Training of staff has already taken place, and new guidelines and regulations are in place.

Because eligibility for special education continues to be a targeted area of concern for regular and special educators, principals are collaborating closely with the Assistant Superintendent of Curriculum and the Director of Pupil Services to better understand Response to Intervention (RTI) requirements and their application to regular education classrooms.

There has been tremendous commitment for promoting districtwide school safety initiatives. Pupil Services has been able, through grant funding, to support several building-based initiatives, including regular educator trainings in "Open Circle," "Second Step," and "First Response," and training junior high students at the Massachusetts Aggression Reduction Center (MARC) with Dr. Elizabeth Englander. Since each building has its unique culture, it has conducted its training and discussions; i.e., customizing its application while at the same time keeping within the standards and goals set by the District. This approach empowers staff and administration to operate as a unit, planning and executing preventive and action-oriented approaches to school safety.

A special education fiscal task force was established to study the drivers of special education. The committee, including representatives from the School Committee, Selectmen, the Finance Committee, Pupil Services, and SpEd PAC, examined not only the probable causes for escalation of the special education budget but also the devised Pupil Services plan, which has decreased these costs. In the study of out-of-district placements, the R.J. Grey Connections program was established to meet the needs of students and offset the escalating costs.

In collaboration with the ABRHS Principal, the high school Counseling Department updated and enhanced registration procedures for welcoming new families to the district. These procedures have been thoughtfully articulated, and counselors have been trained.

In collaboration with the Technology Department, the district has identified SNAP as the electronic record-keeping system of choice for the nursing department. Grant funding for the purchase of SNAP has been obtained, and a timeline for purchase is in process. Additionally, our two nursing coordinators are commended for their initiative in writing a health grant for FY '09, providing to the District \$85,000 for the next five years.

The Performing Arts

At the Acton-Boxborough Regional High School, the Band and Chorus programs continued to flourish as they performed in and around our community. The Band marched in the Acton Memorial Day Parade and also the Boxborough Fifer's Day Parade in honor of the town's 225th anniversary. A number of our choral ensembles sang at West Acton's Oktoberfest and also at a number of senior citizen events. Twenty of our student musicians from band, chorus and orchestra were selected to perform at the MMEA Eastern District Festival, held in January; eight of these earned All-State recommendations. Our Madrigal Singers put on a Madrigal Dinner for the community in which they performed a renaissance-style dinner theater. And finally, the Marching Band participated in the National Cherry Blossom Festival Parade in Washington, D.C. It was an outstanding trip on many levels as our students visited our nation's capital and viewed its many wonderful museums and landmarks, in addition to proudly marching in this very prestigious event.

Proscenium Circus continues to prepare and present outstanding dramatic and musical productions at the high school. Over 200 students participated in activities and shows throughout the year. The productions for the 2007-2008 season included the fall play, titled "Laramie Project," and the wonderful musical, "Brigadoon." The entry to the state drama festival was the play "Frankenstein," which was written by AB's own faculty member, English teacher Maria Anthony.

At the R. J. Grey Junior High School, the 8th-grade Band and Chorus each participated in the Great East Music Festival held at West Springfield High School in May. Both received Gold Medals for their performances. The JHS musical, "High School Musical," had a terrific run of performances with a huge cast of approximately 100 students involved. Twenty-five students were selected to perform in the concert band, orchestra or chorus at the MMEA Eastern Junior District Music Festival held in March.

At the elementary schools, the Beginning and Advanced Bands performed very well in their Winter and Spring Concerts. The bands also performed at each school's Memorial Day Assemblies, along with songs and poems performed by individual classes.

The Visual Arts

Throughout the school year, student efforts and accomplishments in the Visual Arts program were exhibited in each of the seven schools and the High School Administrative Conference Room, as well as off-site venues. Student artwork appeared in various school newsletters, and a kindergarten student's drawing graced the cover of the Kindergarten Handbook.

In the highly competitive Boston Globe Scholastic Art Awards, 24 ABRSD students (22 high school and two junior high) received a total of 27 state-level awards. These awards included: one American Vision Award (one of five awarded statewide), ten Gold Key Awards, eight Silver Key Awards, five Honorable Mention Awards. The American Vision, Gold and Silver Key student work was exhibited at the State Transportation Building in Boston during January and February. Award-winning students were recognized at an awards ceremony at Hancock Hall in Boston. Student work receiving Gold Key Awards was sent to New York for the National Scholastics judging. One high school student received an American Vision Award and another a Gold Key Award at the Scholastics National level. National Award winning work was exhibited in New York City art galleries during the month of June, and students were honored at an awards ceremony at the Corcoran Gallery of Art. One high school art teacher, the Visual Arts Director, and four high school students assisted teams of judges during the daylong Scholastics judging process held at the State Transportation Building in January. The K-12 Visual Arts Director also serves on the Massachusetts Scholastics Advisory Board.

Both ABRHS juniors who applied to Art All State, Worcester Art Museum, were selected. They were among 140 high school juniors statewide who were selected to participate in the competitive Art All-State program at the Museum, held in May. Art All-State is a weekend-long program for high school art juniors to work with their peers and

with practicing artists who serve as mentors. Each district is limited to two student applicants. Selection is based upon digital images of student work, a written application, and an interview with a team of art educators. One ABRHS art teacher and the Art Director served on interview teams. The K-12 Visual Arts Director serves on the Art All-State Steering Committee.

High school students in the Junior/Senior Portfolio class prepared and exhibited their work in a show entitled "Elections," which was held at the Acton Memorial Library in April. During the month of May, students in the Digital Imagery II class had a show of their work at the Sargent Memorial Library in Boxborough. The show was entitled "Inspiration Period."

Students in Advanced Drawing/Painting, Junior/Senior Portfolio, and Art History classes visited the Metropolitan Museum of Art in New York in the spring. The focus of this trip was for students to gain exposure to actual works of art and to compare and contrast works of art.

AB graduates who are majoring in art at the college level returned to share their experiences with students in the Junior-Senior Portfolio class. Advice on the college application process was also shared.

During March, Acton and Acton-Boxborough student artwork was exhibited in the annual Youth Art Month Show at the Worcester Art Museum. Over fifty AB/APS student works were included. There was an opening reception for students, their families and art teachers in the Museum's Renaissance Court. The Conant, Douglas, Gates, Merriam and McCarthy-Towne Schools, as well as RJ Grey Junior High and the Acton-Boxborough Regional High School, were all represented in this show.

A show of representative student artwork from each of the seven schools was on display at the Acton Senior Center during the month of May.

The grade 8/Art 2 art teacher at RJG organized and led the annual school-wide "Unification Project," where students and staff were each encouraged to create a mixed media piece that voiced their personality and personal interests. These mixed media works were assembled into mobiles and hung in the RJG Rotunda area as symbols of the school's unity.

K-12 Visual Arts staff participated in a book study group based on Eliot Eisner's "The Arts and The Creation of Mind."

Art teachers of grades K through 6 continued to meet and develop rubrics for art units of study. They collaborated on a policy proposal for elementary art assessment.

One high school art teacher's work was chosen for the National Juried Show, "American Summer," at the Kingston Gallery, Boston, as well as for a juried show at the West Hartford Art League, Hartford, Ct. Another high school art teacher's work was chosen to be included in a show at the Cambridge Art Center, Cambridge, MA. One elementary art teacher had a solo exhibit of her work at the Kingston Gallery, Boston. The same art teacher did a 3-week summer artist residency at the Hambidge Center in Georgia.

High school students had the opportunity to participate in Photo Club and in Art Club, both of which met after school one afternoon a week throughout the year. High school students participated in an initiative to collect and send art supplies to third world countries.

A Drawing Club and Clay Club were offered after school at Douglas School during the fall and spring.

The Visual Art Director's work was included in a faculty show at the Worcester Art Museum in the spring, entitled "Works in Progress."

The Visual Arts Director was awarded a Kinnicutt Grant from the Worcester Art Museum to do research on architecture in Greece. She spent several weeks in Greece researching, writing and photographing and made a presentation of this work at the New England Art Education Conference, Hyannis, in the fall of 2007.

The Visual Arts Director was named "Massachusetts Art Educator of the Year, Supervision and Administration, 2008" and honored at an awards ceremony at Massachusetts College of Art and Design in May. Her name has been placed in nomination for the "New England Art Educator of the Year, Supervision and Administration" award.

Technology

Instructional Technology

During the 2007-2008 school year, many instructional technology projects were initiated and successfully implemented. The Department of Technology Integration and Instruction, directed by Priscilla Kotyk, had the following initiatives.

Districtwide

The district continues its commitment to have all curriculum documentation available on the district website. The site is reviewed on an ongoing basis and additional documentation is added, presenting new courses and programs.

The online professional development catalog of offerings (Acton/Acton-Boxborough SmartPD) has been well received by the teachers. Staff members may access their professional development records at any time. These records will summarize for each staff member the courses/workshops s/he has completed, earned PDPs/ Credits to date, and registration confirmations for future workshops and courses. In addition, the site is a repository of informational documents pertaining to professional development.

Our department's part-time web-designer redesigned several websites during the year. Students learning about Acton's history can easily locate information on the Acton Long Ago website. Our department website is being redesigned in order to make it more user friendly for teachers and students. In addition to the district sites, we have helped teachers at all grade levels create classroom websites. We developed specific templates and a scalable deployment that has enabled many teachers to communicate with students and families via the Internet.

High School

Many exciting ongoing projects are underway in the area of instructional technology. Students are using technology tools to create multimedia presentations, research course topics, and access online course-related materials. Several technology-related electives are offered, including but not limited to: web design, computer-aided design, programming, engineering, and broadcasting. Teachers are using our course management program, Moodle, to offer online courses and provide supplemental material to students.

The High School Technology Committee, with representation from all departments, met periodically to share best practices with technology and discuss ideas around professional development for teachers and technical issues or concerns. The high school technology planning committee meets regularly to discuss hardware deployments, software purchases, replacement computers, and new initiatives.

Junior High School

The junior high is continuing its commitment to expand the number of multimedia classrooms and to provide laptops to teachers. To complement the instructional use of technology, SMARTboards were installed in two classrooms. With training, teachers have been able to capitalize on the use of these interactive whiteboards for instruction.

Teachers and students continue to use technology in all content areas to enhance teaching and learning.

Various exploratory courses use instructional technology to learn information skills, computer-aided design, and engineering design concepts. In some cases, students create multimedia final projects that express their curricular understandings.

The counseling department is developing a website, Voices of RJ Grey, which will offer information regarding various aspects of school culture and issues facing young teens.

Elementary Schools

An Acton Public Schools Steering Committee met regularly to discuss teacher and student technology needs. An APS vision and implementation plan was developed and presented to school committee. Teachers made presentations that demonstrated the importance of instructional technology at the elementary level.

At each grade level meeting, teachers were introduced to several technology-related activities. Teachers discussed and reflected on the value of instructional technology. In addition, teachers made a grade-level nature movie that was made available to all the teachers.

In all five elementary schools, teachers use mobile Alphasmart labs. Alphasmarts are electronic keyboards. The labs come equipped with management software that allows teachers to distribute to and gather information from all thirty Alphasmarts at the same time.

Information Technology

During the 2007-2008 school year, the district's Information Technology department provided valuable technology support services. The Information Technology department, directed by Steve Hall, had the following accomplishments.

Districtwide

The Information Technology department coordinated and implemented a large number of infrastructure upgrades. In order to support the new Acton Public School laptops to be added in FY09, new servers and services had to be brought online. The existing "core" servers were also updated to support those new laptops, as well as other new services and initiatives. In order to provide a much-needed improvement to its Internet capacity, the district's Internet access was upgraded to support the higher-bandwidth needs of modern technology. This also required upgrades to portions of the district's core network equipment, as well upgrades to its spam filter and web security filter systems. Many other infrastructure systems were upgraded to provide timely, efficient, and improved

services. The Information Technology department continues to provide infrastructure, technical support services, project management, and strategic planning for a wide range of technology-related functions.

High School

The IT department performed maintenance and software updates on roughly 600 teacher laptop computers, computer labs, desktop computers, and printers.

Junior High School

The IT department performed maintenance and software updates on roughly 240 teacher laptop computers, computer labs, desktop computers, and printers.

Elementary Schools

The IT department performed maintenance and software updates on roughly 450 teacher laptop computers, computer labs, desktop computers, and printers.

Summer School

The Acton-Boxborough Regional School District Summer School had another successful year in 2008. With our enrollment of 494 students, we served nearly 100 more students than in 2005. Fifteen percent of our students came from twelve other districts. Several Math, Science, and Physical Education courses reached capacity, forcing us to turn away students not currently enrolled in the Acton-Boxborough Regional School District.

The number of student scholarships increased by 10% from 2007.

The number of faculty positions remained at 28, the same number as in '07.

The summer of 2008 also saw a 3% increase in faculty salaries; this was the first such increase since 2005. Tuition receipts continue to allow us to function as a self-sustaining educational program.

Summer School course changes (from 2007) include: the addition of an Engineering course, a Physics course, running the French 1 - 2 curriculum, and the addition of one Math Algebra I section.

We continue to serve Acton, Boxborough, and several outlying communities with first rate, summertime, K -12 educational opportunities.

Community Education

The Community Education office is located in the Administration Building, 15 Charter Road, Acton. Its staff organizes, staffs and directs the following programs and activities.

Day and Evening Classes: More than 2,000 classes are offered yearly for children, teens and adults. Classes and other programs are listed in INTERACTION, the Community Education catalog that is mailed four times a year to over 21,000 area homes. More than 12,000 students enroll in classes each year.

Extended Day Program: Serving 250 Acton families and 70 Boxborough families, Extended Day offers quality before- and after-school care for children in grades K-6.

Preschool Program: Located at the Acton-Boxborough Regional High School, the Community Education Child Development Preschool is the laboratory for the Child Development Course. Completely funded and staffed by Community Education, the Child Development/Preschool course awards seven elective credits toward graduation. Preschool has a total enrollment of 32 (12 three year-olds on Tuesday and Thursday; 20 four year-olds on Monday, Wednesday and Friday).

All-Day Kindergarten Program: Community Education administers the business affairs of the All-Day Kindergarten programs at Douglas, Conant, Gates, McCarthy-Towne and Merriam Schools.

Summer Day Program: Located at the Administration Building, this program offers weeklong sessions of summer activities to more than 80 children per week in grades 1-6. Also provided is a preschool summer program (Summer Capers and Friday Frolics) for four and five year-olds, vacation programs (offering enrichment activities and day care during school vacations), and many short sport clinics.

Youth Basketball League: Offering 12 weeks of coaching, practice and league play to more than 1,000 boys and girls in grades 3 and up, the league is staffed by more than 110 paid and volunteer coaches, timers, and referees. Community Education runs clinics for referees at no charge.

Driver Education: Community Education runs a Registry-approved driving school, offering classroom instruction and on-road training to 290 students annually.

Pool & Fieldhouse Programs: Located at ABRHS, the Pool & Fieldhouse Program consists of family open swim and open gym times for basketball on the week-

ends. Also offered in this facility is a full Red Cross Swim Program, a youth swim team, master's swim, morning and evening lap swim, and water exercise classes.

Community Education also conducts classes and schedules drop-in times for the public at the Fitness Center, located at the Acton-Boxborough Regional High School.

Schedule of School Fields: Little League, Pop Warner, Youth Lacrosse and Youth Soccer, as well as individuals, businesses and community organizations, receive permits for school field use through Community Education. Fees charged are returned to the schools' Facility Department for field maintenance. Community Education also schedules Leary Field for school and community use.

Scheduling Use of School Buildings: All evening, weekend, holiday, and vacation use of the seven school buildings is scheduled through Community Education.

Community Education receives no funding from the school districts or town and runs all programs on a self-sustaining basis. Moneys are returned to the following for use of space and equipment – AV, Director of Technology, Physical Education Department, Art Department, Facilities, and the Central Office.

For more information about Community Education and the programs that it offers, call (978) 266-2525.

Facilities and Transportation

The Facilities Department met the challenges of completing its major building cleaning and preparation while managing project work and the ever-growing demands of increased summer programs in the buildings. Phase one of the Acton Public Schools Capital Plan was completed on schedule and on budget. This included updating the entire heating systems in the Douglas, Conant, and Gates Schools. The old, inefficient boilers were successfully replaced with new, state of the art, high efficiency condensation Viessmann boilers. We also updated the building controls and installed new, efficient, variable drive univentilators in the rooms. The project should save APS thousands of dollars per year in operating costs and reduce the overall carbon footprint of the Town of Acton. Additionally, we put the finishing touches on last year's Baseball and Tennis Lighting Project by installing safety netting around the baseball field to further protect spectators and tennis players. Other projects that were completed that fall outside the normal summer cleaning and preparation are as follows:

Resurfaced the R. J. Grey tennis courts.

Installed a new volleyball anchoring system in the R. J. Grey gym.

Refurbished the bleachers in the R. J. Grey gym.

Installed air conditioning in a new computer lab in R. J. Grey.

Upgraded critical air conditioning system in the R. J. Grey MDF closet.

Installed speed bumps outside R. J. Grey for increased pedestrian safety.

Revamped campus vehicular signage.

Replaced walk-in refrigerator and freezer at the Gates Elementary School.

Installed new tiles in the lobby and gym of the Administration Building.

Created a new conference room space and new kitchen storage at the Conant Elementary School.

Upgraded the electrical supply and installed a new hot water heater in the Leary Field Concession Stand.

Repaved the majority of the Douglas Elementary School parking lots.

Before the start of school, 2008, we hope to resurface the High School Field House gym floor, as well as complete a minor resurfacing of the Leary Field track.

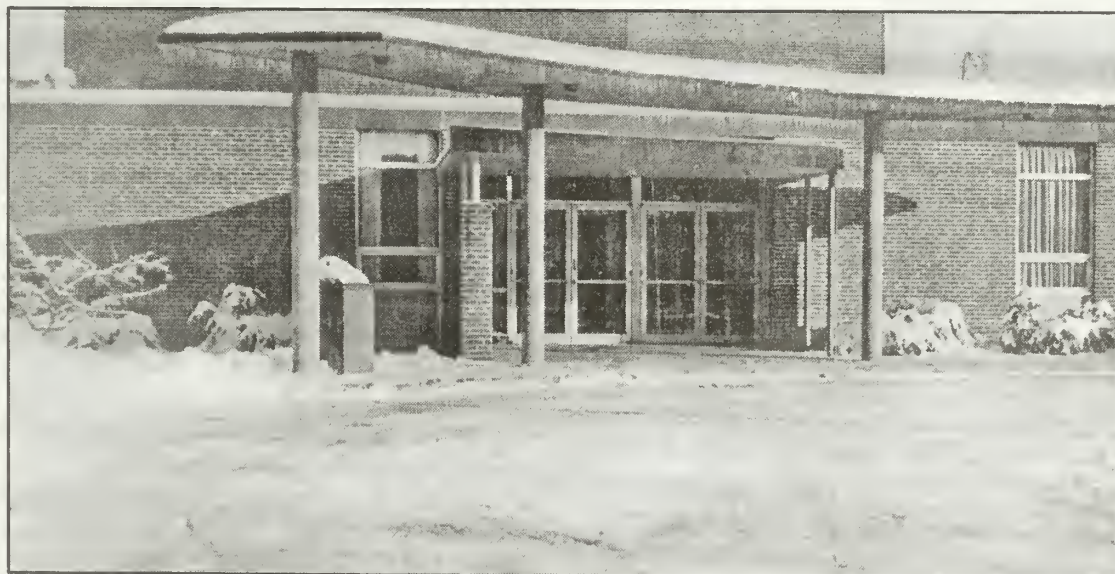
In Conclusion

This report demonstrates that the Acton Public Schools and the Acton-Boxborough Regional School District are complex organizations. Nonetheless, the districts possess a clear mission and vision. They are fortunate to possess a dedicated staff, who make a habit of constant self-reflection and, as resources allow, of renewal.

Our students, teachers and administrators continue to perform at high levels – academically, athletically, artistically, personally and professionally – and so the Acton Public Schools and the Acton-Boxborough Regional School District maintain a reputation that attracts people to the communities and to our schools. It is our intention to continue to provide the best possible education to the communities and to seek continued financial and moral support for this very important endeavor.

The towns of Acton and Boxborough have a great investment in the schools since the schools serve the communities' youth and adult populations through public schooling, Community Education, and as a center for much community activity. This is a win-win situation for both the towns and the schools that we want to maintain for the future.

William Ryan
Superintendent of Schools
On Behalf of the School Committees
January 2009



MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT

About Minuteman

Minuteman High School is a four-year career and technical high school serving our member towns: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston as well as, 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of our self sustaining Community Education Program.

Enrollment

As of October 1, 2008, 24 Acton high school students, three post graduate students, and one half day student were enrolled at Minuteman providing a full time equivalent (FTE) of 27.5 students that reside in Acton. Minuteman offers a part time program where Acton-Boxborough High School students are able to take part in elective technical training courses on a half-day basis. Currently, very few Acton-Boxborough students take advantage of this unique program designed to give juniors and the senior opportunity to explore career majors and still stay a part of Acton-Boxborough High School. The District offers 'Post Graduate' programs to Acton-Boxborough High School students who are seeking to enhance their own economic opportunity at Minuteman via skill development.

2008 Acton Graduates and Awards

Arthur Albuquerque, Electricity
Sean Chickosky, Programming
Cortney Hamel, Cosmetology
Benjamin Howell, Carpentry
Elyse Rayner, Culinary Arts
Arielle Shander, Graphic Communication
Jessica Williams, Culinary Arts
Tim Wood, Culinary Arts

At the 2008 graduation, **Sean Chickosky** received the National Honor Society Award. **Benjamin Howell** received the Minuteman Outstanding Vocational Technical Student of the Year Award, the President's Education Award for Outstanding Academic Excellence and the MA Association of Vocational Administrators Award. **Arthur Albuquerque**, Sean Chickosky, Benjamin Howell, and **Arielle Shander** received the John and Abigail Adams Scholarship. Arthur Albuquerque, Sean Chickosky, **Elyse Rayner**, Arielle Shander, and **Jessica Williams** received the President's Education Award for Outstanding Academic Achievement. Elyse Rayner received the Margaret Ros-

selli Memorial Scholarship. Arielle Shander received the Friends of Minuteman Award. These awards are given to students of superior academic achievement and significant participation in school or community activities.

SkillsUSA Awards – Acton Students

Sean Chickosky was a gold State Medalist for 3-D Visualization & Animation and Benjamin Howell was a Silver State Medalist in the SkillsUSA Conference.

Class of 2008 Graduate Achievement Highlights

92% graduated and entered college, became employed in their field of study, or enlisted in the US military.

100% successfully passed the state-required MCAS tests in English and Math.

60% college acceptance, 33% career bound in field and 3% military

100% of Dental graduates passed the National Dental Board examination.

100% of Early Childhood Education graduates were certified by the Department of Early Education and Care.

100% of Cosmetology graduates passed the state board examination.

Medical Occupation graduates achieved 100% in college acceptance.

Christopher Hanson, a Robotics program graduate from Medford, was honored as the Massachusetts Vocational Student of the Year by the Minuteman Career & Technical High School Committee, the Massachusetts Association of Vocational Administrators, and the State Commissioner of Education.

Elizabeth Haberkorn, an Early Childhood Education student from Stow graduated Valedictorian of the Class of 2008.

Student speakers at the Class of 2008 graduation ceremony were Valedictorian Elizabeth Haberkorn of Stow, Salutatorian, Michael Lavy of Waltham, and Class President Erica Lindstrom of Stow.

Leadership, Governance and Communication

Dr. Edward A Bouquillon was hired as superintendent beginning the 2007-2008 school year.

A new Mission Statement was approved by the staff in March of 2008:

“Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and professional development in a safe and respectful environment. Minuteman is committed to preparing all students for success.”

The School Committee re-organized to include 4 sub-committees; Finance, Curriculum Instruction and Assessment, Capital and Facilities Planning, and Personnel. A taskforce was formed to review and revise all District policies.

A revised organizational chart was approved; resulting in the elimination of several administrative positions, the creation of site-based teams, clear lines of responsibility and the introduction of Career Clusters.

A Communications Team was formed that seeks to provide a more consistent and transparent message both internally and externally regarding the new mission of Minuteman.

Curriculum and Instruction

The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in 3 levels of classes and a waiting list has been established. A Health class has also been established to supplement a well-rounded student education. Music will be restored.

Career and Technical programs are now aligned along 5 Career Clusters: Trade & Industrial; Human & Commercial Services, Business and Information Technology, Agriculture and Transportation and Science and Technology. Clustering allows for common core curriculum to be delivered in clusters to 9th and 10th grades students.

Since the Fall of 2008 all 9th grade students partake in daily English and Math instruction, rather than the long-established “week on-week off” schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the state department of education.

Assessment and Program Evaluation

Minuteman developed a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional

careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering, and Office Technology for young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.

Minuteman is moving towards a ‘modified inclusion model’ for Special Education students. Professional development for staff continues as we implement this proven strategy.

Minuteman will be undergoing its 3rd New England Association of Schools and Colleges Decennial re-accreditation site visit in March of 2009.

Minuteman students performed very well on the 2008 MCAS: 94% pass rate in Math, 99% pass rate in English, 100% pass rate in Chemistry, 92% pass rate in Biology.

Professional Development

The Minuteman staff has prioritized two professional development topics for the 2007 – 2010 timeframe. Based upon feedback from our EQA report, several half-day training sessions on summative and formative assessment methodologies are being held. In addition, the development of Professional Learning Communities is happening for 40 staff with several outside resources.

Student Access, Participation and Support

Minuteman reorganized the assignment of guidance counselors to provide incoming 9th graders with a dedicated guidance counselor. Our research had shown that many freshmen felt that they needed additional support as they made the adjustment to Minuteman.

In addition to having a dedicated 9th grade counselor, the re-assignment strategies now include counselor covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.

Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past seven years the number of participants has doubled in many of the sports offered. Minuteman maintains a no cut and no athletic fee policy. In addition, Minuteman students have access to more than 30 clubs and activities.

The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded

at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.

A new website is to be launched in February 09 – www.minuteman.org

Financial and Asset Management Effectiveness and Efficiency

The Minuteman FY09 budget was passed unanimously at \$17,001,622, which represented a 1.53% increase after removing the Middle School Tech Programs. Healthcare, utility increases, as well as the NEASC re-accreditation increased the budget. Decreases in the FY09 salary budget were due to the reduction of administrators, removing the Middle School Tech Program from the full district assessment and replacing several career and technical teachers with technical assistants in programs experiencing enrollment dips.

Staff was reduced by 4.5 FTE positions in the FY09 budget. Budgets continue to be tightly managed as Minuteman seeks to 'right size' itself and reduce its per pupil expenditures.

The FY08/09 Capital funds were used for major systems repairs, implementing the approved Technology Plan, upgrading the reception area, adding a Welcome Center, relocating the IT office, and renovations of common areas.

Charles Olmstead
Acton Representative

ACTON MEMORIAL LIBRARY

Acton Memorial Library passed several milestones in 2008. Circulation exceeded 625,000 for the first time; for the year, it was 627,099 items, an increase of 12.5% from calendar 2007. In addition, more than a quarter of a million people (250,514) visited the library, an increase of 8.2%. The library also opened on Sundays during September for the first time.

Civil War Exhibit

The most important milestone was the opening of the library's permanent exhibit on Acton in the Civil War. The dedication took place on April 19, 147 years to the day from when Acton men saw the first casualties from hostile fire. Trustee President Robert Surdel addressed the crowd of guests on the front lawn and told of how Acton's men responded to Lincoln's call for volunteers, and how they fought and sometimes died, to preserve our nation. Among the guests were descendants of local Civil War soldiers and an honor guard from the 13th Massachusetts Volunteer Infantry, a Civil War re-enactor group, who fired a salute. It was particularly appropriate, as an Acton man had served in the 13th M.V.M during the War.

The exhibit is in keeping with the intent of William Allan Wilde, who gave the Library to the Town in 1890 as a memorial to the Acton men who had served in the Civil War. Funded by grants from the Community Preservation Fund, Friends of Acton Libraries, Acton Memorial Library Foundation, Acton Lions Club, Acton Rotary Club, and a bequest from Lois Parker, the exhibit is a valuable resource for anyone interested in the history of the town and the part it played in the birth and preservation of the nation. Will Twombly of Spokeshave Design was the exhibit designer working with a committee made up of Library Director Marcia Rich, Trustees Dennis Ahern and Frank Joyner, former Library Director Wanda Null, Belle Choate from the Acton Historical Society and Dean Charter, Director of Municipal Properties. We are also grateful to Carol Domblewski for her help in editing the text of the exhibit panels.

Since the exhibit opened, guided tours have been arranged for groups from the Massachusetts Society of Genealogists, Acton Historical Society, Acton Rotary Club, and educators from the Acton school system. On Patriots Day in April, the library exhibit was one of the stops on the trolley tour organized by the Acton Historical Society and Iron Work Farm.

Changes at the Library

Although the building was designed for approximately 100,000 volumes, holdings now approach 150,000 items.

To create more space for the collection, the Reader's Services Desk on the second floor was removed and replaced with shelving to accommodate the library's growing resources.

To save staff time, the adult DVD collection was moved to the lower level near the circulation desk. This allows the disks to be kept in their cases on the shelves, eliminating the need for the staff to remove and replace disks whenever DVDs circulated.

CASSIE, a new public computer time management application, was introduced during the summer. It is more user-friendly and presents fewer problems to staff than the application it replaced.

Special library activities during the year included events celebrating Chinese and Russian cultures, which were done in cooperation with the Acton Boxborough Cultural Council. Tours for seniors were inaugurated with the help of the Council on Aging.

The library has committed to purchasing two self-check-out licenses during 2009. One self-check-out station will be installed in late spring.

Implementation of the library's Long Range Plan began July 1st.

Library Services

The library offers a wide range of services, many also accessible from home, for children and adults. The library has books, newspapers, magazines, DVDs, CDs, museum passes, local history, and genealogy collections. Rental books and DVDs are offered, courtesy of the Friends of the Acton Libraries. There is an extensive multi-format Chinese language collection and small French, Gujarati, Korean, Portuguese, Russian, Spanish, and Tamil collections as well as small deposit collections in Portuguese and Hindi. (Deposit collections are received from the Boston Public Library several times a year; the titles are returned to Boston four to six months later.) The large print materials collection is supported by a large print computer display and assistance devices for the hearing and visually impaired. Professional reference and children's librarians are available for assistance on-site, by phone and via the Internet. Reserve collections for school assignments can be arranged. Library staff visited schools, classes came to the library for tours, and the director spoke at the new teacher orientation. State and federal tax forms are offered.

Online services include the ability to place requests for items, renew materials, download audio books, access Internet and subscription databases, access online Minuteman displays in Chinese, Korean, Japanese and Russian,

access the library event calendar, pay for fines and lost materials, and make museum pass reservations. Multiple public computers are provided with support for Arabic, Baltic, Chinese, Cyrillic, Greek, Hebrew, Japanese, Korean, Thai, Turkish, Vietnamese and Western and Central European languages. Printers, photocopiers, microfilm readers, a flatbed scanner and a typewriter are available, as are computer classes and online tutorials for computer skills and school and professional tests. Wireless Internet access is available throughout the library for people who own laptops. Library users have the use of small study rooms and there is meeting room space available for community groups. In 2008, 588 meetings were held at the library. The library provides delivery of materials to the homebound, and offers volunteer opportunities. There are pre-registered children's story times for two year-olds and drop-in story times for ages three to seven. During the summer reading program, there were drop-in craft programs for up to Grade 4 and also for Grade 4 and up. The Friends of the Acton Libraries sponsor an adult book discussion group. Other special programs include art displays, a collection of Arthur Davis paintings, speakers on a range of topics and an annual reading by a nationally known poet.

The library continued its strong support for local literacy programs by providing tours, a discrete literacy collection and space for tutoring, tutor training, student assessment, and conversational practice groups.

Library Website

The Library website at www.actonmemoriallibrary.org continued to evolve and improve under the guidance of Susan Paju. This past year she oversaw the introduction of a significant addition. Transcripts and scanned images of the Town's official records - from its founding in 1735 up to 1764 - are now on-line. A news section and Google site search engine were also added this year. Susan was honored as being named Acton Town Employee of the Year.

Besides links to the Minuteman Library Network, the site includes a detailed calendar of Library events including Story Hours, public meetings, and other activities. The website includes a variety of information not only about the library itself, but also connects to the websites of The Friends of the Acton Libraries and their popular book sales, the Acton Memorial Library Foundation, and the Friends of Pine Hawk. Reference Librarian Susan Paju now maintains the website, with backup support from Trustees Bob Ferrara and Dennis Ahern, while Library Director Marcia Rich tends to the event calendar.

Literary Arts Program



John Ashbery

On March 18, 2008, Robert Creeley Award winner John Ashbery read to an audience of 250 in the auditorium of the R. J. Grey Jr. High School. One of America's greatest living poets, Ashbery has won nearly every major award for poetry. We were fortunate to have him as our 2008 winner

For the first time, the student competition started in 2007 included outreach into schools in surrounding towns, with the newly established Helen Creeley Award being presented to a Concord Academy student, Peter Boskey, and to Michael Bottari from Acton-Boxborough Regional High School. Named for Robert Creeley's sister who won national awards for her poetry when a student in the Acton High School, this award will be given annually to a student from ABRHS and a student from another Massachusetts's high school. The winners will read as introductory poets for the Robert Creeley Award winner.

John Ashbery, continuing the practice started by Robert Creeley, met the day after his reading with well over 800 students in the ABRHS auditorium, by far the largest student audience we have seen. Combined with the evening audience, well over 1,000 people heard John Ashbery read.

The Friends of the Acton Libraries, Acton Memorial Library Foundation, Acton-Boxborough Community Education, the Georgia Whitney Fund and the Acton-Boxborough Cultural Council all provided funding for the 2008 event.

Literary Arts Committee

Student members, Alexandra Azzolino and Jyoti Jasrasaria graduated in June and left the committee to continue their education. Beth Siegert also left because of other commitments. They were replaced by Julia Baum, Lauren Burdine and Sean McCoy. Tim Malloy joined the committee, giving us two ABRHS faculty members. For 2008/2009 committee members are:

Maria Anthony
Julia Baum
Lauren Burdine
Bob Clawson

Frank Flowers
Frank Joyner
Tim Malloy
Sean McCoy

Penelope Creeley
Jean D'Amico
Tom Dunn

Nishi Mehta
Marcia Rich

In order to facilitate fundraising, particularly from foundations supportive of cultural events, the committee decided to establish a non-profit foundation. The Robert Creeley Foundation, Inc., was incorporated in December 2007 and received IRS approval as a tax-exempt 501(c)(3) corporation in September 2008.

Charlotte Sagoff Memorial Garden

The Sagoff Memorial Garden, a privately funded project, promoted by residents that include members of ACES (Acton Citizens for Environmental Safety), the Acton Memorial Library Board of Trustees, the Friends of the Acton Libraries, and the Acton Earth Day Committee. Charlotte was a noted Acton resident who died in 2007. All necessary funds were raised this past year and work begun in the late fall in coordination with Town officials. The Garden comprises the area just outside and to the left of the main entrance of the Acton Memorial Library. This 20 foot by 25 foot area includes a brick path and patio. In early spring three metal benches and a granite block table will be added. Volunteers, including members of the Acton Garden Club, will complete the work with low maintenance, attractive plantings. Tom Tidman, Acton's Director of Natural Resources, created the overall design and a local Acton landscape company did the work. This welcoming area will serve Acton generations to come, thanks to the generosity of over one hundred local sponsors and individual donors.

The Arts Committee

The Arts committee selects the art works that hang in the meeting room of the Library. Trustee Ann Chang works with local artist, Kay Hartung and several other local artists to make the selections.

Every February, artists are invited to submit images of their work for the jury selection committee. The deadline for submission is March 1 and the selection committee meets in mid-March to make their choices for the coming year. The committee is also interested in three-dimensional objects that can be displayed in the glass case in the solarium

The artists for 2008 were:

January/February Whitney Alexanderson Heavey, painting
March Ellen Solari, painting
April ABRHS student show
May/June Karma Shaath Massoud, painting
July/August Andrew Child, photography
September/October Suzanne Revy, photography

November/December Carolyn Letvin, oil, mono-types

Many of the artists are based in Acton but a fair number come from surrounding towns. Many are members of Concord's Emerson Umbrella while others work out of Maynard's Art Space.

Employee of the Year

Reference Librarian, Susan Paju was recognized by the Town as an "Employee of the Year." This recognition came with a nice check.

Friends of Pine Hawk

Trustee Bob Ferrara and Library Director Marcia Rich continue to be actively engaged with The Friends of Pine Hawk, a group whose goal is to better understand and publicize the archeological and human story behind the treasure trove of Native American artifacts discovered at the "Pine Hawk" site in South Acton during the excavation for the new sewer treatment plant.

All of the Friends' efforts are noted on a library-hosted web site at <http://www.actonmemoriallibrary.org/pinehawk>. The Friends include private citizens and other professionals from the Library, The Discovery Museums, the Acton Schools, and Town Hall. In October, the Friends again sponsored a month long series of seminars and events as part of State Archeology Month. The Acton Memorial Library hosted three of these. The first was a talk by noted Concord archaeologist Dr. Shirley Blancke on local Paleo-Indian artifacts and culture from immediately after the Ice Age. Next Craig Chartier, archaeologist and educator from the Plymouth Archaeological Rediscovery Project, showed Acton children how to do flint knapping (stone tool production), as was done at Acton's own Pine Hawk site. Finally, Acton Health Director Doug Halley presented the results of Acton's Archaeological Reconnaissance Survey and its impacts on property ownership and development.

Library Statistics

Calendar Year 2008:
Circulation: 627,099 (up 12.5%)
Traffic Count: 250,514 (up 8.2%)
Books read for the Summer Reading Program: 10,815 (down 6.8%)

Fiscal Year 08 (July 2007-June 2008)
Acton residents with active library registrations: 14,438 (up 5.1%)
Collections (total items): 148,050 (up 4.9%)
Reference questions: 18,701 (down 2.9%)
Children's programs: 163 (down 8.9%)

Children's program attendance: 3,059 (down 9.1%)
Adult programs: 53 (down 3.6%)
Adult program attendance: 587 (down 13.2%)
Use of public Internet computers: 22,048 (down 14.9%)
Items requested from other libraries: 53,598 (up 8.7%)
Items requested by other libraries: 43,589 (up 16.6%)
Number of people volunteering: 93 (down 30.6%)

Hours of Operation

The Library is a seven-day-a-week service most of the year (67 hours a week) and a six-day-a-week service through the summer months.

Monday through Thursday 9-9
Friday and Saturday 9-5
(Saturdays 9-12 mid-June through early Sept.)
Sunday 2-5
(closed Sundays mid-June through early Sept.)

The library is closed on state and federal holidays, Easter, and the day after Thanksgiving.

Staff

The Trustees recognize and appreciate the dedicated effort that members of the Library staff make to create a welcoming environment.

Staff as of December 31, 2008	
30-40 hours/week	
Library Director	Marcia Rich
Assistant Director	Ellen Clark
Circulation Supervisor	Gloria Reid
Head of Reference	Susan Paju
Head of Children's Services	Lee Donohue
Reference Librarian	Julie Glendon
Circulation Assistant II	Joy Hamel
Circulation Assistant II	Suzanne Callahan

20-29 hours/week	
Young Adult Librarian/Computer Specialist	
	Pam Parenti
Technical Services Librarian	Stephanie Knowland
Technical Services Assistant II	Karen Anderson
Administrative Assistant	Mary Katis
Circulation Assistant II	Eunice Gorman

10-19 hours/week	
Children's Librarian	Catherine Drum
Children's Librarian	Marilyn Nowlin
Circulation Assistant II	Kaja Michaels

Circulation Assistant I
Circulation Assistant I
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Barb Floss
Liz Leaver
Anshu Sood
Donna White
Anna Cartier
Kathy Tolliver
Renjia Xu

CITIZENS' LIBRARY

The year 2008 at Citizens' Library centered around two extraordinary events. The first was a major historic restoration of the exterior of the building and the second was a celebration of the 125th Anniversary of the Library itself.

Less than 10 hours/week

Children's Librarian
Reference Librarian
Reference Librarian

Reference/Children's Librarian
Circulation Assistant I
Technical Services Assistant I
Page

Heather Wilkinson
Amy Stimac
George King
Jane Flanders
Tina Hamilton
Amy Spadano
Joseph Sansone

Volunteers

This year saw a total of 93 individuals who gave their time and skills to assisting in all areas of the Library's operations. The Trustees sincerely thank each and every one for their invaluable support. A yearly event is organized by the Trustees to recognize the volunteers and to thank them for their dedication and service.

Trustees

Robert Surdel, President
Frank Joyner, Vice President
Joseph Glannon, Secretary
Dennis Ahern
David Barrat
Ann Chang
Brewster Conant
Thomas Dunn
Robert Ferrara

At Town Meeting 2008, a Community Preservation Act Grant in the amount of \$119,000 was approved for the historic restoration of the Citizens' Library building. Work began in May and over the course of the next six months the building was completely rehabilitated. Work included carpentry repairs and replacement of rotting clapboards, window restoration, the replacement of aluminum storm windows with historically appropriate wooden storms, installation of granite steps at the front door and Pearl St. entrance, restoration of an arch over the Pearl St. entrance, scraping and painting of the entire building and re-pointing of the two chimneys. The landscaping around the building also dramatically changed, thanks to the efforts of the Acton Garden Club.

The bulk of the restoration work was completed in mid-October, just in time for the second major event of 2008. On October 18th, Citizens' Library hosted a special event in honor of the 125th Anniversary of the library. We had a spectacular autumn day and a wonderful performance of Shakespeare's Greatest Hits by Richard Clark. The performance was made possible by a grant from the Acton Boxborough Cultural Council. That same afternoon, a plaque was dedicated commemorating the CPA restoration project.



The Recreation Department's summer camp includes a time for sand castle building.

Other programming highlights this year included a visit by author Kenneth C. Davis, who came to speak about his new book America's Hidden History in June and was very well received. The library participated in the annual West Acton Oktoberfest, where our volunteers ran a used book sale to raise funds for the library. And in December, we once again hosted Santa Claus, much to the delight of the younger West Acton crowd.

2008 brought a major new technological development to Citizens' Library in the form of two public access computers which arrived in April. The computers, along with the wireless internet access which was installed at the same time, have drawn many new users to the library.

In collection development, the library embarked on what we expect to be a three year effort to replace the majority of our juvenile non-fiction collection with updated material. We are utilizing state aid funds as well as money donated to the library to purchase new materials that support the elementary school curriculum. We have also significantly expanded our large print collection.

Throughout the year, we have, of course, been conducting the usual business of libraries; purchasing and processing new books, discarding old books and putting books into the hands of as many readers as possible. Along these lines we have seen our circulation numbers increase

4% over 2007 numbers, reversing the downward trend in circulation for the past 4 years. Traffic in the library is also noticeably higher due to computer users. Through all the changes, many things remain the same. The library continues to run on the power of our long standing and dedicated volunteers. Annette Lochrie continues to run a very successful Tot-Time program for children ages 2-5 and the library continues to be an integral part of the West Acton Village community.

Trustees:
Gerald Browne – Chairman
Nancy Lenicheck – Secretary
Ellen Spero – Member at Large

Jennifer Friedman
Library Director

Volunteers:
Diane Bleau
Trudi Carson
Kaleta Fraizer
Corrine Merkh
Jo-Ann Spurr

Student Volunteers:
Amy Jiang
Neha Sundaram
Niles Smith



The West Acton Citizens' Library was restored to its former beauty using a grant from the Community Preservation Act.

CULTURAL AND HISTORICAL ACTIVITIES

ACTON-BOXBOROUGH CULTURAL COUNCIL

A. About the Acton-Boxborough Cultural Council

The Acton-Boxborough Cultural Council (ABCC) was established in 1982 to promote the arts, to help develop cultural programs in the Acton and Boxborough communities and to award and administer Massachusetts Cultural Council (MCC) Grant funds. We are a volunteer committee appointed by the selectmen of each community, but functioning as a single entity. We accomplish our goals by:

- Reviewing grant applications from individuals, libraries, schools, and arts organizations and awarding MCC grant funds to projects that provide a local public benefit. The ABCC is one of 329 Local Cultural Councils (LCC) that are funded by the Mass Cultural Council through an annual appropriation by the state legislature;
- Sponsoring annual cultural programs for the Acton and Boxborough communities using grant funds generously designated by the towns' Selectmen. These funds have been used by the ABCC to present jazz and classical music concerts, vocal performances, opera, public art installations and more;
- Advocating for the arts through community outreach and publicity.

The ABCC Fiscal Year runs from September-June; calendar year 2008 encompasses the second half of FY08 (January-June) and the first half of FY09 (September-December). This Annual Report gives details of our FY09 Grant Cycle in which we plan to support 17 individuals, schools, libraries and arts organizations using our MCC state funds. This report will also highlight the many exciting events and programs we produced for our communities in 2008 thanks to the continued financial support from our Boards of Selectmen. Finally, this report will illustrate our continued efforts to advocate for the arts on the state and local level.

B. ABCC Members

Voting Members:

Acton: Suman Adiseh, Linda Biyun Zhu (retired Dec. 2008), Barbara Estabrook, Nancy Gerhardt, Greg Hutchins (appointed Dec. 2008), Padmaja Kuchimanchi, Rachel Lucas, Reshma Singh.

Boxborough: Avril Allard (retired June 2008), Pascale Belin-White, Mitzi Garcia Weil, Pat Myers. ABRHS Advisory Board Members (non-voting): Lauren Burdine (retired Dec. 2008), Wendy Chen, Ai-Ai Ren (retired Dec. 2008).

Rachel Lucas of Acton served as Chair through June of 2008. Barbara Estabrook and Reshma Singh, both of Acton, were elected as co-chairs in June of 2008. Nancy Gerhardt of Acton serves as Secretary. Pat Myers of Boxborough is Grants Manager, and Treasurer through October 2008. Mitzi Garcia Weil of Boxborough took over the Treasurer's job at that time. Rachel Lucas of Acton is handling publicity on an interim basis. Suman Adiseh of Acton is Webmaster.

Acton-Boxborough Regional High School Advisory Board:

This program, new in 2007, was developed with ABRHS Student/Faculty Support Coordinator Kay Steeves. Our first two students, Ai-Ai Ren and Lauren Burdine, joined in our monthly meetings and offered valuable services to the Council in the form of event support. They completed their terms with the Council in December 2008. ABRHS junior Wendy Chen joined the Council in November 2008. We are very pleased that we were able to continue this program.

Recruitment: We were very fortunate that Greg Hutchins of Acton was sent to the Cultural Council by the Volunteer Coordinating Committee in November and was able to fill the vacancy created by the retirement of Linda Biyun Zhu. At least one additional vacancy will occur in June 2009 with the retirement of Nancy Gerhardt. There is a current vacancy for a Boxborough member, with an additional vacancy approaching in June as Pat Myers completes her second three-year term. We have placed notices in the Blanchard School parent newsletter and announced the vacancy on the cable television broadcast of a Selectmen's meeting.

We are working closely with the Acton and Boxborough Boards of Selectman on our continued membership efforts.

C. Mass Cultural Council (State) Funding for FY08:

The ABCC is one of 329 Local Cultural Councils (LCC) that are funded by the Mass Cultural Council through an annual appropriation by the state legislature. Each fall, we are required to distribute this annual allocation through a grant process. We receive applications for two kinds of grants: 1) LCC Grants that subsidize projects by individuals and groups; and 2) PASS Grants that help subsidize the cost of cultural field trips. We review each application and award funds based on many criteria, the most important being that the project must demonstrate a local benefit.

At the beginning of fiscal year 2008 the ABCC was allotted \$8,600 that represents a \$600 increase over the previous fiscal year. We were notified in the early fall that the MCC budget could possibly be reduced because of the state's economic situation. The MCC directed all local cultural councils to proceed with their grant cycle but to give approved grants a preliminary approval only, without a specified dollar amount, in mid-January 2009. Further, each council was asked to begin discussions about how cuts would be made at the local level. We were fortunate that we did not need to use any of the allocation for administrative expenses (up to 5% is allowed by the MCC). Additionally, we had \$9.15 in unclaimed funds from FY07 that, in compliance with MCC guidelines, we re-granted this year. The total amount of grantable funds for FY09 is \$8,609.15 unless budget cuts are made.

Once again it was a competitive grant season. We publicized the availability of grants through emailed and posted fliers and press releases in The Beacon and Action Unlimited. We gave our annual free workshop for potential applicants in mid- September. We received 46 applications requesting a total of \$28,466 in funding (more than three times the amount available). After very difficult deliberations the ABCC has given preliminary approval to the 17 projects listed below for a total of \$8603. The final group includes 10 applicants that are either entirely new or have not received council funding in more than three years. Among these are a capital improvement grant to Iron Work Farm for improved gallery lighting to enhance art exhibits, a grant for arts enrichment for the CASE Collaborative summer program, and a

grant to the Acton Minutemen for a re-enactment on Crown Resistance Day. The grantees also include innovative projects from the public schools and the regional school district: a Latin American band will perform seven concerts at all five Acton elementary schools and at the Blanchard School in Boxborough. The ABRHS Choral Music and Drama programs will produce an opera program culminating in a public performance in spring 2009. If the budgets are cut, the council, voted unanimously to cut all preliminary amounts by the same percentage.

**FY '09 Acton-Boxborough Cultural Council
Approved Grants:**

Applicant	Project Name
Longwood Opera, Inc.	Don Pasquale
Sargent Memorial Library	Abigail Adams: Madame President
DeCordova Museum	Art in the Park
Wild Apples, Inc.	"Wild Apples": Spring Issue 2009
Hudson Area Arts Alliance	2008-09 Season
Nashoba Valley Concert Band	Conductor Fees, Insurance, Music
Fitchburg Art Museum	74th Regional Exhibit of Art and Craft
Acton/Boxborough Elementary Schools	Soy y Canto K-6 Concerts
ABRHS-Choral & Drama Depts	An Opera Awaken- ing
Iron Work Farm in Acton, Inc.	Lighting Jones Tavern
Wendy Frank	Music Enrichment for Special Needs
ClassiGals	A Concert of Classi- cal Songs for Kids
Delvena Theatre Company	The Titanic Sinks as Acton Sleeps
Ann Sussman	Re-Visioning Acton
Acton Minutemen	Crown Resistance Day Battle
John Root	Edible Wild Plants of the New England Region
Indian Hill Music	Indian Hill Jazz Trio

**D. Local Funding and Council-Initiated
Events**

Both Acton and Boxborough supported the ABCC with town funds via warrant articles and line items. The dedication of the Board of Selectman in both towns is truly remarkable. Acton provided the ABCC with \$2,000. Boxborough

provided \$1,500 for exclusive use in Boxborough. Few local cultural councils enjoy this level of local support. We are extremely grateful and constantly acknowledge the support of our two towns to everyone. We are grateful also for the physical support that the two Towns provide: meeting spaces, access to the town copiers, etc. We are also thankful for the continued support from our liaisons, Acton Selectman Andy Magee and Boxborough Selectman Raid Suleiman.

The ABCC sponsored several exciting events/projects in calendar year 2008. Funding for these programs came from FY '08 and unspent FY '07 Acton Funds and our own fundraising revenue. We used our Boxborough allocation to fund an event at the Sargent Memorial Library, "Abigail Adams: Birthing a Nation", part of the Town's 225th birthday celebration. Details on Council-initiated events in 2008 are below. The Council had a staffed display at the West Acton Oktoberfest.

1. "Our World" Cultural Series -- October 2007-June 2008

ABCC completed in 2008 a year-long festival of cultures called "Our World," a series of six events to recognize and highlight the unique cultures in our communities. These events were produced at the Acton Memorial Library in collaboration with the Library Board of Trustees; Marcia Rich, Library Director; Dean Charter, Municipal Properties; ABRHS; and the Town of Acton.

The final three events included China Day (Feb. 9, 2008) and Russia Day (April 13, 2008), each attracting several hundred participants and featuring the food, music, dance, craft and artistry of Chinese and Russian culture. The Grand Finale, a Steel Band Concert was held June 11, to a large and enthusiastic audience on the lawn behind the Memorial Library.

The regional Chinese and Russian communities stepped forward to offer their help in coordinating these highly successful events. The enthusiastic participation clearly showed that the Cultural Council is meeting an important objective by serving a public need for these communities. The local newspaper, The Beacon has also recognized the value of these events through extensive coverage of each event.

2. FY08 Grantee Reception -- March 7, 2008

The ABCC held its 3rd Annual Grantee Reception at Sargent Memorial Library in Boxborough. This annual reception provides a valuable opportunity for grantees to meet, to publicize their projects, and to network with other arts-minded individuals and groups. FY08 grantees were invited to attend, along with our state and local legislators. Each grantee received an official ABCC certificate. Representative James Eldridge and Boxborough Selectman Rebecca Neville attended. We were delighted also to celebrate Rachel Lucas' receiving a Massachusetts Cultural Council Leadership Circle Award (described in detail below).

3. Don Pasquale, presented by the Longwood Opera Company, Acton -- October 24

For the fifth consecutive year the ABCC brought the Longwood Opera Company to Acton. This year's performance of Don Pasquale was fully costumed and staged in English with piano accompaniment. This comic opera was beautifully performed and captivated its audience.

E. Awards

Rachel Lucas was awarded one of six Massachusetts Cultural Council Leadership Circle Awards for 2008. These awards, given annually, recognize outstanding volunteers who have demonstrated a commitment to promoting access to arts and culture in their hometown. As the Acton Beacon reported, "Lucas, an Acton resident, has worked to increase the public profile of the ABCC and to ensure the continued vitality of the organization during her tenure. She increased the ABCC community outreach and arts advocacy efforts, and led the council through a time of transition by recruiting new members. She also established the Acton-Boxborough Regional High School Advisory Board that encourages local teens to serve their community through promotion of the arts. She led the council in establishing new arts events including a year long series called "Our World" at the Acton Memorial Library." Current and former members of the Acton-Boxborough Cultural Council nominated Rachel

HISTORIC DISTRICT COMMISSION

The Historic District Commission ("HDC" or "Commission") is responsible for helping preserve the heritage of Acton by protecting the architecture and integrity of our three designated historic district areas: Acton Center, South Acton and West Acton. Together, these historic district areas encompass over 180 properties and include structures up to over 300 years old. The HDC administers and enforces the Town's Local Historic District Bylaw (Chapter P), which was enacted by the Town in 1990 under Massachusetts General Laws, Chapter 40c. (The Local Historic District Bylaw is available on the Town of Acton Website). The Commission generally meets on the first and third Mondays of each month in Town Hall, starting at 7:30 p.m. The meetings are open to the public. The meetings usually involve consideration of multiple applications for exterior changes to buildings and properties, often with input from members of the public. The Commission issues certificates that are a prerequisite for obtaining a permit where required, and the HDC issues various other types of correspondence and notices on a regular basis.

In 2008, the Commission had another busy year for applications and certificates. Applications declined to about twenty-five from forty-three in 2007, perhaps due to adverse economic conditions. However, the Commission received a larger than usual number of very complex applications for new construction and demolition, focused on South Acton. Additionally, the Commission was heavily involved in preliminary twenty-five Certificates of Appropriateness, Certificates of Non-Applicability, or declinations. South Acton was by far the most active of the three historic district areas.

Three particular items stand out from 2008. First, the long-awaited rehabilitation of Exchange Hall began in November. The HDC was instrumental in inducing that project to begin this past calendar year. Second, lamentably the old Lothrop Mill building at 81 River Street was lost to demolition after structural engineers concluded that the structure was too compromised by decay to remain standing. The Building Commissioner for safety reasons ordered the demolition. Unfortunately, Acton has now lost the last of four mill buildings that once stood in South Acton. Third, on a positive note, the Commission has overhauled and made more user-friendly its web page offerings on the Town website.

The Commission anticipates an active and interesting 2009 as respects improving the Town's protection of its remaining historic resources and character, including the continued rescue of Exchange Hall and strengthening the laws that help preserve the historic character of Acton. It will be important for the Town to enact a minimal maintenance bylaw to protect historic resources from neglect. At present, the Town lacks the power to require minimal maintenance to prevent degradation of historic structures that can eventually become blighted buildings and public safety hazards.

The Commission members are: Brian Bendig, Chair, Michaela Moran Vice Chair, David Honn, Ellie Halsey, Scott Kutil, and Kathryn Acerbo-Bachmann.

The Commission is actively seeking new members.



National Merit Semifinalists from the Class of 2008

front row: Anne Dietterich, Alyssa Eisenberg, Jyoti Jasrasaria, Medini Annavajhala, and Yue Shi
back row: Matthew Curtis, Adam McCall, Heather Kinnear, Emily O'Brien, Ben Cohen and Charles Lee
Not pictured: Logan Clark

HISTORICAL COMMISSION

The objective of the Historical Commission is to protect and preserve the Town's historic character and assets, be they buildings, archeological resources, open spaces, historical landscapes, or historic areas. The Commission maintains the Cultural Resource List of significant historical assets in town, and reviews any demolition of these structures via the public hearing process. Any building permit that seeks to remove or demolish elements from properties on this list is automatically channeled to The Commission for public hearing per Chapter N of the Town Bylaw. In addition to the Town Website, the Building Commissioner and the Memorial Library both have copies of the Cultural Resource List.

The Commission works in conjunction with the Historic District Commission, with our jurisdiction being everything outside the Town's three Historic Districts. The Commission can be a design resource to property owners who are remodeling older properties. The Commission also reviews and comments on proposed subdivisions with regards to loss of stonewalls, cart paths, old quarries, or other historic/archeological elements of the landscape. During the review process, the group frequently walks the land to identify and document culturally significant resources.

During the year we accomplished the following:

CPA-funded Cultural Resource List Update: We have been working with an outside preservation consultant to update our Cultural Resource List.

This year we have a tab on the town website. We have a working copy of the Cultural Resource List on the website for public reference. We hope to have a searchable database in the near future.

Initiated work on revisions to our By-law that would increase the demolition delay and increase the penalty for violations of the by-law. Also, we are working to add language that would protect archeological resources and demolition "by neglect". These revisions will be presented at the Annual Town Meeting.

We have been continuing efforts to stabilize, weatherproof and find a new use for the abandoned house at 15 Mass Avenue (Rte. 2), the white farmhouse and the "flag" barn. We have a new group working on this project that includes Acton and Concord residents interested in preserving this building and historic landscape. Please email us at hc@acton-ma.gov if you would like to join the effort or donate funds.

We have submitted to the CPC a funding request to list the three cemeteries on the National Register of Historic Places. This will give access to grants and other funds to restore deteriorating headstones and other elements of the cemeteries needing repair.

This year we continued to give support to both rail trail projects, especially with the AART funding that was put on hold by the State.

Unfortunately, we lost the River Street Mill Complex, an important 19th C. structure and millrace that were neglected for many decades. We hope that new language in our By-law will be approved to work against this sort of 'demolition by neglect'.

Finally, we have begun to work on a house signage program as initiated and proposed by a Main Street resident. We hope to bring this on-line in 2009.

In 2008 The Commission has been particularly pleased with how our comments have been received and implemented, in the spirit of making Acton's built landscape the best it can be.

2008 Membership:
Victoria Beyer
Kimberley Connors-Hughes
William Dickinson
Anita Dodson
Peter Grover, Chair
William Klauer
Brad Maxwell

COMMUNITY DEVELOPMENT

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee serves to advise the Board of Selectmen in matters pertaining to Cable Television in the Town of Acton. We also accept complaints from consumers and work with the cable company to resolve issues.

During 2008, the Cable Television Advisory Committee continued its investigation into the future of local access programming in the Town of Acton and continued with preparations for negotiating a renewal license with Comcast. The existing Comcast license is due to expire June 28, 2010, and in any renewal license, we no longer expect Comcast to be willing to operate a local access studio. The committee has reached agreement with the Board of Selectmen that we should begin to create a local non-profit access corporation to carry on the future of our studio.

With approval of the Town Manager, we have engaged two separate external counsels. For the renewal of the license, we will be continuing our relationship of many years with William Solomon, Esq., who assisted us with both current licenses from Comcast and Verizon. For the creation of the access corporation, we will use Peter Epstein, Esq., who recently assisted the Town of Westford in their successful transition from a Comcast facility to a locally owned and operated facility.

We also increased our working relationship with Brendan Hearn from the local school system. We would like to thank him for his help and his attendance at many of our meetings.

This relationship will continue to be important as the access corporation begins a study of where and how to support Public, Educational, and Government Access in the new environment. The high school has relied on the Comcast studio to support several courses related to possible careers in television production or other aspects of journalism, and we expect this relationship to continue as the access corporation takes over studio operation.

One of the key services we provide to the Town is the processing of Citizen complaints. We maintain a relationship with the Government Affairs Managers for both Comcast and Verizon and elevate customer service complaints when Citizens have exhausted the normal customer service channels. One important thing for Citizens in the Town to recognize is that Cable Television service is almost completely deregulated, and the Committee is only able to assist the Citizens of the Town by maintaining cordial relations with

the service providers in the Town. License negotiation is a process of obtaining the best deal for both the service provider and the Town through mutual respect and good will, since both Federal and State Law require Towns to renew all licenses and admit all new service providers subject only to a determination that they are financially viable.

The Committee meets at Town Hall at 7:30 pm on the second Thursday of each month, and always welcomes citizens to attend our meetings.

John Covert, Chair
Maynard Brandon
Brian Costello
Michael Geis
Les Gerhardt
Frits Riep
Oleg Volinsky

DESIGN REVIEW BOARD

2008 marked the Design Review Board's second year and it was busy. The Board's mission is to promote attractive, pedestrian-friendly development that enhances Town character, helps maintain property values and works to improve the 'look and feel' of our Town. Serving in an advisory capacity to the Board of Selectmen, the Board informs developers of the Town's interest in attractive streetscapes as well as strives to streamline and guide the commercial development review process. As a part of this effort, the DRB publishes the Design Review Guidelines for Commercial Districts which may be found on the Town of Acton's website (www.town.acton.ma.us) The Board also serves as a place to consider new by-law changes that would enhance the quality of our built environment. All DRB meetings are posted at Town Hall and open to the public; we welcome visitors and look forward to collaboration with Acton's other boards and committees.

In its second year, the DRB:

Reviewed a new four-family Acton Community Housing Corp project on Main Street, which is expected to start construction in 2009;

Met with two different owners/developers to discuss specific parcel improvements in Kelley's Corner, (the corner of rte. 27 and Main Street) and ways to use landscaping and building design to make the busy drive-by intersection more pedestrian friendly;

Worked with the Planning Board to change Acton's restaurant zoning definition to permit outdoor café seating; this by-law passed unanimously at April 2008 Town Meeting;

Proposed more flexible parking requirements including legalizing pervious paving as a by-law change for 2009 Town Meeting; the Board expects to work with the Planning Board to refine these by-law changes this winter;

Reviewed landscaping and design for new bank drive-thru at the corner of Rte 2A & 27; this project is set to open this winter;

Met with developer of a new West Acton mixed-use development at the corner of Spruce & Arlington Streets three times and in a first for Acton, hosted a neighborhood forum on proposed project to discuss design, project impacts and possible improvements with abutters, representatives from the Historical Commission and project proponents; this project is expected to go for final permitting in the spring;

Met with West Acton developer to discuss concepts for a new retail/office/theatre project proposed along Rte. 111 at the edge of the village;

Reviewed plans for the proposed North Acton Fire Station; this project is currently on hold;

The DRB this year also started an effort to promote 'form-based' zoning as a next, logical step for Acton. It expects to continue this effort in 2009. This newer trend in 'prescriptive' zoning allows residents to define their community character while making it simpler for developers to comply with its requirements.

The Design Review Board meets the first and third Wednesday of the month in Town Hall, generally room 126. Our email is: drb@acton-ma.gov

Ann Sussman, Chair
Tom Peterman, Vice-Chair
Lynne Alpert
Holly Ben-Joseph
Chris Dallmus
David Honn
Ruth Martin, Planning Board Rep.
Selectmen Liaison: Terra Friedrichs

ECONOMIC DEVELOPMENT COMMITTEE

During 2007 the Economic Development Committee, along with Town staff members and others, worked to develop an important revision to the Town's zoning bylaw in order to allow for an expansion of the floor area ratios in effect for industrial properties. Town Meeting implemented this change in 2008.

During the summer months, the EDC and its sister committee, the EDIC were largely inactive. Given that the Town has undertaken a major "visioning" process, it was the opinion of the Committee this fall that this was an opportune time to undertake a reevaluation of the Committee's mission and emphasis. Accordingly several organizational meetings were held to define a list of pertinent questions, goals, objectives, and concerns surrounding the Town's posture with respect to both existing and new commercial and industrial development.

Having developed this list, the Committee invited an array of interested citizens, business leaders, elected officials, Town staff, and others concerned with the issues of commercial development to attend a general brainstorming session in Room 204 of Town Hall. Approximately 20 people came to the meeting, and a lively discussion ensued.

Opinions were expressed with respect to how successful our current process was, whether or not we were heading in the right direction, and how we could take better advantage of the many people who are interested in the impact of economic development on the Town's character and on its tax base.

Out of that public meeting came a consensus as to five "clusters" of activity which would lend themselves to being delegated to as many specialized Teams which would then focus on developing information, interviewing interested parties, making improvements to the Town's marketing focus, seeking avenues for creative financing of development and for the use of tax incentives to stimulate development, and looking for ways to ease the process at Town Hall both for businesses in as well those interested in being in Acton.

We expect to assign individuals to these Teams in January and at that time to also develop a calendar of activity for the Teams through the balance of 2009. In the meanwhile, the Committee has traditionally served as the place where businesses with proposals, which might be placed before the Town, can come and share their ideas and solicit suggestions for how best to proceed. That very important activity will continue unabated during 2009 as the Committee expects to have a voice in a number of economic development issues which can be expected to arise during the year.

Members:

Doug Tindal, co-chair
Nick Francis, co-chair
Bruce Reichlen (Planning Board)
Bill Lawrence (Chamber)*
Chris Papathanasiou (Chamber)
Ann Chang
Vivek Kularni*
Terra Friedrichs (BOS)
Kristen Alexander, Staff

* resigned in 2009

METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

One hundred and one municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies govern MAPC. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. A council of local leaders and stakeholders oversees each subregion, and a staff coordinator provides organizational and technical staff support.

Minuteman Advisory Group on Interlocal Coordination (MAGIC)

(Acton, Bedford, Boxborough, Carlisle, Concord, Hudson, Lexington, Lincoln, Littleton, Maynard, Stow and Sudbury)

2008 Annual Report

MAGIC held seven regular meetings and five special meetings in 2008. The standard meetings consisted of local officials from the thirteen communities discussing transportation planning and priorities for state funding, state zoning reform, large regional transportation projects, local walkway initiatives, aerial and oblique imagery, rails and trails projects, the U.S. Census, as grant programs for municipalities, and other inter-municipal planning issues.



The Annual Acton Day celebration at NARA plays host to Acton's non-profit organizations.

MAGIC provided input into various state and regional transportation plans, as well as commented on MEPA reviews.

For the special meetings, MAGIC hosted two well-attended legislative breakfast to facilitate communication between municipal officials and the MAGIC legislative delegation. MAGIC also hosted a training by the Citizen Planner Training Collaborative (CPTC) on affordable housing, a 2-day training GIS training session. MAGIC members also attended a local strategy session for MAPC's MetroFuture initiative. In addition to sub-regional activities, MAPC assisted with the following projects in the MAGIC sub-region: Storm water Bylaw and Regulation development in Sudbury, Economic Development in Littleton, Route 85 Corridor Study in Hudson and Marlborough, and Pre-Disaster Mitigation Plans for all the MAGIC towns.

OUTDOOR LIGHTING EDUCATION COMMITTEE

In January, OLEC made a proposal to the Assistant Town Manager to include upgrade of the town-owned streetlights on the Capital Expenditure list for this year. The goal of this update would be both to improve the quality of Acton's streetlights, by using fully shielded fixtures, and also to save electricity cost by using more efficient lamps to replace our outdated lamp technology.

OLEC presented an analysis to show that savings in electricity alone would provide a payback for the installation cost within four years. The proposal was accepted and OLEC made a presentation to the Finance Board in January in support of this proposal.

OLEC learned that NSTAR still would offer a rebate of part of the installation cost for streetlight upgrades based on efficiency and electricity savings. OLEC wrote this proposal for the Town, basing the required analysis on the Streetlight Inventory that OLEC had carried out two years ago. The proposal was accepted and NSTAR offered a rebate to Acton for \$27,000 of the estimated installation cost of \$162,000.

The streetlight upgrade proposal was passed at Town Meeting in April. The retrofit project was begun in June, and replacement of all 600 affected streetlights is expected to be completed by Jan 30, 2009.

In March, again in cooperation with the Parents Involvement Project, OLEC organized the 6th consecutive Acton and Boxboro 4th grade star party, which was a great success. OLEC also participated in Acton Earth Day in April. During the year, OLEC met twice with the Board of Selectmen and once with the Town manager to summarize current and future work.

During these presentations, OLEC requested that the Town consider accepting Acton's Outdoor Lighting Bylaws as the presumptive position when doing Town projects, while preserving the ability to back out if there are extenuating circumstances. There was no vote taken on this request, but there was a general consensus that the Town should abide by the outdoor lighting bylaws as much as possible.

Bernard Kosicki, Chair
Martin Graetz
Gary Green
Hartley Millett
Tom McDonagh
Steve Feinstein, Assoc.
John Coane, Assoc.

PLANNING DEPARTMENT

The most significant change for the Department in 2008 is the migration of the following functions from the Building to the Planning Department: zoning enforcement; support for the Board of Selectmen with site plan and use special permits; and support to the Board of Appeals with variance requests, special permit applications, and 40B projects. To accommodate these duties the Department has added one new staff person.

The Department provides technical and administrative support to the Planning Board, Board of Appeals, Board of Selectmen (site plan and use special permits under zoning) the Community Preservation Committee, and the Economic Development Committee (see also the separate reports from the Community Preservation and Economic Development Committees and the Board of Appeals). In 2008, the Department also provided support for two ad-hoc committees. The Wireless Communications Facilities Bylaw Study Committee reviewed the adequacy of Acton's zoning standards for wireless communications facilities. At the April Town Meeting, the committee proposed and Town Meeting adopted revised and updated zoning regulations for wireless facilities. The Outreach Steering Committee led the Town's outreach and visioning project, which is the first phase of the Comprehensive Community Plan process. The project involved two large public meetings, mail and phone surveys, and extensive outreach and conversations with Acton's various community groups such as church groups, business organizations, and Acton's Chinese and Portuguese communities.

Other highlights of Department work are the formal plan reviews and hearings of the proposed Senior Residences at Quail Ridge and the Dakota Drive and Micmac Lane subdivisions; reviews and hearings on 40B projects, especially the Alexan 40B project in Concord, which raised complicated town line issues with project access in Acton; study and preparation of several zoning articles for presentation at Town Meetings; the Assabet River and Bruce Freeman rail trail projects; reviews of multiple building and development plans for zoning bylaw and special permit compliance; research regarding density in South Acton Village; research and compliance reports under the State's Commonwealth Capital program and for Acton's Subsidized Housing Inventory count. Administration and follow up with CPA projects funded in previous years continues. All duties and work are carried out under the direction of the Town Manager. Department staff is: Roland Bartl, AICP, Planning Director; Kristin Alexander, AICP, Assistant Planner; Scott Mutch, Zoning Enforcement Officer/Assistant Planner; and Kim DeNigro, Secretary.

Planning Board

Members of the Planning Board are Selectmen appointees. At the end of 2008, the Board's regular members are:

Gregory E. Niemyski, Chair
 Bruce A. Reichlen, Vice Chair
 Alan R. Mertz, Clerk
 Ruth M. Martin
 Roland A. Bourdon, III
 Ryan J. Bettez
 New Associate Members appointed in 2008
 Leigh Davis-Honn
 Ray Yacouby

Michael C. Densen resigned in September 2008.

Planning Board meetings are open to the public, usually at 7:30 PM at the Memorial Library or Town Hall on the second and fourth Tuesday of each month.

Development Activity

When reviewing development applications, the Planning Board strives to protect the health, safety, and welfare of all Acton residents – present and future, and to preserve the integrity of Acton's character. The Town of Acton Master Plan and Zoning Bylaw frame this aspiration. The Planning Board's authority to approve or disapprove development applications is also defined and limited by the State Zoning Act (MGL Ch. 40A), the State Subdivision Control Law (MGL Ch. 41, S. 81K-GG), and the constitutional rights of land and owners.

In 2008, the Board granted a senior residence special permit, two sign special permits, and approved two definitive subdivisions. Eight ANR Plans (Approval Not Required plans in Subdivision Control Law) were signed. Overall, the Board approved new building lots for 25 single-family homes. The table below shows the ten-year history of approved new residential lots.

Year	New Residential Lots Approved
1998	68
1999	76
2000	33
2001	15
2002	103
2003	4
2004	8
2005	8
2006	30
2007	15
2008	25

In addition, the Planning Board approved the development of 174 senior residence units at the Residences at Quail Ridge. It should be noted that the Acton Board of Appeals also approved the development of 20 additional dwelling units by Comprehensive Permit under M.G.L. Chapter 40B.

Zoning

The Acton Zoning Bylaw is the regulatory blueprint that affects the future use and development of land in Acton. It is the intent of the Planning Board that the Zoning Bylaw and any changes to it are generally consistent with the Master Plan. After holding public hearings, the Planning Board recommended and the 2008 Annual Town Meeting voted the following Zoning Bylaw amendments:

- To change the definition of a restaurant for more flexibility in restaurant outdoor seating throughout the Town.
- To double the maximum Floor Area Ratio (FAR) in the Light Industrial – 1 (LI-1) zoning district from 0.10 to 0.20.
- To provide the Planning Board the option, when granting a Senior Residence special permit, to arrange for off-site affordable family housing or contributions to the Acton Community Housing Program Fund as substitutes for on-site affordable senior housing.

- To end the one-year zoning moratorium on wireless facilities and to adopt substantially revised and updated zoning regulations for wireless communication facilities.
- To make several corrections, clarifications, and minor amendments.

Board of Selectmen – Site Plan and Use Special permits

In 2008, the Board of Selectmen issued two use special permits for commercial recreation uses on Great Road, one new site plan special permit for a commercial building expansion on Great Road, and several site plan special permit amendments.

Special Projects

Bicycle Lockers

Kim DeNigro oversees the bicycle locker rentals at the South Acton train station. In 2008, 32 out of the 40 lockers were rented for the whole year and several more were rented from month to month. This is a slight increase over the number of rentals in the previous year.

Rail Trails

The outlook for progress on the Assabet River and Bruce Freeman Rail Trails is bleak as the State's and the Boston region's transportation authorities struggle with funding limits and seem to focus their attention on several high-profile highway reconstruction and expansion projects, and bridge maintenance. Nevertheless, the 10% conceptual design on the Acton/Maynard portion of the Assabet River Rail Trail (ARRT) is completed. Further progress on design is awaiting release of federal earmarks. Federal construction funding is still programmed for 2010, but that target is now unrealistic. ARRT, Inc. (www.artinc.org) is a regional non-profit group that supports and advocates for the trail.

The 25% design of the Bruce Freeman Rail Trail (BFRT) in Acton, Westford, and Carlisle has been completed. The Towns have applied for Statewide Enhancement Grant funding to advance the design further. At the end of 2008 no funding decision has been made. Federal construction funding is still programmed for 2011, but that target may slip by several years. The Friends of the Bruce Freeman Rail Trail (www.brucefreemanrailtrail.org) is a regional non-profit group that supports and advocates for the trail.

Roland Bartl, AICP
Planning Director

PUBLIC CEREMONIES AND CELEBRATIONS COMMITTEE

The Acton Ceremonies and Celebrations Committee would like to thank all those who have helped put together the ceremonies and celebrations for the year 2008.

On Patriots Day, scouts and citizens followed the Acton Minutemen as they retraced the Isaac Davis Trail to the North Bridge in Concord. This was the 51st anniversary of the retracing of the line of March.

The Memorial Day Parade was successful again this year with bands from the schools, Acton Minutemen, Girl Scouts/Boy Scouts, Little Leaguers and Veterans marching in the parade with Commander F. Dore Hunter, US Coast Guard Retired as the Grand Marshal. Veterans Day was observed on the Acton Town Common with Sgt. 1st Class Daniel Silva as the speaker. The Acton Minutemen presented the history of the Flag at this ceremony.

All these events were successful due to the efforts of individual volunteers and civic-minded groups that pitched in to help us commemorate the history of our community and our country.

The Public Ceremonies and Celebrations Committee needs your help in planning these important celebrations. Please join the Committee and add your talents to our celebrations!

Gail L. Sawyer, Chair



The Recreation Department put on the play "Beauty and the Beast" as their summer offering.

RECREATION DEPARTMENT

The Recreation Department broke new ground with many accomplishments in 2008. Recreation offers a variety of programs and activities for all ages. There were 120 classes and 20 bus trips. The Recreation Department organized and hosted 34 special events and concerts. All events were free and open to the public. They got group-rate tickets for seven theatrical show and buyers benefited from the discounts. This year was comparable to 2007's total of 171 program offerings. New programs in 2008 included a variety of new tennis programs with extensive youth classes due to the high demand, assorted art classes including cartooning and drawing, special needs soccer and tennis, Boot Camp fitness class, early morning Tai Chi, Arboretum tours and the successful Woodlawn Cemetery Halloween Tour. Thank you to Billy Klauer and the Historical Society for putting together this fascinating and educational tour. We look forward to 2009's Cemetery tours! We would also like to thank Coach Jamie Norton for continuing our successful Start Smart Youth Sports Programs and to both Laura Sikalis and Lynda Lareau for continuing our popular Field Hockey programs. Acton Adult Softball League remains as popular as ever. Thank you to Rich Gottesman and Matt Murphy for all the hard work they do to keep this great community league running smoothly.

Acton Teen Repertory Theatre is a program that offers youth ages 8 – 18 the opportunity to participate in a full-scale musical production in which each participant is guaranteed a role in the cast. The program's highlights in 2008 was the January production of the musical Grease at the Gates Elementary School and the first-ever theater production at the NARA Park amphitheater of Disney's Beauty and the Beast in June. All productions were performed with free admission to capacity crowds. Enrollment in this popular program expanded to 60 participants per production. The current theater production in rehearsal since October is Thoroughly Modern Millie. Performances are scheduled for late January 2009 at R.J. Grey Junior High School. The Recreation Commission's Volunteer of the Year plaque was awarded to Carol Bradley, parent volunteer and producer of the 2008 Acton Teen Repertory Theater musicals.

The department manages 18 playing fields and 12 recreation areas. Recreation Director, Cathy Fochtman, is continuing to investigate "going green" with field turf management, and is enrolled in the Northeast Organic Farming Association (NOFA) Organic Land Care course in January 2009. Our Natural Resources Department crew chief, Shawn O'Malley, recently attended Green School, a turf management certificate program offered through UMASS. A new long-term lease with the State for the School Street fields was completed by the end of the year. The planning

of ball field improvements will be evaluated early in 2009. Acton-Boxborough Youth leagues are meeting periodically with the Recreation Department to coordinate field maintenance plans and improvements for Acton fields.

NARA Beach opened for the season on Saturday, May 24 and closed for the season on Monday, September 1. Despite record rainfall during the summer, we managed and coordinated our programs to adjust to varying conditions. Beach memberships, both group and individual, numbered 347, as compared to 309 in 2007. Daily beach passes were frequently collected. Red Cross swimming lessons were offered by our WSI certified instructors. The NARA Youth and Mighty Mini Summer Program and our Counselor-In-Training (CIT) programs opened on June 23 and ran for nine and one-half weeks through August 27. A field trip was offered each week relating to the session theme, and included visits to the Museum of Science, Kimball's Farm, Canobie Lake Park, Brunswick Bowling and more. Various daily activities included swimming, boating, arts and crafts, music/drama, nature, and sports. The programs were well attended with 961 paid weekly sessions, as compared to 890 in 2007. Returning on-site director Jonathan Grant and assistant on-site director Amanda Johansson oversaw the programs.

NARA improvements that were approved by the Town this spring included a new fence enclosing the beach front to provide improved security and control of beach access for the beach staff; necessary electrical upgrades to the bath house snack bar; snack bar equipment; a storage room behind the amphitheater to house stage equipment and provide a ticket/snack bar booth and changing space for performers; tent and shade structures for use at events and the shelter of NARA Youth participants; routine maintenance of the amphitheater, including stain and paint application; park maintenance equipment; new portable lifeguard chairs made from recycled materials; folding chairs for event use; and landscaping improvements at the amphitheater.

The 2008 Summer Concert Series and Special Events were very successful. Maura Haberman, Events Coordinator/Administrative Assistant put together the great lineup and sought funding for events from local area businesses. The July 4th concert and fireworks were one of the largest held to-date at NARA. Donelan's Supermarket and Gould's Plaza donated funding for the spectacular fireworks. The United States Air Force Band of Liberty donated their fabulous concert to the community! The 2008 July 4th event was a very patriotic and memorable holiday for all in attendance. We were excited to host our first Dog Day Jubilee. What a great turnout with assorted dog games and competitions, dog products and ReMax Hot Air Balloon rides. True fun for the whole family! Other fabulous 2008 events included Acton Day. Comcast was our premier

sponsor for the event and attendees were entertained with a great variety of activities in the afternoon followed by a free admission concert performed by The Blushing Brides. Our 2nd annual Beach Party Blast was again a huge hit and was sponsored by Roche Brothers Supermarket. The event featured fun water activities, a concert by Hot Like Fire, and great BBQ! Our annual Winterfest event remains one of our most popular events at NARA Park. Winterfest was filled with lots of activities including firespinners, horse drawn wagon rides, snow games, sledding. The TJ O'Grady Skate Park's 2nd Anniversary event was attended by many of Acton's youth who were entertained by various regional rock bands and taught skateboard tricks and techniques by Eastern Boarder Pros. Not only were these events hits so too were our: Friday Family Movie Nights at NARA Park; Annual NARA Park Fishing Derby; Marionette Show; Treasure Hunt; and Monsterbash. We once again supported the American Cancer Society's Relay for Life annual fundraiser at NARA Park, which was a success for the organization.

In response to demand for community garden plots, Acton Recreation added twenty-four new garden plots at Morrison Farm, located on Concord Road. This site supplements the 48 plots at the Community Gardens on Rt. 27 in North Acton. For 2009, an additional 12 plots will be added to the Morrison Farm site. We would like to thank the MCI-Concord Corrections Facility for providing manure for garden users.

The Recreation Commission continued its role of providing support and counsel to the Recreation Department and has our gratitude for their time and support: Ronald Schlegel, chairman; Karen Jarsky, and Frank Calore. We also wish to thank our outgoing members who completed their terms: Jon Benson and Alison Gallagher.

We extend our sincerest appreciation to these businesses for their continued support for all our events for the community. Thank you to: AAA Southern New England; AB Pop Warner; AB Youth Baseball; Acton Ford; Acton Medical Associates; Acton Toyota; Ameriprise Financial; Be Well & Beyond; Benjarong Restaurant; Blue Hills Ski Area; Boston Red Sox; Butterbrook Organic Farm; Cambridge Savings Bank; Capelli Salon, CBC Fitness & Wellness Cente; Citizen's Bank; Comcast, Community Phone Book; Concord Oil Company; Digital Credit Union; Domino's Pizza; Donelan's Supermarket; Dunkin' Donuts; Eastern Boarder; EmbroidMe of Chelmsford; Especially for Pets, Gould's Plaza; Graham & Harsip, PC; Huntington Learning Center; Le Lyonnais, Inc.; Life Care Center of Acton; Lockes' Pest Control; Maynard Outdoor Store, Middlesex Savings Bank; Nashoba Valley Ski Area; NE Patriot Cheerleaders; Pet Source; ReMax- Walden Landmark in Concord; Roche Brothers; Serafina Ristorante; Sorrento's Pizza; US Air Force Concert; Vincenzo's Ristorante; and a

private Acton Citizen for the wonderful concert performed by Quintessential Brass. Many of our events had both Dunkin Donuts and Acton Toyota onsite with freebies and sampling in addition to financial support. We thank them for their time and product donations. We also appreciate and thank the many dedicated volunteers who helped make our events run smoothly. Without the major contributions of both business and volunteers, these great community events would not be possible.

The Recreation Department wishes to thank our many supporters, who assist the department in carrying out our mission: "Building a sense of community through quality recreation." Thank you to the youth sports leagues and programs for their assistance in providing quality playing fields to local youth, with both funding and labor. We appreciate each monetary and product donation to help support all Town of Acton Recreation events and programs. Thank you to community organizations, including the Acton Garden Club and Acton Family Network for their support of recreational spaces such as NARA and playgrounds. We also would like to recognize and thank Jon Kerr, Director of Danny's Place and Shawn Widrick, Membership Administrator for Danny's Place, for all their support and dedication of time and labor we have received for many events and programs and helping to make the TJ O'Grady Skate Park event the huge success that it has become.

Acton Recreation values the support given by Beth Petr, Acton Family Network, Action Unlimited and the Acton Beacon for helping spread the word on the many events and programs we run. We also wish to recognize our colleagues at Town Hall: Natural Resources, Information Technology, Municipal Properties, Planning, Police, Fire, Health, Highway, and Civil Defense, who have our thanks for their important contributions.

Cathy Fochtman, Recreation Director
Maura Haberman, Events Coordinator/
Administrative Assistant
Cheryl Getsick, Secretary

Commission:
Ronald Schlegel, Chair
Karen Jarsky
Frank Calore

SENIOR CENTER EXPANSION_____

Acton's current senior center has served the community well since it was built in 1994 (when Acton had 2000 seniors) but is now running into significant problems. The senior population has grown substantially during the last ten years (current population is 3200 seniors – a 60% increase over 1994). The senior population is expected to be 4400 by the year 2020. Demographic projections show that the senior population is and will continue to be the fastest growing demographic group in town.

However, the current senior center cannot expand its programming significantly because of the design and location of the current building.

The current Senior Center has several problems.

- **Parking.** There are approximately 39 parking spots. This limits participation in popular programs and limits the ability to schedule simultaneous programs. Some of the available parking requires seniors to walk up hill, which is both unappealing and potentially dangerous in the winter.
- **Overall Configuration.** The primary programming space at the senior center consists of two large rooms. This makes it difficult to schedule multiple smaller activities and also requires re-configuration of the rooms on a daily basis depending on the activities scheduled that day.
- **Interior Layout.** The current design of the senior center has the administrative functions at the rear of the building. As a result, when seniors enter the building there is nobody to welcome them or answer any questions. This design discourages seniors from coming back to the center.
- **Location.** The Audubon Hill site is isolated from other community activities.

In April, 2007, Town Meeting voted to approve a feasibility study for expanding the senior center. During 2007/2008, the Council on Aging conducted a needs survey of Acton Seniors to determine what Acton seniors would like to see in an expanded senior center and visited eleven neighboring senior centers to see what other communities are doing to serve this population.

In 2008, the Board of Selectmen created a Senior Center Expansion committee to explore options for expanding the senior center. The following people served on this

committee during 2008/2009: Paulina Knibbe (chair), Charlie Aaronson, Mary Ann Angle, Peter Ashton, Steve Baran, Linda Chance, Ann Chang, Jean Fleming, Joan Gardner, Mike Gowing, Heather Harer, Xin Hong, Dore' Hunter, Herman Kabakoff, Lori Krinsky, Steve Ledoux, Gena Manalan, John Murray, Tom Regan, Barbara Tallone, Barbara Willson. The committee worked closely with the Council on Aging on all aspects of this project.

Subgroups of the Senior Center Expansion Committee initially explored three questions.

- What core functions are essential for the success of an expanded senior center? Gena Manalan led this team to produce a 'core functions' document.
- Where should an expanded senior center be located? Mike Gowing led this team in exploring the suitability of various parcels of townowned land. Ultimately this team identified three possible locations for a new senior center.
- How does the current funding for the senior center work? Peter Ashton led this team in exploring the current funding model for services at the senior center.

As these teams completed their work, three options emerged for further examination.

1. Expanding the senior center at its current location. (Mike Gowing, chair)
2. Moving the senior center into existing commercial space in town. (Herman Kabakoff, chair)
3. Building a new center on town owned land. (Peter Ashton, chair)

In November, 2008, the committee hired an architect to provide professional help in developing the feasibility of each of these options. The committee has scheduled two public meetings in late January to present the 'value proposition' for each option: the functionality that would be provided, the cost, and the expected length of time that the option would last.

The committee plans to produce a written report and a recommendation to the Board of Selectmen, based on committee work and public comments, by April's Annual Town Meeting.

SENIOR AND DISABLED TAX RELIEF COMMITTEE

The senior and Disabled Tax Relief Committee administers the voluntary fund established by the town several years ago to provide tax relief to seniors and others under state legislation. The committee is composed of the Town Treasurer, John Murray, Peter Ashton, Board of Assessors member Jim Kotanchik, and two citizen volunteers, Carol Mahoney and Nancy Gerhart. Brian McMullen of the Assessors Department ably assists the committee.

The committee was able to provide assistance to 5 individuals in town this past year for a total amount of \$9,000. The committee reviewed a number of other applications, most received assistance from other sources, including exemptions under other tax relief programs. The committee works with the Board of Assessors to ensure that those eligible for other forms of relief are first served by those programs before being reviewed by this committee. State law controls the tax relief programs that we, as a town, are able to implement. In the past, this committee has lobbied the Legislature to pass more far-reaching senior tax relief legislation as well as home rule laws specific to Acton, but we have failed to obtain the support needed to pass such legislation. We continue to see this as an important priority, and will continue to work to garner support for such initiatives.

In prior years the committee has been able to provide greater relief as the fund has carried a higher balance. Over the past three years, donations to the fund have declined. We encourage any citizen of Acton to donate to this fund in any amount you are comfortable with. Checks may be made out to : Senior Tax Relief Fund and dropped off at the Town Assessor in Town Hall.

Thank you

The Senior and Disabled Tax Relief Committee

TRANSPORTATION ADVISORY COMMITTEE (TAC)

The following is a list of TAC work during 2008:

Reviewed site plans – including Quail Ridge and Concord's Powdermill 40B.

Responded to residents' letters of concern on transportation-related issues.

Various members met with Acton LRTA Board Rep for advice related to Suburban Mobility planning.

Various members met with Sandy Campbell of the United Way to hear about certain populations in need of transportation.

Familiarized ourselves with the present vans.

Completed development of online transportation survey, posted it at the Surveycrafter.com website of resident Richard Ward who kindly donated his expertise.

Printed cards to advertise survey.

Advertised survey in The Beacon, by distributing cards, and by email.

Ran survey from April Town Meeting until end of November 2008 (about 1000 responses), included a telephone number for people to call for help with survey.

Wrote paper questionnaire and administered it to students at RJ Grey and ABRHS as well as Blanchard School in Boxborough and Danny's Place.

Wrote paper questionnaire and administered it to Senior Center users and some Audubon Hill neighbors.

Met with management of Avalon and Nagog woods.

Applied for and was granted funding through the Coordinated Human Services Transportation program of the Metropolitan Area Planning Council, \$10k (with local match \$10k) toward a taxi voucher system to back up the van service for seniors and people with disabilities.

Discussed MBTA garage proposal and present TAC opinion at Aug. 11 informational session at BOS meeting.

Collected citizen comments about garage to share with BOS.

Funds to hire consultant approved at Town Meeting in April (\$20k).

Put out RFP for consultant May, 2008 and hired Nelson Nygaard (Bethany Whitaker) July, 2008 as consultant to help with needs assessment and Suburban Mobility application.

Assisted Bethany Whitaker as she met with stakeholders and collected information toward Suburban Mobility application.

Submitted Letter of Intent by December 4th, for Suburban Mobility funding application.

Reviewed draft Transit Needs Analysis from Nelson Nygaard.

Reviewed draft "preferred alternatives" Nelson Nygaard recommends for our funding application.

Discussed parking rates, after MBTA raised rates at other stations.

Transportation Advisory Committee members - End of 2008:

Jim Citro
Michael Fisher
Bengt Muten
Franny Osman (Chair)
Jim Yarin

Harvey Berliner & Maureen Greer retired from the committee

THE LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.4 million passenger trips on their fixed route bus service in nine cities and towns in fiscal year 2008. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council on Aging and the LRTA Road Runner program providing approximately 61,000 passenger trips in fiscal year 2008. The LRTA serves a population area of over 300,000 with an operating budget of more than \$6 million annually.

Working with the Acton Council on Aging (COA), the LRTA provides both Road Runner and Council on Aging van service. Town residents aged 60 years and older or those who are disabled may use the van services that run five days per week. The LRTA provides curb-to-curb transportation service in Acton and surrounding towns on a 24-hour advance registration basis. All vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, visits to the CES Day Care Center, Senior Center activities, social and recreational. The fare schedule is \$1.00 one-way within town, and \$1.50 one-way to Concord and Maynard. Road Runner service may be arranged by calling 1-800-589-5782 or 978-459-0152 and Acton COA Van information is available at 978- 264-9651.

The combined ridership in Fiscal Year 2008 was 6,778 passengers. Road Runner provided 2,342 trips, while the COA Van made 4,436.

In July of 2008, the LRTA provided an 10-passenger 2008 Ford as a replacement for the aging 2002 Dodge Maxivan. The new Ford does not require a commercial drivers license and is therefore, more easily staffed. The LRTA Road Runner operates a nine-passenger 2003 Dodge Maxivan within the Town of Acton. New vehicles are acquired through the Commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

David Sharfarz
LRTA Advisory Board

PUBLIC WORKS AND ENVIRONMENT

BOARD OF APPEALS

The Board heard a request for one Variance that was denied. There were three Special Permit requests that were all granted; one Petition for Review of the Zoning Enforcement Officers decision, which was granted; and three Comprehensive Permit applications under M.G.L. Chapter 40B that were all granted.

BOARD OF APPEALS MEMBERS

Kenneth Kozik, Member
Cara Voutselas, Member
Marilyn Peterson, Member
Richard Fallon, Alternate Member
Jonathan Wagner, Alternate Member
Francis Mastroianni, Alternate Member

BUILDING DEPARTMENT

New single-family dwelling permits decreased (2007—71). Permits for residential additions and alterations increased slightly (2007-491). New Commercial permits decreased (2007-10). There were 35 new sign licenses and 19 special event sign licenses for businesses issued in 2008. As part of the Board of Selectmen policy 57 banner permits for non-profit organizations were issued.

In February of 2008 Janice Mannone was hired as part-time Clerk for the Building Department. On July 1, 2008 Francis Ramsbottom took on the position as Building Commissioner and in August Jon Metivier went from part-time to full-time Building Inspector. Mark Barbadoro was hired in October as part-time Building Inspector.

The figures for the year ending December 31, 2008 are as follows:

		Estimated Construction Costs
New Residential	49	\$16,337,083
Residential Additions & Alterations	528	\$17,221,801
New Commercial	1	\$752,000
Commercial Alterations	31	\$1,236,371
Demolitions	10	\$101,035
Total	619	\$35,648,290

BUILDING DEPARTMENT

Francis Ramsbottom,
Building Commissioner
N. Jon Metivier, Local Building Inspector
Mark Barbadoro,
Local Building Inspector
Jan Mannone, Clerk
Cheryl Frazier, Secretary

CEMETERY COMMISSION

The Cemetery office is in the Kennedy Service Building, located on the grounds of Woodlawn Cemetery. Office hours are 9:00 a.m. – 3:00 p.m., Monday through Friday. We are here to serve you and welcome your inquiries and/or comments either through a visit to the office, by phone (978) 264 – 9644 or an email at cemetery@acton-ma.gov. The Cemetery Commissioners scheduled meetings are here at 2:00 p.m. on the second Wednesday of each month.

The Cemetery Commission is responsible for expenditures from the various cemetery trust funds, and oversees the operation and care of the three Town-owned cemeteries: Woodlawn at 104 Concord Rd., Acton Center, est. 1738; Forest, on Carlisle Rd., North Acton, est. 1750; and Mount Hope, at 166 Central St., West Acton, est. 1848.

The cemetery staff are part of the Department of Natural Resources, Conservation & Recreation. Their duties include maintaining over 43 developed acres in the cemeteries, routine maintenance and major projects on over 1,500 acres of Conservation properties, as well as routine maintenance and major projects on the 64 acres of recreation areas. At the cemeteries, the maintenance crew constructs all monument foundations, sets flush markers, prepares and plants endowed flower beds, plants trees and shrubs, prepares for and assists at interments, and maintains their equipment on a year-round basis. Prior to Memorial Day, a potted geranium and an American flag, both supplied by the Public Ceremonies and Celebrations Committee are placed at the grave of every known veteran. In addition, the Crew Chief and Secretary assist in the selection and purchase of lots' assist Funeral Directors; help visitors locate gravesites, and answer inquiries about rules and regulations. The Secretary also schedules memorial/funeral services and wedding rehearsals/ceremonies at the Woodlawn Memorial Chapel, maintains the lot and interment records, and does the department accounts

payable and receivable. She also does the payroll for the department.

Woodlawn Memorial Chapel

This year, the Chapel was used for four funeral or memorial services and one wedding ceremony and its related rehearsals. This beautiful Chapel was constructed in 1937. The Chapel and the land upon which it is located, were given to the Town of Acton by Georgia Etta Whitney and her sister, Sarah A. Watson. Please accept our invitation to view the interior, by calling the office for an appointment

The Cemeteries

There were forty-nine interments for the calendar year. Of these, eight were United States veterans.

After cleaning up debris shed by the trees during winter and spring storms, and clearing the roadways of the winter's accumulation of sand, the crew proceeded with the Memorial Day preparations. Fertilizer and lime were applied and areas were over-seeded as needed at both Woodlawn and Mount Hope cemeteries. A total of five trees were removed from Woodlawn. The old chain link fence at Mount Hope was removed, as it seemed to serve no known purpose and hindered leaf removal.

In calendar year 2008, the sum of \$106,355.60 was paid to the Town Treasurer to be deposited as follows:

General Fund	\$50,205.60
Cemetery Land Fund	\$10,840.00
Perpetual Care Fund	\$45,310.00

Once again, we would like to thank the members of the team that works so diligently to keep your cemeteries in the best possible condition: Tom Tidman, Director of Natural Resources, Cemeteries and Recreation; Shawn O'Malley, Crew Chief; Allura Overstreet Secretary; Maintenance Men Tom Bailey, Carl Anderson and Tom Heron; seasonal workers Richard Cowley, Michael Lesanto, Tom Proctor, Tim Crowley, Brian Willett and Carl Anderson Jr. Their tireless efforts are reflected in the appearance of the cemeteries, recreation areas and conservation areas. We also wish to acknowledge assistance received from the Highway Department, the Department of Municipal Properties, and the Acton Water District.

Leslie H. Gerhardt, Chair
Brewster Conant, Secretary
William A Klauer

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) is responsible for the administration of the Community Preservation Fund, the selection of projects for recommendation to Town Meeting for funding, and the monitoring of the progress of funded community preservation projects. By statute, Community Preservation funds may be allocated to those projects which support the acquisition, creation, and preservation of open space, historic resources, community housing, and land for recreational use.

The CPC enjoyed continued success in 2008. In April 2008, Town Meeting approved nine projects plus set-aside moneys for fiscal year 2008 CP funding and administrative costs, totaling \$1,526,069. Of this money, \$1,466,605 was from the current year receipts and \$59,464 was taken from the set-aside fund of the previous year. A fund balance of \$100,687.14 remained unallocated. Of the over \$1.5 million approved, \$500,000 was set aside for future open space acquisition and protection. Nine projects were funded out of the remaining amount, totaling \$897,984. These projects included support for affordable housing, historic preservation, recreation, and open space preservation. The balance of \$68,621 was allocated to cover the Town's direct and administrative costs for the CPA.

Over the summer, the Open Space Committee and the Acton Conservation Trust identified a parcel in South Acton which could become available for open space acquisition. The CPC recommended the proposal to a Special Town Meeting in October, which approved \$730,000 from the CPC Open Space set-aside fund for the land acquisition and disposition of the house on the property. Proceeds from the sale of the house will be returned to the CPC Open Space set-aside fund, which currently has a balance of \$1,750,000.

During this past year, several community preservation projects were completed with the help of CPC funding, including the Civil War Artifacts display in the Memorial Library, the Habitat for Humanity house in South Acton, the Willow/Central housing units in West Acton, the restoration of the West Acton Citizens' Library building, and the restoration of the Theatre III historic windows. Substantial progress was made on other CPC-funded projects during 2008, as well, such as the antique fire engine restoration, and design work on two rail trails (the Assabet River Rail Trail and the Bruce Freeman Rail Trail). To date, over 50 community preservation projects throughout the community have been supported with CPC funds. In October, at a Special Town Meeting, the Town approved CPC funds for the purchase of Open Space in South Acton. Including this funding, the CPC ends 2008 with a total of \$1,750,000 allocated for Open Space purchase and protection.

As of June 30, 2008, the Town raised \$708,031 from the local CPA surcharge for FY2008 and in October 2008 received \$473,581 in State matching funds. Together with \$101,371 interest earned in FY2008, and \$236,687 that remained unallocated from the previous year, Acton's total FY2008 Community Preservation Fund balance is \$1,519,670.

In July, the Committee began the annual process of updating the Community Preservation Plan. This process included soliciting comments from community organizations and Town Committees, a public hearing on the Plan's needs statements and comments from Townspeople and representatives of interest groups eligible for CPC funding. The Draft 2009 Plan was distributed to the community in July and approved by the Committee in September. The Committee published the 2008 Community Preservation Plan with updated guidelines and information for applicants seeking community preservation funds and posted it on the Town website.

In September, for the 2nd year in a row, the CPC held a workshop for prospective applicants. This session allowed potential applicants to get a glimpse of the application process, ask questions, listen to previous applicants' experiences, and gain a better sense about what makes a strong application to the CPC.

In November, the Committee received 13 applications for funding for FY2008, for a total request of \$1,197,916. The CPC is currently reviewing all applications and interviewing each applicant. The CPC will deliberate over the funding requests and recommend funding levels for each applicant to be included in the Warrant for the Annual Town Meeting in April 2009. In its deliberations, the CPC will consider the applicant proposals, legal opinions, applicant interviews, input from Town Boards, including the Selectmen and Finance Committee, and comments from the general public.

The Community Preservation Committee generally meets every 2nd and 4th Thursday of the month in the Acton Memorial Library meeting room. All CPC meetings are open to the public and the Committee welcomes public participation throughout our annual process. Townspeople may e-mail the Committee at cpc@acton-ma.gov or contact the Town Planning office at (978) 264-9636 with questions, comments, and feedback. For additional information and to view the current Community Preservation proposals, townspeople may visit the Community Preservation page on the Town website at www.acton-ma.gov.

2008 CPC Members:

Ken Sghia-Hughes—Chairman (Acton Housing Authority)
Jon Benson, Vice Chairman
Walter Foster, Clerk
Janet Adachi (Conservation Commission)
Peter Berry (Board of Selectmen)
Victoria Beyer (Historical Commission)
Roland Bourdon (Planning Board)
Susan Mitchell-Hardt
Ron Schlegel (Recreation Commission)
Corrina Roman-Kreuze, Associate
Nancy Tavernier, Associate
Roland Bartl, Town Planner, staff support

ENGINEERING DEPARTMENT _____

Staff

Town Engineer/Director of Public Works -Bruce M. Stamski, P.E.

Assistant Town Engineer - Corey S. York, P.L.S., E.I.T.

Engineering Assistant I - Adrian C. Charest, E.I.T.

Secretary (shared with Planning Dept.) - Kim L. DeInigro

Corey York, a 14 year veteran of the Department, successfully completed the requirements and examinations to be a Registered Professional Land Surveyor. He was promoted to the position of Assistant Town Engineer.

Adrian Charest joined the Department this past March.

Services

The Engineering Department provides the Town's various departments and committees with civil engineering and land surveying services. During 2008, the Engineering Department worked on the following:

Public Works Projects

- Designed and supervised the construction of intersection improvements at Main Street and Brook Street.
- Prepared plans and supervised the construction of sidewalks on Central Street.
- Conducted traffic counts using the Department's counters/classifiers on School Street, Piper Road, Hosmer Street, Windsor Ave, Parker Street, Martin Street, Central Street, Mass Ave, Arlington Street, Minot Ave, Taylor Road & Robbins Street.
- Submitted Wetlands By-law filings for the Highway Department's annual road paving program.

- Worked with the Highway Department in implementing drainage improvements on Harris Street, Bayberry Road, Duggan Road and Nashoba Road.
- Continued sidewalk design work on High Street.
- Designed and supervised construction to date of a water diversion project to supply water for NARA from a nearby quarry.
- Designed and supervised construction of improvements to the Transfer Station drop off area.

Special Studies

- Completed annual inspection report for the Transfer Station as required by the DEP.
- Assisted the Selectmen's Sidewalk Study Committee with cost estimates of various sidewalks under consideration for construction.
- Assisted the Acton Council on Aging with their preliminary space needs assessment.
- Assisted the IT Department with GIS implementation. Work will continue in 2009.
- Worked with the Town's consultant Howard/Stein-Hudson to prepare a bid package for the intersection improvement work at Hayward Road and Main Street.
- Worked with the Manager's Office to supply technical data regarding commuter rail parking issues.
- Prepared preliminary design plans for intersection improvement at Central and Summer Streets. Work will continue in 2009.
- Prepared design plans and calculations for a road culvert replacement under Minuteman Road. Work will be conducted in 2009.
- Worked with the Town's consultant Chas. H. Sells, Inc. to prepare bid specifications and documents for the repair of 10 Town-owned bridges. Work will be conducted in 2009.

New Development Work

The Engineering Department reviews plans and engineering calculations submitted for approval to various Town boards. During 2008, the Department reviewed:

- 7 site plans for the Board of Selectmen
- 3 comprehensive permits for the Board of Appeals
- 3 new special permits for the Planning Board
- 2 new subdivisions for the Planning Board

The Department inspected construction on 2 new roads to ensure compliance with plans and specifications and also prepared road bond calculations for 3 roads.

Ongoing Duties

- Prepare amendments to the Traffic Rules and Orders
- Prepare maps and graphics for other Town Departments
- Prepare street acceptance articles for Town Meeting
- Maintain and update the Town atlas and other maps
- Maintain and repair the Town's 4 traffic signals
- Maintain, repair and collect the money from the parking meters at the South Acton Commuter Parking Lot
- Collect groundwater samples at the landfill
- Issue and inspect street curb cut permits (76 total permits this year)
- Review building permits (602 total permits this year)
- Review sewage disposal permits (69 total permits this year)
- Review "Approval Not Required" plans (8 new ANR plans this year)
- Manage the rental of commuter parking spaces at Martin and Stow Streets (Jones Field)
- Recertified the Town's compliance with the Federal Railroad Administration's Train Whistle Ban Regulations

Resident Services

In conjunction with the Planning Department, the Engineering Department attempts to answer questions concerning flood plains, zoning, traffic signs, impacts of new development, property lines and a myriad of other topics. This Department maintains files of deeds and property line plans and makes copies for a nominal fee. This service is generally provided on a walk in basis, however making an appointment will assure the correct person will be available to answer your questions.

Bruce M. Stamski, P.E.

Town Engineer/Director of Public Works

HIGHWAY DEPARTMENT

SNOW

Last winter our crews were called upon sixty times to fully treat the road surfaces and forty-three times to spot treat the roads. The department had to plow roads twelve times and scrape roads of slush or packed snow four times. Winter ended for our department with a last snowfall on March 28th. Total snowfall for our area was just over six feet. Between storms the Highway crew removed snow from intersections and cul-de-sacs to improve visibility. As always, sand and salt is available at the Highway Department for Acton residents. Additional information regarding the town's snow plowing policy is available on the town web site.

ROADS

All roads, sidewalks and town parking lots were swept in the spring. Signs were repaired or replaced as needed and line painting of streets and parking lots was done. As time allowed, lawn damage from plowing was repaired. Silva Street, Old Village Road, Grasshopper Lane and Cricket Way were milled, leveled and resurfaced. Asphalt berms were installed in several areas where severe erosion was undermining road edges.

DRAINAGE

Many of the town's drainage structures were cleaned and repaired as needed. Our program of drainage pipe flushing continued and pipe that was found to be faulty was replaced.

SIDEWALKS

A section of sidewalk was constructed on High Street between Dunham Lane and Parker Street. This completed a continuous stretch of sidewalk from Parker Street to Powder Mill Road.

SPECIAL PROJECTS

Working with direction from the Engineering Department and the Public Works Director, the intersection of Main Street and Brook Street was rebuilt. This greatly improves the site distance and safety at the intersection. The Highway crew also made improvements to the Harris Street and Main Street intersection. The back steps have been set at the Citizens Library in West Acton.

TRANSFER STATION

The Highway Department continues to operate the transfer station and recycling area. The parking and road ways were rebuilt. Refuse is accepted at our site and transferred to a waste to energy facility in North Andover. Leaves, grass clippings, Christmas trees and small amounts of brush are accepted for recycling. In addition, empty propane tanks are now being accepted for a small fee. Handouts are available at the gatehouse that will answer your refuse and recycling questions. Information is also available on the town's web site.

RECOGNITION

Dave Brown retired this year. Dave served as Highway Superintendent for 10 years and dedicated over 40 years of service to the Highway Department. I would like to thank my assistant, Richard Waite and my secretary, Karen Switzer-Neff for their continuous dedication and hard work. I also wish to thank all of the other departments for their help and assistance during the year. And as always, a special thanks to the highway crew for the many projects undertaken and completed throughout the year.

HIGHWAY DEPARTMENT STAFF

Karen Switzer-Neff, Secretary
Richard Waite, Assistant Superintendent
Kevin Farrell, Crew Leader – Highway
Carl Maria, Crew Leader – Highway
Donald Hawe, Heavy Equipment Operator
William Wilkie, Heavy Equipment Operator
Matt Miner, Heavy Equipment Operator
Ken Lane, Light Equipment Operator
Kevin Baker, Light Equipment Operator
Mark Fitzpatrick, Truck Driver/Skilled Laborer
Jon Bailey, Truck Driver/Skilled Laborer
Mike Horan, Truck Driver/Skilled Laborer
Charles Willett, Lead Mechanic
Sam Bell, Equipment Repair Person
Matt Lutinski, Equipment Maintenance Person
Robert Mallard, Crew Leader – Transfer Station
Craig Kellogg, Heavy Equipment Operator – Transfer Station
Russell W Robinson, Superintendent

A TRIBUTE TO DAVID BROWN

After nearly 41 years of outstanding service to the Town of Acton, our Highway Department Superintendent, David Brown, retired in the spring of 2008. David is a very special person and Acton has been blessed to have his services throughout his remarkable career.

David is a life-long resident of Acton. He graduated from Acton Boxborough Regional High School in 1967 and, within days, on June 19, 1967, was hired by the Acton Highway Department. He started as a Laborer/Truck Driver. Over the years he progressed through positions of increasing responsibility and ultimately, was promoted to the highest position in the department, Superintendent, where he served admirably in that capacity for the last 10 years of his distinguished career.

Throughout the course of his career, David was closely involved in the construction and maintenance of much of the public infrastructure that today supports a population of over 20,000. He participated in every drainage project constructed by the Highway Department, including such notable undertakings as the dredging and reclamation of Ice House Pond on Concord Road. He spent countless hours plowing snow and sanding roadways (including the Blizzard of '78). He was involved with the paving of every road in town at least twice - some three times or more. He helped construct many of the town's public parking facilities - including our several Commuter Parking Lots and the lots at NARA Park. And he was instrumental in the construction of the playfields and ball fields at School Street (State Farm Land), Routes 2A/27 (Veterans' Field), Elm Street (Elm Street Playground), Concord Road (Cemetery Land), Taylor Road (Conant School Fields) and Stow/Martin Street (Jones Field). In one fashion or another, his career has touched the life of every Acton resident.

Despite this list of outstanding accomplishments, perhaps David's greatest achievement has been the high esteem he has earned from his fellow employees. His coworkers describe him with comments such as "there is not a more honest man ... I have never seen him mad or raise his voice ... he is always willing to help with a problem." David is a remarkable person. We thank him for his dedicated service and wish him well in his retirement.

Don Johnson

LAND STEWARDSHIP COMMITTEE

The Land Stewardship Committee is a volunteer committee responsible for the care of almost 1700 acres of Acton's conservation lands. Most of this work is outside: patrolling the trails, blazing trails with paint, widening the trails when they grow narrow, removing blowdowns, mowing meadows, installing and repairing bridges, walkways and kiosks, supplying maps to kiosk map boxes, removing trash, cleaning up vandalism, and reporting major encroachment issues to the Conservation Commission and town staff.

We rely on the support of many additional volunteers in addition to the work of the appointed committee members. In 2008, volunteers helped with trail cutting, boardwalk construction, wood-chip placement, and invasive plant removal. We had particularly large and vigorous crews of young people this year, during the Spring Senior service day, the Junior High 8 Green team service day, and a late-Fall effort by two Cub Scout Packs to remove invasive glossy Buckthorn trees from near the hemlock groves of Guggins Brook conservation area. For the third year, volunteer labor was a necessity for the project to pull out invasive garlic Mustard plants at Nashoba Brook, the Arboretum, and other locations.

Committee members helped advise Eagle Scout candidates who completed an erosion-control project at the Canoe Launch, three benches at the Will's Hole Town Forest, and an accessible trail near Robbins Mill Pond. The materials for this accessible trail were paid for with a state grant written by the committee.

In the spring we sponsored a slideshow talk on Wildlife & Conservation in Our Area, by Ron McAdow, the executive director of the Sudbury Valley Trustees.

We supported the efforts of our former chair, Linda McElroy, to continue the development of the Trail Through Time, intended to highlight a path over new and existing trails that will take people through historic spots in the conservation areas of North Acton and beyond. The initial target sites are the stone chamber at Nashoba Brook, and the Wheeler Farm site at the end of Wheeler lane. Work at both sites was supported by grants from Community Preservation Act funds and many enthusiastic volunteers.

We continue to struggle with the best way to maintain our meadows. Meadows require time consuming and relatively expensive mowing that involves skilled labor. Without maintenance, meadows quickly grow in and revert to forest, squeezing out plants and animals that depend on open grasslands. We also need to understand more about what mowing schedule makes the most ecological

sense. In 2008 we cleared out encroaching woody growth back to reveal fine old stone walls at Grassy Pond, Heath Hen and Nagog Hill, and we got in at least one mowing on most but not all of our grasslands.

In 2008 a trail easement was filed with the registry by agreement between the board of selectmen and the owners of the Residences at Quail Ridge, after approval of the concept at Town Meeting. During 2009 we anticipate completing the actual trail, allowing for public pedestrian access between the residential area at Acorn Park off of Great Road over to the Nagog Hill conservation area. In other trail news, we have marked out a loop trail in the previously non-marked Pacy land, including access from Tupelo Way and Central Street. In 2009 we plan to clear this trail.

We continue to make progress towards adopting best practices from other town committees. Our minutes are on record at the town's website, and at the Clerk's office. We are starting to consider restructuring our committee in some ways to work effectively and safely with our increasing numbers of volunteers and conservation parcels, and to add a written charter with staggered terms for committee members and an agreed on way to choose a chair.

The full-color Acton trail guidebook is available at town hall, Acton EMS, Butter Brook Organic Farm, and Pedal Power Bike & Ski. Individual maps are available at our website, <http://www.actontrails.org>. To learn more about the committee and the conservation lands we maintain, or to volunteer, visit our website or email us at lsc@acton-ma.gov, or come to one of our open monthly meetings on the third Wednesday of each month at 4 PM at town hall. We'd love to have your help.

Land stewards for part or all of 2008:

Bettina Abe
Charlie Carlson
Joan Cirillo
David Cochrane
Andy Gatesman
Bob Guba
Maura Herlihy
Philip Keyes
Peggy Liversidge
Nan Towle Millett
Rich Rhode
Ann Shubert
Jim Snyder-Grant
Laurie Ullmann
Paul Wasserboehr

MUNICIPAL PROPERTIES

The Municipal Properties Department discharges the following duties:

1. Design, construction, maintenance, utilities, and management of all Town buildings, except those controlled by the School Department.
2. Development and maintenance of the Town Common, roadsides, and landscaped areas.
3. Management of street trees as provided in MGL Chapter 87, and management of Public Nuisances related to shade trees, as provided in MGL Chapter 132.
4. Technical expertise as needed for site plan and subdivision reviews and inspections.
5. Assistance to other departments as needed in the areas of purchasing, land management and construction.

VEGETATION MANAGEMENT

This year 83 dead or dangerous street trees were removed, 56 street trees were pruned to reduce hazards, and 112 stumps that presented traffic hazards were ground out below grade. 28 trees were removed for the Hayward and Main intersection project, 23 trees were removed for the Central Street sidewalk project, and five trees were removed for the Brook and Main intersection project.

Two trees were planted at the West Acton Citizens' Library, donated by NSTAR Electric, Four Elms were planted as part of the Brook and Main intersection improvement project, and six lilacs were planted as part of the High and Parker intersection improvement project. It is hoped that the Community Preservation Fund might provide funding for replacement street trees in the Historic Districts next year.

There are now over fifty miles of subdivision streets in town, many of them over forty years old. As the tree stock in these subdivisions mature, limbs and whole trees start to encroach into the right-of-way, blocking intersections and impeding the passage of larger vehicles, such as school buses. Pruning back this growth has become an increasing workload for the Department, and this work will increase as the plantings in newer subdivision mature. In 2008, areas of Flint Road, Mallard Road, Durkee Road, Old Village Road, Windsor Avenue, Horseshoe Drive, Meadowbrook road, and Oneida Road were upbranched for overhead and side clearance. There are now over thirty miles of sidewalks in town. Trimming back the vegetation along

these sidewalks is also creating a very large workload for the Department.

Approximately 50 miles of road shoulder were mowed with the side arm mower or brush hog. Poison Ivy growing in several landscape areas was sprayed with a selective herbicide.

A new, higher capacity brush chipper was purchased during the summer, and this should result in quicker processing of tree debris on the rights of way. This is in addition to the very large capacity chipper the Highway Department has at the Transfer Station that can process large logs and huge quantities of debris brought in by residents.

The Department responded to storm related tree damage calls on eighteen occasions.

Asplundh Tree Service has been contracted by NSTAR Electric Company to perform line clearance trimming around the primary wires on certain circuits in Town. In addition to the routine trimming, NSTAR has, in cooperation with the Tree Warden, begun a very aggressive program of identifying and removing hazard trees that endanger overhead wires. Removal operations are ongoing, with both Asplundh Tree Service and Lucas Tree Service working through a list of about 300 hazard trees, half of them located within the Rights of Way. The combination of line trimming and removal of hazard trees limited, to some degree, the number and duration of power outages experienced in the ice storm in December.

There are three areas of concern regarding invasive alien insect infestations. The imminent major concern is the Asian Longhorned Beetle, which can cause extensive heartwood damage and structural failure of hardwood species. This insect originates in China, and has been imported in wood dunnage such as freight pallets. During the summer the insect was confirmed to be in the Worcester, Massachusetts, area. As of this point state and federal officials have identified over 20,000 trees to be removed, and have established a sixty-four square mile regulated area in order to try to control the insect's spread. The Tree Warden has attended workshops on the insect, and has been actively scouting for the insect in the Acton area. Fortunately, at this point, it has not been discovered in Middlesex County.

Hemlock Wooly Adelgid is a concern for home landscapes and conservation areas. This is an invasive alien insect, introduced into North America from Asia. This sucking insect infests Canadian Hemlock (*Tsuga canadensis*), and almost always leads to the death of the tree within three to five years, if left untreated.

The third major concern is the Winter Moth, again an invasive alien species that was imported into Plymouth County, most likely on nursery stock from Nova Scotia. The caterpillar stage of this insect hatches in very early spring, and has caused near total defoliation of hardwood forests in southeastern Massachusetts. There were many adult moths observed in November, so it appears that the moth is now well established in Acton. State and Federal officials have been rearing and releasing parasites to control the Winter Moth, but we will see some defoliation in Acton over the next few years until the parasites catch up.

All subdivisions, cluster developments, and commercial site plans were reviewed for compliance with local landscaping standards.

FACILITIES PROJECTS

There were a number of repairs and upgrades in our public buildings in 2008:

At Town Hall, the lights in the Faulkner Room were re-controlled and converted to compact fluorescent, yielding more lumens and saving over 60% in electricity usage. The attic floor was reinsulated, to save more energy. The twenty-four year-old boiler was replaced with a more efficient one.

At Fire Station 1 (Acton Center) the fifty year-old overhead doors were replaced with new, energy efficient, reliable units.

At Mount Hope Cemetery, the chapel building was repainted.

The April, 2008 Annual Town meeting approved \$119,000 in Community Preservation Funds for the historic restoration of the West Acton Citizens' Library. This was a fast track project, which included carpentry repairs, window restoration, new wooden storm windows, entry stairs, service entry reconstruction, exterior painting, and landscaping. By the end of the year, the project was approximately 90% complete, with full completion expected in the next construction season.

A proposal for the historic preservation and adaptive reuse of the Windsor Building (originally the West Acton Fire Station, more recently the Food Pantry) has been submitted to the Community Preservation Committee. If approved at the 2009 Annual Town Meeting, the scope of work will be similar to the work at the West Acton Citizens' Library, plus the creation of a public meeting space on the ground floor.

The Director has participated in the architect selection, site selection, and conceptual design process for an expanded or new Senior Center.

The Director took over the procurement process to accomplish the CPA funded restoration of the Fitzgerald Piano. That unit has now been hauled off site for restoration and repair, and should be back at the Memorial Library in May 2009.

Littleton Electric Light Department continues to serve as the town's vendor for streetlight repairs. Streetlight outages and requests for new lights should be submitted to the Municipal Properties Department. Between August 1 and December 30, over 700 new, fully shielded, energy efficient Metal Halide streetlights were installed to replace the older Mercury Vapor lights. This project, accomplished by Littleton Electric Light, is being paid for by a Warrant Article, a rebate from NSTAR Electric, and projected energy savings. Expected payback period is a little over four years.

All members of the Department received additional training as needed to maintain licenses and certifications.

In closing, I would like to thank the various civic organizations, volunteers, and Town departments who have assisted this Department in the past year. As always, a great deal of credit should be given to the hard work and dedication shown by the Municipal Properties staff:

Andrea Ristine, Secretary
Malcolm MacGregor, Grounds
Crew Leader
Brian Kissane, Groundskeeper
Patrick Rooney, Groundskeeper
David Porter, Seasonal Groundskeeper
Dayle MacGillivray, Building
Maintenance Crew Leader
Jim Howells, Building Maintenance
(retired)
Steve Gray, Building Maintenance
David Theriault, Building Maintenance
John Fleming, Building Maintenance
Dean A. Charter, Municipal Properties
Director & Tree Warden

2008 NATURAL RESOURCES

The Natural Resources Department had a busy year in 2008. Along with maintaining Acton's Cemeteries, Conservation lands and Recreation areas, our crew accepted the added responsibility of developing 24 new organic garden plots at the Morrison Farm off Concord Road.

Difficult financial times were reflected in the decrease in new home starts resulting in fewer wetlands filings. This past year the Conservation commission reviewed 26 Notice of Intent filings and 12 Request for Determination filings. One of the highlights for the Commission in 2008 was the review and extended site walk for the future Bruce Freeman Bike trail.

Thanks to the hard work of the Natural Resources crew, twenty-four 25' X 33' organic garden plots were prepared for public use at the Morrison Farm. These new community gardens represent the first phase of community farm development as outlined in the Morrison Farm Re-Use report completed in 2007. Demand for organic garden plots is so great that Natural Resources will develop an additional 12 plots this year. The Morrison Farm Feasibility Study task force, led by Selectman Andy Magee have reviewed qualification submittals from eleven architectural firms and are prepared to offer a contract to study the Morrison house and barn for future town uses. This feasibility report will be completed and submitted to the Selectmen in 2009.

As always, volunteers play an irreplaceable role in supporting the many projects overseen by the Natural Resources crew. First and foremost our Land Stewardship Committee and the Friends of the Arboretum contribute literally thousands of man-hours to the care and upkeep of our many public lands.

Natural Resources continued to play an active role in the classroom in 2008. The Natural Resources Director donated many hours working both in the elementary school classroom; leading nature walks at the arboretum and with the High School Environmental Club. High School senior, Andrew Walter spent a month job shadowing with Tom Tidman in the spring of 2008. This year the Natural Resources Director spent more than twenty hours teaching environmental classes in each of Acton's five elementary schools.

The Arboretum 'Fragrance Garden' was completed in 2008 and has quickly become a focal point for visitors to the 65 acre site. The Natural Resources Director has been working closely with a dedicated group of volunteers to develop the 'Charlotte Sagoff Memorial Garden' to be completed in 2009. Construction began in late 2008 on this perennial garden that is located in an unkempt area near the entrance to the Memorial Library.

Tom Tidman,
Director of Natural Resources
Andrea Ristine, Administrative Assistant
Conservation
Terrence Maitland, Conservation
Commission Chair
Janet Adachi
Julia Miles
Linda Serafini
Frances Portante
Patty Lee
William Froberg
Toni Hershey (associate)



Acton history buff, Bill Klauer conducted a tour of Mt. Hope Cemetery for a program sponsored by the Acton Recreation Department.

REPORT OF THE OPEN SPACE COMMITTEE

The Open Space Committee was re-established in 2005 and is responsible for evaluating open space preservation opportunities, acting as an advocate to town boards, and keeping the public informed about progress made in implementing the goals of the Open Space and Recreation Plan as well as updating the plan on a periodic basis. Specifically, the Committee advises various Town Boards on specific land acquisition and protection opportunities, including assessment of lands associated with Article 61 and 61A offerings, land-set asides, and land gifts or defaults to the Town. The Committee also acts as the municipal liaison with individuals and land protection advocacy groups and land conservation trusts active in the preservation of open space. In addition, we have acted as the sponsor for specific open space protection proposals.

During the past year the Open Space Committee achieved several milestones. We worked closely with two landowners this year to bring two different land purchase opportunities using Community Preservation Act funds to the Special Town Meeting in October. Both land purchases were approved overwhelmingly and as a result, this year the Committee helped preserve almost 20 acres of open space that otherwise would have been available and likely sold for residential development purposes. The Committee continues to work with several other landowners who may be interested in either selling land to the Town, or having the Town buy a conservation restriction for the property that would protect the land as open space. This work is ongoing and will hopefully lead to other land preservation opportunities being brought to the Town.

The Committee also monitored and assisted in negotiations to have approximately 100 acres of land in Acton along Rt. 2 near the Concord border placed under Article 97 protection, giving the land protection from any development.

In addition, the Committee reviewed town conservation lands to determine the level of protection currently afforded these lands. The Committee is updating the Open Space and Recreation Plan and conducted and tabulated a survey regarding priorities with regard to open space preservation and recreation needs. Over 15% of households in Town responded to the survey and the results of the survey indicated that land preservation, including the purchase of open space by the Town was a high priority among respondents. Respondents also placed hiking trails, bike trails and conservation lands as top priorities among recreation needs.

Finally the Committee works closely with the Acton Conservation Trust in identifying possible land protection opportunities, and we would like to thank ACT, and especially Susan Mitchell Hardt, for their assistance without which much of our work would not be possible.

Members of the Committee:

Andy Magee
Peter Ashton
Jane Ceraso
Dick Hatfield
Charles Carlson
Ruth Martin
Karen O'Neill
Tom Tidman – Conservation Director

Susan Mitchell Hardt – Liaison with Acton Conservation Trust



NARA Park's Beach Blast Day offered more activities than playing in the sand.

WATER RESOURCES ADVISORY COMMITTEE REPORT

The Water Resources Advisory Committee (WRAC) was formed in July of 2006 to implement the recommendations of the Town of Acton Comprehensive Water Resources Management Plan (CWRMP), a plan required by the Massachusetts Department of Environmental Protection to address protection of water resources under the Federal Clean Water Act.

The CWRMP identified 15 needs areas (neighborhoods) where the rate of septic system failure was higher than elsewhere in Town, and therefore potentially in need of alternative wastewater management solutions. Initially, the Committee's discussions centered on developing methods to assess the wastewater management options for the various needs areas identified in the CWRMP. However, over time the Committee's work became increasingly focused on the single issue of sewer expansion into the two adjacent high needs areas of Spencer/Tuttle/Flint Road (Area 10) and West Acton Center (Area 12).

At this point it is believed that the feasibility analysis of sewer expansion in the Spencer/Tuttle/Flint Road and/or West Acton Center needs areas has been taken to the limit of this Committee's mission, and that the Selectmen, acting in their capacity as Sewer Commissioners, must decide as to whether to continue to pursue sewerage of the Spencer/Tuttle/Flint Road and/or West Acton Center, or to abandon sewerage as a solution in this needs area. Similarly, given the anticipated future work of WRAC, it may be appropriate to have the Committee report as an Advisory Committee to the Board of Health, rather than to the Selectmen/Sewer Commissioners.

The following report summarizes the Committee's efforts to-date as they related to (1) the expansion of the Middle Fort Pond Brook Sewer District into the Spencer/Tuttle/Flint Road and/or West Acton Center neighborhoods; (2) the work of the Education Task Force; and (3) the work of the Innovative Alternatives Task Force. The report concludes with recommendations as to the possible creation of a Sewer Action Committee and the on-going efforts of the WRAC.

Expansion of the Middle Fort Pond Brook Sewer District

In early 2007 WRAC recommended to the Board of Selectmen that the Town authorize two studies related to the expansion of the Middle Fort Pond Brook Sewer District. The first of these was a study to examine the wastewater disposal capacity of the existing Adams Street municipal treatment plant's rapid infiltration basins (leaching fields,

or RIBs). The second was a preliminary design and cost study of the potential expansion of the Middle Fort Pond Brook Sewer District to include the neighborhoods of Spencer/Tuttle/Flint Road and/or West Acton Center. With a favorable recommendation of the Board of Selectmen and the Finance Committee, both studies were authorized by the April 2007 Town Meeting. The Capacity Study was completed in the Fall of 2007, while the Sewer Extension Project Feasibility Study was completed in the Spring of 2008. Subsequently, a third, desktop-level analysis of an alternative low-pressure sewer system for the above high needs neighborhoods was conducted by the Heath Department. The results of each of these efforts are presented below.

Capacity Study

The rapid infiltration basin capacity study was completed in the fall of 2007. The study was conducted by Woodard and Curran, Inc. and used modeling and actual data from the treatment plant's five years of operations to assess whether the wastewater disposal capacity of the RIBs might exceed the originally approved 250,000gallon per day (gpd) estimates. The study found the capacity of the RIBs to be approximately 310,000 gpd, or 60,000 gpd more than originally permitted. Woodard and Curran did note, however, that at a 310,000gpd discharge rate additional management of the rapid infiltration basins would be necessary, including the development of a more refined dosing procedure.

Coincident to the above capacity study DEP authorized a 49,000gpd increase in the allowed wastewater disposal capacity of the RIBs from the original 250,000 gpd to 299,000 gpd. While the subsequent capacity study suggests a slightly larger capacity, an increase of beyond the 299,000 gpd currently authorized by DEP would trigger the conduct of a full environmental review and re-permitting effort. Therefore, for planning purposes the capacity of the Adams Street Wastewater Treatment Plant RIBs has been deemed to be 299,000 gpd.

Sewer Extension Project Feasibility Study

The CWRMP identified the expansion of the Middle Fort Pond Brook Sewer District as a possible solution to the wastewater difficulties of the Spencer/Tuttle/Flint Road and West Acton Center needs areas. In response, the WRAC recommended and received funding to conduct a preliminary feasibility study of expanding the existing Middle Fort Pond Brook Sewer District into these neighborhoods. The principal purposes of the study were to understand the critical aspects of the project, and to develop an understanding of the magnitude of the likely costs of such an expansion of the existing system.

In authorizing the Feasibility Study the WRAC asked the consultant to develop three feasibility scenarios: (1) the most cost-effective stand-alone sewer configuration for the Spencer/Tuttle/Flint Road neighborhood; (2) the most cost-effective stand-alone sewer configuration for West Acton Center; and (3) the most cost-effective sewer system configuration combining the two needs areas.

While the Feasibility Study did not identify any physical limitations to the sewerage of either of the needs areas, the estimated costs were considerably higher than those of the earlier Middle Fort Pond Brook Sewer District project. In addition, the costs were relatively uniform between the three scenarios; the costs of sewerage each of the two neighborhoods were similar and, surprisingly, the combining of the two neighborhoods into one project did not lead to significant economies of scale.

For comparison purposes between the neighborhoods, as well as with the existing sewer district, the costs were converted to a cost per sewer betterment unit. The same assumptions used in the original Middle Fort Pond Brook Sewer District project were applied; specifically, the system would be 100% user funded, and single family homes would be assessed one betterment unit.

Based on the above assumptions, the cost of a sewer betterment unit in the Spencer/Tuttle/Flint Road needs area was estimated to be between \$40,000 and \$57,000. The West Acton Center needs area estimate was between \$36,000 and \$61,000. The combined neighborhoods estimate was \$38,000 to \$58,000. For comparison sake, a single betterment unit in the existing Middle Fort Pond Brook Sewer District is \$12,311.52.

Low Pressure Sewers

Subsequent to the above analysis, the Town's consultant and several of the Committee members and meeting attendees noted that low pressure sewer systems are becoming more acceptable and may offer a less expensive method of bringing sewers to the above needs areas. Unlike standard sewer systems, low pressure systems use individual grinder pumps installed in each home or sewer hook-up to generate the pressure to move the wastewater through the sewer lines. This eliminates the need for sewer pump stations, the costs of which can run between \$400,000 and \$1,000,000 each. However, the individual grinder pumps are not cheap, and installed can be on the order of \$8,000 to \$12,000 (a number approaching the existing betterment cost without consideration of the distribution system costs).

Using the unit costs and linear footages from the Sewer Extension Project Feasibility Study the Heath Department conducted an analysis of the scale of costs

associated with a low-pressure sewer system for the three neighborhood sewerage scenarios identified above. Despite the elimination of the pump stations and the ability to use smaller-diameter sewer lines, no significant change in the betterment unit costs was identified. As noted parenthetically above, the costs of the in-home grinder pumps alone negate much of the distribution system cost reductions associated with low-pressure systems.

Education Task Force

Recognizing the overall mission of the WRAC to address wastewater issues throughout the Town, the Committee created an Education Task Force, the mission of which is to advance better wastewater management practices through education. Noting that most of the Town is served by private septic systems, the Education Task Force has focused its efforts in this direction.

In the spring of this year the Education Task Force brought to the WRAC a draft of an education flyer addressing the maintenance of a healthy septic system. Developed from an EPA template, the flyer is tailored to be specific to both our region and Town. It also addresses proper disposal practices applicable to those neighborhoods currently serviced by sewer systems.

WRAC has recommended that the flyer be mailed to each and every residence of the Town. The Education Task Force is working with the Health Department in identifying potential funding sources for this mailer.

Ultimately, there are a number of specific topics that the Education Task Force hopes to pursue, ranging from very specific topics such as the disposal of unused medications, to broader topics such as the applicability of septic system alternatives in specific circumstances.

Innovative Alternatives Task Force

The number of wastewater needs areas in Town emphasizes the short-comings of standard septic systems. However, the (relatively) low residential development densities, the lack of large-scale suitable wastewater disposal sites, and the overall costs of municipal sewer systems limit the viability of sewers as a wastewater treatment and disposal alternative. That said, there are a number of wastewater treatment and disposal alternatives that may be appropriate for use in these needs areas. For the most part, these "innovative alternatives" utilize standard septic system techniques, but include advanced treatment over standard septic systems. As a result of the additional treatment, the number of wastewater disposal options is increased beyond the standard Title 5 wastewater disposal system. These options include the use of smaller leaching fields, potentially smaller leaching field setbacks from

homes or wetlands, and less required separation from the bottom of the leaching field to the surface of the underlying groundwater.

Recognizing that alternative treatment systems may represent the best management practice in certain needs areas, WRAC has created an Innovative Alternatives Task Force, the goal of which is to identify the alternative wastewater treatment and disposal systems available and to assess their practicality for use in the various needs areas identified in the CWRMP.

Sewers

The analyses conducted to-date by the WRAC suggests that the sewerage of the Spencer/Tuttle/Flint Road and/or West Acton Center needs areas is prohibitively expensive. Nonetheless, there are a number of citizens – and businesses – still very interested in pursuing the sewerage of these neighborhoods.

A new committee was formed to study the costs of low-pressure systems specifically for the Spencer/Tuttle/Flint and West Acton areas. This sewer action committee's purpose is to determine if it is possible to sewer these areas with a lower betterment per unit.

They note that the studies to-date were very preliminary and were not subjected to detailed analysis or value engineering.

As a side note, should the Selectmen/Sewer Commissioners decide not to proceed with this effort, WRAC, the Board of Health or some other appropriate entity should be charged with developing a policy for the future use of the excess wastewater disposal capacity at the Adams Street Treatment Plant. This excess capacity has essentially been being held for the Spencer/Tuttle/Flint Road and/or West Acton Center needs areas.

WRAC

The decision to have WRAC be an Advisory Committee to the Selectmen/Sewer Commissioners was made, in part, in recognition of the fact that WRAC's early focus would include the issue of expanding the Middle Fort Pond Brook Sewer District. The participation of the Selectmen/Sewer Commissioners on this Committee was similarly made in recognition of the focus on the potential expansion of the Middle Fort Pond Brook Sewer District.

Going forward, WRAC's focus will be on the broader issues of the CWRMP, including education, innovative alternatives, the creation of management districts, and changes in regulations regarding wastewater disposal. As these issues are more directly in line with Board of Health concerns, it may be more appropriate to have WRAC continue its work as an advisory committee to the Board of Health, rather than the Selectmen/Sewer Commissioners. Conversely, it may be advisable to disband WRAC in its current form, but to retain the Education and Innovative Alternatives Task Forces as advisory committees to the Board of Health. An advantage to this approach would be to free up those members of WRAC who wish to participate in the Sewer Action Committee, should the Selectmen/Sewer Commissioners decide to continue to pursue that avenue.

Should WRAC and/or its Task Forces be retained, it is recommended that Selectmen representation on these committees be concluded and that these committees act as advisory committees. Selectmen/Sewer Commissioner involvement was deemed appropriate in recognition of the potential sewer expansion efforts. Without that component, the direct involvement of the Selectmen/Sewer Commissioners on these committees is not warranted.

WRAC members: Andy Magee, BOS rep; Ann Chang, At-Large Rep; Carol Holley, ACES alternate rep; Chris Allen, Water District rep; Chris Schaffner, Planning Board rep; Eric Hilfer, ACES rep; Helen Probst, At-Large Rep; Jane Ceraso, Water District alternate rep; Joanne Bissetta, BOH rep; Ken Sundberg, Business rep; Kent Sharp, Finance Committee rep; Michael Densen, Conservation rep; Nancy Tavernier, ACHC rep; Phil Alvarez, BOH alternate rep; Ron Beck, At-Large rep; Terra Friedrichs, BOS rep.

ANIMAL INSPECTOR REPORT

During the past year, 51 animals were quarantined for rabies. The animal quarantines were due to 28 dog and seven cat bites where there was human exposure. Additionally, 26 domestic animals were quarantined for possible exposure to rabies from wildlife other than domestic animals. All animals were quarantined for the state mandated period of time necessary to determine the animal was free of the rabies virus.

Three bats were submitted for rabies testing and all had negative test results for rabies.

During the yearly barn inspection seven barns in Acton were checked and all were found to be in order. From the barn inspection census, farm animals number 78 horses and ponies.

Patrick H. Palmer

BOARD OF HEALTH

The Board of Health continued to meet and deal with many significant public health and environmental issues during 2008. Of particular importance to the Town and the Board was the publication of the Agency for Toxic Substances and Disease Registry's (ATSDR) Public Health Assessment for the W. R. Grace Superfund site on Independence Road. The ATSDR is a non-regulatory agency created by the Superfund legislation to prevent exposure and adverse human health effects from waste sites. EPA requested that ATSDR evaluate the potential health impacts of people who come in contact with contaminants at the W. R. Grace site. Based on its analysis of the site ATSDR concluded the following; that current and future exposure to Volatile Organic Compounds (VOC's), arsenic and manganese in the municipal drinking water poses no apparent public health hazard, that exposure to groundwater from existing private irrigation wells for non-drinking water uses poses no apparent public health hazard, and that past levels of VOC's posed no apparent public health hazard.

Other highlights for the Board were:

- The approval by Town Meeting to hire a Community Services Coordinator

- The completion of the Design Basis Report and Feasibility study for the proposed sewer extension to the Spencer/Tuttle/Flint area and a portion of West Acton Center
- The initiation of Emergency Preparedness exercises utilizing the Medical Reserve Corps and Health Department staff
- The award of a grant from the Northeast Regional Advisory Council to develop emergency preparedness communication protocols between local health departments and regional hospitals
- The second annual Wellness University co-hosted by the Board and Emerson Hospital
- The establishment of a fluorescent tube collection in cooperation with Acton Ace Hardware
- The start of the Trail Through Time project in North Acton
- The award of DEP grant to establish an anti-idling program and, the continued participation in the Westford/ Tyngsboro/ Chelmsford/ Acton Tobacco Alliance.

At the 2008 Annual Town Meeting a Citizen's petition was approved to hire a Community Services Coordinator for 19 hours per week. The Coordinator will identify services related to varied psychosocial issues/concerns for residents of all ages, as well as, identify "at-risk" individuals/families. Clients will be provided outreach, including case finding and resource linkage. The Coordinator will have after-hours availability for consultation with support services, maintaining liaison with and accepting referrals from: schools, police, fire, courts, clergy, physicians, hospitals, Council on Aging, Acton Housing Authority, Department of Social Services, Department of Mental Health, etc. Residents will be assisted in applying for or accessing fuel assistance, food assistance, financial resources, etc., in conjunction with local, state and federal programs. The Coordinator will advocate on behalf of clients for specific community needs, providing information and referral services and maintaining up-to-date resource file.

The Water Resources Advisory Committee (WRAC) received the Woodard & Curran completed Design Basis Report and Feasibility Studies for the extension of sewers in the Spencer/Tuttle/Flint and West Acton Center Areas. Unfortunately these studies found a dramatic increase in

the cost of providing sewers attributed to the following factors: the more than doubled fuel costs and the decreased density of the proposed area. The WRAC presented their findings in a public meeting and found that interest was still strong to redefine the project to make it more cost effective. Based on that feedback an application for funding was submitted to the State Revolving Fund at the end of August and by December the Spencer/Tuttle/Flint project had made the cut as a fundable project on the State's Intended Use Plan. In addition, the Town's Engineering Department agreed to do a preliminary low-pressure sewer design for the Spencer/Tuttle/Flint area to determine if cost savings could be achieved with an alternative design.

This year a Steering Committee for the Medical Reserve Corps was formed consisting of the following members; Tom Jacoby, Cheryl Peterson, Doug Edwards, Kay Deck, Patricia Dellicicchi, Anthony Amato, Bill Taylor, Sharon Armistead, Ruth Lull, Peg Mikkola and Judy Gaughan. The Steering Committee began the process of reviewing the Emergency Dispensing Site (EDS) and the EDS. Based on their recommendations significant changes were made to the plan. These changes were tested when it was decided to conduct the fall flu clinic at the proposed EDS and use the Medical Reserve Corps to work with town staff in conducting a flu clinic exercise. This exercise proved to be very successful as residents were in line on an average of eight to 11 minutes while inoculations were given without a problem. In addition, patient flow and signage flaws within the plan were identified during the exercise and will be addressed at the next flu clinic exercise.

The Health Department staff conducted a food distribution exercise at the Public Safety Facility. The premise of the exercise was to distribute discrete food items to a segment of the population ensuring that everyone received the appropriate food package. During the exercise the Health Department was able to show that almost 200 people receiving one of five pre-designated items could be completed effectively and efficiently within a three-hour time span.

The Department received a grant from the Northeast Regional Advisory Council to develop emergency communication protocols between local health departments and a regional hospital. Working with Emerson Hospital and the health departments representing the communities within Emerson's catchment area a consultant was hired to develop a communication plan to be used during emergencies. By year's end the plan was completed and tested with an exercise to prove its viability. The final plan will now be sent to NERAC and shared with other regional hospitals.

This year a storage shed was supplied by Wheelabrator and placed at the DPW facility as part of a grant

program to encourage communities to collect and recycle fluorescent tubes. As part of that program Acton Ace Hardware agreed to become a collection center for resident to drop off their old tubes or lamps. On a regular basis the Health Department picks up the lamps and tubes from Acton Hardware and stores them in the shed. Once the shed is full Veolia Inc. picks up the lamps and tubes and Wheelabrator reimburses the town for any costs incurred in the collection. Residents are encouraged to participate in this program, as well as, to bring old rechargeable batteries, mercury thermometers and mercury switches to the Health Department located in the Town Hall for proper disposal. This year the following tubes and lamps were collected:

Four foot fluorescent tubes	19,468 linear feet
Eight foot fluorescent tubes	2,280 linear feet
Compact fluorescent lamps	3,126 lamps
U-Tube lamps	81 lamps
HID lamps	116 lamps
Halogen lamps	99 lamps

The Wastewater Treatment Plant on Adams Street continued to meet or exceed the extremely high treatment levels for subsurface effluent discharge. There remains an additional 40,000 gallons per day of capacity that will allow the sewer service area to be expanded to additional needs areas that have been identified in the Comprehensive Water Resources Management Plan.

For the second year in a row a Wellness University was conducted for Senior Citizens. This program, working in conjunction with the Council On Aging and Emerson Hospital, provided a comprehensive one day work shop that presented strategies for keeping well as one ages. The event was highlighted by a fashion show presented by Talbot's. It was well publicized and highly attended. The success was due in part to the commitment of doctors from Emerson Hospital in conducting many of the seminars.

The Health Department assisted Linda McElroy with the Trail Through Time project. The Community Preservation Committee and Town Meeting approved to fund this innovative project. Centered on historical remains at the end of Wheeler Lane the focus of the project is to restore a historical foundation at that location and begin the process of linking several historical sites in north Acton with a marked trail system. By year's end the foundation had been restored and all other work was progressing.

This past year the Town filed its fifth compliance report with EPA for its NPDES (National Pollution Discharge Elimination System) Storm Water Phase II Permit. The Health Department working with the Planning Department, Public Works, Natural Resources Department, SUASCO, Acton Stream Team and the Water District achieved many goals to maintain the Town's compliance with federal requirements.

The larviciding and stream management program implemented by Central Massachusetts Mosquito Control Project (CMMCP) continues to address the health impacts from mosquito population. The West Nile Virus, previously found in other parts of the state, was first identified in Acton birds in 2001. The CMMCP conducted stream clearing throughout the Town and began complaint spraying in June. Based on the reports of the human deaths in Massachusetts linked to the West Nile Virus the Board intends to remain vigilant on this issue. It should be noted that this program has also assisted the Town in gaining storm water compliance with its focus on cleaning streams and culverts.

For the fourteenth year, two Hazardous Waste Days were conducted (May and September). The collection of CRTs (Cathode Ray Tubes) as hazardous waste has added significantly to both the amount of waste collected and the time required collecting the waste. Every resident who arrived during the collection time was able to dispose of their household hazardous waste and the wait for service was held to the minimum.

The following are the statistics for 2008:

Vehicles/Household served	1,265
CRT's/Televisions collected	570
Waste Aerosols	8 drums
Propane	90 cylinders
Waste Pesticides	12 drums
Waste Oxidizers	2 drums
Waste Pesticides solids	4 cubic yards
Waste Cadmium compounds	2 drums
Waste Corrosive liquids	2 drums
Waste Caustic Alkali	4 drums
Waste Mercury	2 drums
Batteries	4 pallets
Waste Polychlorinate Biphenyls	2 drums

The Health Department remains very involved with the planning efforts of the Massachusetts Public Health Emergency Preparedness Region 4A. This group of 34 communities bordering the Route 495 corridor has developed a plan that provides emergency equipment and communications for every health department. In 2008 the Region continued to provide public health professionals to advance each town's Medical Reserve Corp (MRC). It is anticipated that each MRC will develop and provide emergency training to medical and general volunteers committed to each Town's EDS site.

The Board again thanks the Westford/ Tyngsboro/ Chelmsford/ Acton Alliance for their assistance in administering a program of conducting tobacco compliance checks for all stores that sell tobacco products on a quarterly basis. Tina Grosowski again took on the responsibility of checking stores for sales of tobacco to underage buyers and ensuring access to tobacco products was deterred. The Board plans to continue working with the School Department to

find better controls in bringing compliance to the no smoking regulations required for activities on school grounds.

2008 Permits	
Wastewater	Permits
Title 5 Inspections	146
Soil Testing	46
Septic System Repairs	105
New Construction Septic	10
Septic System Inspections	45
Aquifer	3
Pumping Septic Tank	1808
Wastewater Miscellaneous	Permits
Disposal Works Installers	26
Title 5 Inspectors	33
Wastewater Treatment Plants	11
Septage Haulers	6
Porta-Potties	11
Monitoring Wells	2
Food Preparation Service	Permits
0 to 40 seats	22
1 to 40 seats	25
41 to 100 seats	19
100+ seats	7
Cafeterias	12
Specialty Food Service	Permits
Hot Bar	4
Cold Bar	5
Deli	6
Bulk Food	3
Bakery	7
Food Retail Service	Permits
Less than 5,000 square feet	38
5,000 to 10,000 square feet	4
over 10,000 square feet	7
Miscellaneous Food Service	Permits
Utility Kitchen	16
Sundries	14
Catering	1
Mobile Food	5
Tobacco	27
Hazardous Materials – Generator/User	Permits
Large Waste Generator	1
Small Waste Generator	61
Materials Generator	3
Materials User	132
Waste User	4
Remediation	7
Remediation Discharge	2

Hazardous Materials - Storer

Large Industry Storer	22
Small Industry Storer	114
Large Retail Storer	1
Small Retail Storer	11
Waste Storer Industry	70
Waste Storer Retail	10
UST Removal	7

Miscellaneous Health

Permits

Massage Practitioner	1
Commercial Hauler	9
Funeral Directors	1
Drain Layer	12
Private Wells	1
Weights and Measures	54
Swimming Pools	20
Wading Pools	5
Tanning Salon	3
Sewer Connections	59
Camps	9

This year Health Assistant Heather Hasz left the department to accept a position with Solid Works in Concord. Sheryl Ball was promoted from secretary to inspector to replace Heather and Isabel Roberts was hired to replace Sheryl as secretary. The Board thanks all of its staff in the Health Department (Health Director, Doug Halley, Sanitarians Heather Hasz, Justin Snair and Sheryl Ball, Inspector Don LaPierre, Animal Inspector Patrick Palmer, Sealer of Weights And Measures Mark Fitzpatrick and Secretary Isabel Roberts) for ably assisting the Board in achieving so many goals in the past year. The Board also extends its thanks to the following members of other departments who helped in the past year: Frank Widmayer, Police Chief, Tom Tidman, Natural Resources Director, Frank Ramsbottom, Building Commissioner, Bob Craig, Fire Chief, Roland Bartl, Town Planner, Dean Charter, Municipal Properties Director, Bruce Stamski Director of Public Works, Jim Howell, Maintenance and Cathy Fochtman, Recreation Department Director.

BOARD OF HEALTH MEMBERS

Dr. William Taylor, Chair
Joanne Bissetta, Vice Chair
Mark Conoby, Member
Dr. Pamela Harting-Barrat, Member
William McInnis, Member
Robert Oliveri, Associate Voting
Philip Alvarez, Associate Voting
Joseph Ianelli, Associate
Rita Dolan, Associate

DOG OFFICER REPORT

During the past year I received 169 calls regarding dog problems throughout Acton.

The majority of these calls consisted of lost and found dogs and most were solved in a short period of time. Their licensed owner claimed all but two dogs that were picked up this year. The two unclaimed strays were placed in area shelters and adopted by caring families.

Additionally, four dog by-law citations were issued to dog owners who permitted their dogs to roam freely and become a nuisance to others.

Patrick Palmer

ACTON EMERGENCY MANAGEMENT AGENCY

The Acton Emergency Management Agency (AEMA) consists of the following:

- Communications/RACES (Ham Radio Operators)
- Auxiliary Fire Department, Rehab/Support Services Team
- Shelter Management and Explorer Post/Venture Crew 7 (BSA).

All the members are expected to take First Aid and CPR annually to keep their training up to date. Our members provide First Aid/CPR, Communications and Logistical support at many of our Town's celebrations including Patriots Day, Memorial Day, the Fourth of July, NARA events, Oktoberfest and other events.

Throughout the year different members have taken courses through the Federal Emergency Management Agency (FEMA), the Massachusetts Emergency Management Agency (MEMA) and the Red Cross.

Our Members provide many volunteer hours to the Town, beyond our regular meetings and trainings. The Agency is ready to respond to help make a difference in time of need and are available 24 hours a day. We may be contacted by calling 978-264-9655, leave a brief message along with your phone number. A member of the Agency will return your call as soon as possible.

We are grateful for the assistance of the Acton Fire and Police Departments along with the Nursing Service for their cooperation and continued support. We are grateful to the Acton Highway Department for keeping our vehicles

in running condition and to Municipal Properties for the upkeep of the Emergency Management Agency Building.

Special thanks go to the dedicated volunteers who make it possible to provide the various services to the Citizens of Acton. Without their support the Agency would not be able to assist the public when needed.

The Acton Emergency Management Agency is always happy to accept applications for more volunteers. Use your skills to help out in your Community, for more information please call 978-264-4442 and leave a brief message. We will return your call as soon as possible.

Officers of Acton Emergency Management

Murray, John E – Director
Sawyer, Gail L. – Deputy Director, KB1ICF-RACES
Operator, Explorer/Venture Advisor

Members

Aderer, Alex K1EIU – RACES/Communications
Campbell, Seth E.
Chalmers, John J.
Constantzos, Hector
Hilfer, Eric KB1HQN – RACES/Communications
Ingram, Connie Sue – Shelter Specialist
Ingram, Bob – Warning Officer
King, Laurie
McGovern, John KB1HDN – RACES/Communications
Medicus, Jeremy
Niemi, Wayne E.
Northup, Shelley N1JVE – RACES/Communications
Northup, William N1QPR – RACES/Communications
Ouellette, Chris KB1ICG – RACES/Communications
Reilly, Anne M.
Reilly, Edward F. KB1ICI-RACES/Communications,
Transportation/Equipment Officer
Simon, Susanne L.

FIRE DEPARTMENT

Once again I am happy to report that there were no fatalities or serious injuries as a result of a fire incident in the past year. During the remainder of the year there were no other major fires of note to report. As in the past, Acton's department assisted another town as part of our extensive mutual aid system. Most notable was the response of our department to the Verrill Farm fire in the Town of Concord on September 20. Also, as would be expected the department remained extremely busy with an increasing number of Emergency Medical responses and accidents. Most notable in this category was the response mid- January of last year to a double fatality accident on Parker Street in South Acton.

The biggest disappointment during the year was the lack of progress on the construction of a new fire station to serve North Acton. In addition, the efforts to renovate our existing stations, which are in definite need of renovation, did not progress. There are a number of reasons the progress on this project slowed and certainly has not moved forward due to the current economic situation.

Along those same lines, one of the major challenges during the past year and most likely in several years to come was and will be the impact of the current economy. The economy not only impacted the Fire/EMS station projects but has impacted operational issues to some degree as well. This was apparent in the available budget monies for training, shift coverage and general spending. All of our efforts in this regard are focused on maintaining the maximum authorized staffing within budget. We were fortunate to obtain some apparatus and equipment primarily through federal grants and off-set spending within the Town's revenues. More details on the items obtained are found in the following report.

Following then is a brief synopsis of other highlights and changes that occurred to the Acton Fire Department during the past year.

Apparatus and Equipment:

Last year we reported that we obtained a new brush firefighting truck chassis which was to be outfitted with the tank and pump components located separately on the rear platform area. This project was accomplished primarily through the efforts of Lt. Scott Morse. In addition a new ladder truck that was approved at the 2008 Town Meeting was put out to bid and the bid was awarded to the Pierce Manufacturing Company. This ladder truck will replace our current ladder truck and will be delivered in the early summer of 2009. In addition to the ladder truck a second ambulance has been bid and ordered and should arrive around the same time. Both of these projects involved the

efforts of numerous personnel to evaluate different options and draw up bid specifications. I would like to thank the many personnel who provided their input and expertise to complete these projects. Efforts are also currently underway to seek a replacement for one of our first line pumpers which will be moved to second line status as we currently have no second line pumpers due to their removal from service because of severe corrosion.

As in the past few years a number our firefighters continued to make progress towards the restoration of two antique fire engines owned by the Town. As previously mentioned, these matching 1936 Reo Fire Engines are being restored to a point where they can be used in parades, public celebrations and educational activities. With the rebuilt gasoline engine re-installed in one of these trucks, some additional cosmetic improvements began to both trucks.

We also purchased and installed a new air compressor system for our Self Contained Breathing Apparatus (SCBA). In addition to this purchase a number of spare SCBA cylinders were purchased and placed in service. This was made possible primarily due to the receipt of a federal grant.

Captain Carl Robinson continued in the position of Maintenance Officer for the department, assisted by Lt. Scott Morse. Lieutenant Robert Smith continued to assist in this area by handling small equipment and metering devices. Captain Michael Lyons continued to maintain our firefighter's protective equipment in excellent condition. In addition Lieutenant Brian Richter, assisted by Firefighter/EMT Christopher Sammett continued to be responsible for the maintenance of our self-contained breathing apparatus (SCBA) consisting of a compressor system and the air tanks and masks used by our firefighters. Firefighter/EMT Robert Sabourin continued the task of maintaining our hand-light inventory and Firefighter/EMT Rick Robinson continues to be responsible for our ground ladders. I would like to thank all of these individuals for their efforts in keeping our apparatus and equipment in good condition at all times. Their efforts, as always, were very much appreciated. Our major maintenance and regular service continues under the capable direction and control of the Acton Highway Department mechanics.

Emergency Medical Services:

Captain Vanderhoof continues to serve as our EMS coordinator and does an excellent job in providing this service for the Town. F.F. /EMT Nick Pentedemos continues to assist the EMS Coordinator with the departments Emergency Medical Services program. FF/EMT Pentedemos works under the direction of the Chief, Deputy Chief and EMS Coordinator as the medical supply and equipment officer for EMS needs.

During the year, the Acton Fire Department Emergency Medical Services division experienced an increase in response activity. There were a total of 1478 responses for emergency medical assistance as compared to 1421 responses during 2007. It is anticipated that with an increasing population and building development, EMS services will most likely increase in the upcoming year.

The Fire Department's 38 Firefighter/EMT's (Emergency Medical Technicians) and four First Responders received continued education and training throughout the year to maintain skills needed to provide quality medical care to the residents of Acton. Fire Department personnel are also Cardio Pulmonary Resuscitation (CPR) certified and are trained on the use of Automatic External Defibrillators (AED). All EMT's have recently completed the required EMS training to maintain their EMT certification.

The Acton Fire Department maintains nine Automatic External Defibrillators (AED). These units are placed on our Fire/EMS apparatus and in the Shift Commanders vehicle. Several of the AED's are coming to the end of their useful life and plannings underway for replacement units. In addition to these units a number of public access AED's were placed into service in public areas of most town buildings.

Our current ambulance, which was purchased new in March of 2007, served the town well during the past year. Being a new ambulance there was minimal downtime due to routine maintenance and some minor warranty work. There were only 13 occurrences when Acton's ambulance was unable to respond due to downtime for maintenance.

At the 2008 Town Meeting a second ambulance was approved for purchase. With specifications in place, this ambulance has been ordered with delivery expected to occur in 2009.

Acton is very fortunate to have a Fire/EMS service so dedicated and caring to all it serves. Fire/EMS personnel provide the highest level of quality care to residents and will continue to do so in a professional manner.

Emergency Preparedness:

In April the Deputy Fire Chief, Board of Health Director, a number of officers from the Police Department and myself participated with the Crossroads Regional Emergency Planning committee in a large scale table-top exercise held in the Town of Concord. This exercise involved a total of six communities as well as participation by state and federal agencies. The exercise was conducted by an outside facilitator and lasted for several hours. In all, the

exercise was quite beneficial to the participant communities.

Facilities:

As previously mentioned, the Fire/EMS stations continue to be maintained in good condition, for their age, by on-duty personnel. However, as noted above our Fire/EMS stations continue to be in increasing need of restoration and renovation

During 2008 we were fortunate to be able to install glass overhead doors on the front of the Acton Center Fire/EMS station. This completes the installation of these new doors on all of our stations and certainly gives a different look to the stations while maintaining the character of these stations.

Fire Alarm:

In 2008 the Fire Alarm division maintained 523 Fire alarm boxes. There are 242 master boxes, 246 street boxes, 27 medical boxes and eight radio boxes. We added three new radio fire alarm boxes, one new master fire alarm box. And replaced 1900 ft of wire in the Indian Village area of town. This was primarily due to a storm at the end of December. There were also four fire alarm street boxes that were out of service due to wires damaged in this severe ice storm. All of these boxes were back on line within 24 hours. However, as a result of the storm the wires in that area (approximately 2,000 feet) will need to be replaced during the coming year. There were also 60 pole transfers done.

A pole transfer consists of moving the fire alarm wires from old utility poles to new utility poles. The department put up and removed 105 banners and flags at the three designated locations for roadway banners and in Town Hall and railroad parking lots.

Firefighter/EMT Brent Carter continues to maintain and update our street map information used by this department as well as the police department and our public safety dispatchers. Once again I would like to thank him for continuing to provide this vital function.

Fire Prevention:

The Student Awareness of Fire Education (S.A.F.E.) Program did continue during 2008. However, once again we were not able to conduct as many programs as we would have liked to due to limited budgets on the local as well as the state level. Personnel involved in this program included F.F./EMT's Anita Arnum, Richard Sullivan, Ken Carroll, Sean Sheridan, Tom Matthews, Steve DiMeco, Chuck Dunnigan, and Brent Carter. Recently F.F./EMT's Jim Ruggerio and Jim Rautenberg have been added to this group.

This past fall we had a very successful Fire Department Open House. I would like to commend and thank all of the personnel who made it such a success. I would especially like to thank Firefighter/EMT Brent Carter who stepped up to coordinate the Open House. As in the past I would like to thank Firefighter/EMT's William Klauer and Jim Ray who displayed their antique fire engines, as well as other antique fire equipment. We also presented the SAFE trailer program at the Open House which allowed a large number of children and adults to go into an artificial smoke environment and be instructed as to recommended practices to exit a home and call 911 in the event of a fire. This trailer was used for the Open House and was extremely busy and very successful throughout the day. This year thanks to the assistance of FF/EMT Tom Matthews, a large inflatable firefighter known as Jake Waterman was introduced to the Town and was quite a hit at the Open House.

During the upcoming year we hope to revamp our entire SAFE program using a number of newer personnel who are now involved in this extremely worthwhile venture. Hopefully, sufficient grant funding and/or outside sponsorship will remain available to allow the program to continue and perhaps expand. The primary funding source for this program at the present time is through a state grant.

There were a total of 198 plan reviews of which 45 were for commercial projects and 153 were residential projects. The Deputy Fire Chief conducted the majority of the plan reviews as well as other code enforcement activities. In addition to these functions the Deputy Chief also conducted inspections of tank vehicles housed within the Town. This is a required inspection program that is conducted every other year.

Firefighter/EMT's James Ray and Firefighter Bruce Stone continued to serve as our Fire Investigators. These individuals work with and/or are assisted by investigators from six other area fire departments that comprise a regional fire investigation team. The regional concept continues to work well to allow investigators of individual communities to maintain their level of expertise when fire investigations do occur.

During the months of November and December personnel were extremely busy as they conducted required inspections of restaurants with liquor licenses, in coordination with the building department. These inspections are mandated on an annual basis as part of the regulations that followed in the wake of the tragic Station Nightclub fire. Career personnel under the guidance and coordination of the Deputy Fire Chief conducted the inspections.

Hazardous Materials:

Fortunately in 2008 there were no significant hazardous material incidents that impacted the Town. Firefighter /EMT Anita Arnum continued to receive additional specialized training towards this effort as part of her assignment with the regional Hazardous Materials Response Team and the Urban Search and Rescue (USAR) team located in Beverly, Massachusetts. As has happened on several occasions in the past, Firefighter/EMT Arnum was deployed with the USAR team to the southern portion of the United States during an active hurricane season.

Personnel:

I am pleased to note that in 2008 Mrs. "A.J." Pelkey was hired to fill a vacated secretarial position and comes to us with an extensive secretarial background. She is quite familiar with the Fire Service and she has become an exceptional addition to the department.

The only departmental retirement to report for the past year was that of F.F. /EMT Mark Richardson after twenty years of service. F.F. /EMT Richardson was very active in the department over the course of his career. He was always involved in projects in various different areas. Most notably he was extremely active in Public Education efforts and his efforts to promote collections on behalf of the firefighters for Muscular Dystrophy.

We were to be able to hire F.F. /EMT James Ruggerio to fill a vacancy created when F.F. /EMT Scott Morse was promoted to the rank of Lieutenant. F.F./EMT Ruggerio previously served as a call-firefighter with the Stow Fire Department.

After conducting a promotional process, it was a pleasure to promote F.F. /EMT Scott Morse to the position of Lieutenant. Lieutenant Morse draws not only on his experience as a firefighter and EMT but also has assisted the department with our apparatus maintenance. In addition to this regular maintenance responsibility he has been extremely active as one of the primary personnel responsible in restoring our two antique fire engines.

Training:

A highlight in the area of training was the graduation of F.F./EMT's Mike Doherty, Chuck Dunnigan, Steve DiMeco, Brian Whelan, Jim Rautenberg and Jim Ruggerio from the 12-week recruit program at the Massachusetts Firefighting Academy. This completes our recruit training for all of our newly hired personnel.

As noted above it was unfortunate that some of our regular training efforts were curtailed by budget restrictions.

Captain Robert Hart continued to direct our efforts in the area of training for our personnel and his efforts in that regard are appreciated.

Personnel were trained on the operation of the new brush truck that has enhanced suppression capabilities by the use of Class A foam application. In addition, training was also conducted with the delivery and installation of a new air compressor system for the Self -Contained Breathing Apparatus (SCBA).

During the fall and early winter, personnel participated in an in-service EMT refresher course. This course is required for all of our EMT's every other year.

Conclusion:

As always, I would like to thank all of our personnel for their consistent and continued assistance and cooperation during the past year. I have specifically noted a number of our personnel throughout this report. However, even though not specifically mentioned there are numerous other personnel who have contributed in some way throughout the past year to provide the very best in fire, rescue and emergency medical services for the Town.

It would be impossible to accomplish our mission without the support and the assistance of other town departments and agencies for which I am grateful. I would like to thank them once again for the invaluable assistance that they provide throughout the year. Finally, as in past years many residents continued to send notes of thanks and appreciation or just stop by one of our stations to drop off various baked items, candy, fruit or cards as a way of saying thanks to our personnel. These kind gestures and the thoughtfulness of those we serve are very much appreciated. .

In conclusion, I would like to especially thank and acknowledge Deputy Fire Chief Kevin Lyons for his ongoing assistance and support during the past year. His efforts and assistance have been invaluable especially as he has successfully written and applied for a number of state and federal grants that we have obtained. I would also like to thank F.F. /EMT Ken Ineson, Fire Alarm Superintendent for his preparation of the Fire Alarm portion of this report and Captain Robert Vanderhoof for his preparation of the EMS portion of this report. Finally, following this report is a statistical summary of departmental incidents and activities during the year.

Robert C. Craig
Fire Chief

**ACTON FIRE DEPARTMENT
ANNUAL STATISTICS – 2008**

Fire

15	Building Fire
1	Structure Fire (Not a Building)
35	Cooking fire, confined to container
4	Chimney or flue fire, confined to chimney or flue
4	Fuel burner/boiler malfunction, fire confined
1	Trash or rubbish fire contained
1	Mobile property (vehicle) fire, other
16	Brush or brush and grass mixture fire
2	Outside rubbish, trash or waste fire
1	Dumpster or other outside trash receptacle fire
2	Outside rubbish fire, other
3	Special outside fire, other
9	Fire, other

Overpressure, Ruptures, Explosion, Overheat (no ensuing fire)

5	Excessive heat, scorch burns with no ignition
5	Overpressure rupture, explosion, overheat other

Rescue & Emergency Medical Service

20	Medical assist, assist EMS crew
1242	EMS call, excluding vehicle accident with injury
4	Mutual Aid Outgoing I Medical non-MVA
1	Mutual Aid Outgoing/Medical-MVA
178	Vehicle accident with injuries
9	Motor vehicle accident with no injuries
3	Lock-in (not lock-out)
1	Ice Rescue
4	Rescue, emergency medical call (EMS) call, other

Hazardous Conditions (No Fire)

3	Gasoline or other flammable liquid spill
56	Gas leak (natural gas or LPG)
2	Oil or other combustible liquid spill
64	Carbon monoxide incident
1	Heat from short circuit (wiring), defective/worn
2	Overheated motor
1	Light ballast breakdown
110	Power line down
4	Arcing, shorted electrical equipment
1	Vehicle accident, general cleanup
7	Explosive, bomb removal
18	Hazardous condition, other

Service Calls

62	Lock-out (not lock-in)
2	Ring or jewelry removal
47	Water Problem / Evacuation
4	Water or steam leak
8	Smoke or odor removal
10	Assist police or other governmental agency
1	Police Matter
3	Public service
31	Assist invalid
1	Defective Elevator, no occupants
13	Unauthorized burning
1	Cover assignment, standby, move up
25	Service Call, other

Good Intent Calls

3	Dispatched & canceled en route
2	No incident found on arrival at dispatch address
5	Authorized controlled burning
2	Prescribed fire
1	Vicinity alarm (incident in other location)
53	Smoke scare, odor of smoke
8	Steam, vapor, fog or dust thought to be smoke
1	EMS call, party transported by non-fire agency
27	Good intent call, other

False Alarms & False Calls

7	Municipal alarm system, malicious false alarm
1	Local alarm system, malicious false alarm
1	Bomb scare-no bomb
5	Sprinkler activation due to malfunction
53	Smoke detector activation due to malfunction
2	Heat detector activation due to malfunction
45	Alarm system sounded due to malfunction
7	CO detector activation due to malfunction
9	Sprinkler activation, no fire - unintentional
1	Extinguishing system activation
82	Smoke detector activation, no fire - unintentional
43	Detector activation, no fire - unintentional
88	Alarm system sounded, no fire - unintentional
2	Carbon monoxide detector activation, no CO
23	False alarm or false call, other

Severe Weather & Natural Disasters

2	Flood assessment
8	Lightning strike (no fire)
1	Severe weather or natural disaster standby
17	Severe weather or natural disaster, other

Other Type of Incidents

3	Citizen complaint
1	Fire / Arson Investigation
1406	Fire Alarm (Plug In or Plug Out)
33	Fire Alarm Work (Supt.)
339	Inspection, 26F 1/2 Smoke Detector
21	Inspection, Annual
122	Inspection, Final Occupancy
24	Inspection, Fire Drill
4	Inspection, LP Installation
130	Inspection, not classified
9	Inspection, Oil Burner Alteration
4	Inspection, Oil tank installation
4	Inspection, Quarterly
15	Inspection, Site Inspection
4	Inspection, Tank Removal
26	Lock Box Activity / Key Update
8	Mutual Aid Outgoing / Engine
5	Public Education (SAFE)
14	Special type of incident, other
5	Training

Other Incidents (codes with no roll-up values)

56 CAD (Computer Aided Dispatch) Entry error

4772 Total Number of Incident Types

1693 Total Permits Issued

ACTON AUXILIARY FIRE DEPARTMENT

The Acton Auxiliary Fire Department is a division of the Acton Emergency Management Agency. It is comprised of a group of dedicated volunteers who donate their time and efforts to provide support services to the Town of Acton during times of emergencies.

The Department is on automatic response to all Acton Fire Department box alarms, providing lighting as well as other support services. One of the most important of these services is "Rehab", or the establishing of a rest and rehabilitation area for the personnel at a working fire or similar event. We are equipped with portable generators and lighting as well as other necessary equipment.

We would like to thank all those who have supported and assisted us throughout the year. From the Highway Department, that has maintained our vehicles, to the Fire and Police Departments that have requested our assistance, but mostly to the residents of the Town of Acton for allowing us to provide these services.

We meet at the Emergency Management Building at 3 School Street. Department membership is open to all individuals over the age of eighteen who live or work within a ten-mile radius of the Emergency Management Building and have a genuine desire to help others thru volunteering. Please call 978-264-9655 and leave a message.

Gail L. Sawyer
Deputy Director
Acton Emergency Management Agency

ACTON POLICE DEPARTMENT

The past year has had some interesting twists and turns. At the start the economy was going along fine for most of Acton. Then towards the end a dramatic shift started and everything went downhill quickly. We noticed a significant amount of property crimes at the beginning of summer and it continued through the end of the year. Building breaks, housebreaks and larceny from cars and car parts have increased on the level of 50% over prior year averages. I expect this to continue for a while if the economy gets worse and all projections show that it will. An increase in property crimes may not seem like a big problem but it can foreshadow worse things to come such as armed robberies and home invasions. Crime in Acton is increasing as city based criminals and gang members expand their operating areas. Some criminals are very professional and operate much in the same way as a business; others are driven by drug dependency and operate erratically. We do our best to handle all of these problems through aggressive patrol tactics and thorough investigative techniques. As usual we are having fewer staff people than is recommended. The town meeting members tried to help us last spring but the slowing economy has held us back. The positions of Deputy Chief and a new patrol officer were stopped by a hiring freeze so no hires were made as of the end of the year. I am hopeful that those positions will come back soon.

We appointed a few officers to acting positions to fill some vacancies. Sergeant Robert Parisi was promoted to Acting Lieutenant and placed in charge of the Special Services Division. Patrolman Scott Howe was promoted to Acting Sergeant and supervises a late night shift in the Patrol Division. Both positions are pending a permanent civil service list based on the results of an October exam.

I am concerned with the number of crashes involving pedestrians resulting in injuries and in some cases, death. I obtained funding from the state through a grant and implemented a crosswalk enforcement program run by Lt. Rogers. I am hopeful that this will create a safer environment for pedestrians in town. As always, traffic related issues remain our biggest problem.

I thank the Town Management for their support. Also I appreciate the police department officers and staff. They all do a fine job in keeping the residents and visitors to our community safe.

Frank J. Widmayer III
Chief of Police

Members of the Acton Police Department

CHIEF OF POLICE
Francis J. Widmayer III

LIEUTENANTS
Thomas Rogers
Robert L. Parisi (Acting)

SERGEANTS
James A. Cogan
Raymond P. Grey
Edward Lawton Jr.
John Cooney
Scott Howe (Acting)

POLICE OFFICERS
Paul Cogan
Robert Cowan
James Goodemote
Christopher Browne
Christopher Prehl
Frederick Rentschler
Michael Cogan
Kevin Heffernan
Luke Penney
Leo Gower
Dean Keeler
Gardena Abramowitz
Keith Campbell
Daniel Silva
Douglas Sturniolo
Scott Krug
Daniel Holway
Todd McKelvie
Tricia Sullivan
John Collins
Steven McCarthy
Michael Eracleo
Jonathan Stackhouse
David Joachim
Jesse Osterhoudt
John Dristilaris
Deborah Richardson

POLICE MATRONS
Faith Williams
Deborah Richardson
Christine Joyce
Laura Mason

SECRETARIES
Faith Williams
Becky Leblanc

DISPATCHERS
Kevin Antonelli
Anne Milligan
Roger Wallace
Daniel Deane
Robert Boyd
Robert Puffer
Matthew Hammer
Adam Bean
Alicia Mele
Patrick Hawthorne

OPERATIONAL ASSIGNMENTS

Officer In Charge of Patrol Division
Lt. Thomas Rogers

Officer In Charge of Special Services
Lt. Robert Parisi

Officer In Charge of Detectives
Sgt. Raymond Grey

Department Prosecutor
Det. Frederick Rentschler

Detectives
Det. Christopher Browne
Det. Kevin Heffernan
Det. Leo Gower

Youth Officers & School Resource
Det. James Goodemote
Det. Dan Silva
Det. Keith Campbell

Safety/Traffic/Crime Prevention Officers
Det. Robert Cowan
Det. Christopher Prehl

Training Officer
Lt. Robert Parisi

Domestic Violence Intervention Unit
Sgt. Raymond Grey
Det. Daniel Silva
Ptl. Tricia Sullivan
Ptl. Michael Eracleo

K-9 Officer
Ptl. Dan Holway & Miso

PATROL DIVISION

Michael Foley became a police officer in 1923. He served as Acton's first full time police chief from 1927 to 1957. Everyone in town knew Mike as he made rounds in uniform each day. Mike spoke with every citizen that had a moment for conversation. He made a point to know all our citizens, the neighborhoods they lived in and the problems that confronted them on a daily basis. It would not be for another several decades before social scientists would forge the phrase "community policing" and design police patrol policy equivalent to what Mike did every day.

The Patrol Division is the largest division within the Acton Police Department. We operate twenty-four hours a day, seven days a week. Our officers are deployed throughout the town within three primary patrol sectors (North Acton, South Acton and West Acton) and we accomplish this task with one lieutenant, four sergeants, sixteen patrolmen and one K9.

Patrolman Miso (badge number K9) continues to provide our patrol force with outstanding accomplishments. His reputation has grown to legendary limits. Felons fleeing crime scenes from police patrol officers have stopped in their tracks upon hearing Patrolman Miso is on the scene and out of the cruiser. Miso does not take coffee breaks and never calls in sick. He has become my favorite patrol officer.

I am happy to report the hiring of two new officers this year. Patrolman David Joachim and Patrolman Jesse Osterhoudt joined our patrol force in June after graduating from the Massachusetts Criminal Justice Police Training Academy. Patrolman Joachim is a U.S. Navy veteran and Patrolman Osterhoudt is a veteran of the U.S. Coast Guard. Both officers brought exceptional capabilities to our department and have proven to be outstanding additions to the Patrol Division.

It is with deep regret that I report the passing of retired Acton Police Patrolman William Durkin. Bill was a legendary officer known for his compassion, humor, wit and toughness. He was a superman among police officers and he will be sorely missed from the streets in West Acton.

Patrol Officers know that they must work with the community to identify, prioritize and solve contemporary problems. Our goal is to provide a safe environment regardless of race, religion, ethnicity, disability, gender or sexual orientation. We promise each member of our community that we will work with you as partners to enhance the quality of life through mutual trust, respect and fair and equitable enforcement of law while carefully safeguarding the dignity of all. Mike Foley would not have it any other way and neither will we.

Semper fidelis,

Lieutenant Tom Rogers
Patrol Division Commander

SPECIAL SERVICES DIVISION

Administration

Special Services continues to remain busy with administrative duties. New systems for streamlining the application and renewal process of firearms permits are in place and are being utilized by the department. The addition of automated fingerprint submission equipment, issued by the state is in place and all officers have been trained. We continue to look for alternative funding sources and grants for several successful community oriented programs already in place as well as new programs. Support of programs such as Council on Aging liaison, departmental internships, D.A.R.E., traffic and safety initiatives continue to remain a priority. Homeland Security, emergency planning and operations and large scale event planning remain critical components of the division's role.

Dispatch Operations (E-911)

Dispatch remains a critical first link in emergency response. Dispatch has seen an increase in volume in emergency and general business calls. Dispatchers have also received training in emergency medical dispatch and advanced incident command.

Training

All officers have completed annual in-service training held at the Lowell Police Academy. Additionally, all officers have completed annual firearms training. Various officers have attended specialized training based on current assignment. Specialized training included national incident management system training, advanced incident command training, advanced domestic violence investigation training, commercial vehicle enforcement training, legal updates, motor vehicle stop training, interview and interrogation training.

Traffic and Safety

Officers assigned to Traffic and Safety continue to see an increase in complaints and activity. In addition to responding to and investigating complaints concerning traffic, these officers are responsible for school bus evacuation drills, both spring and fall, junk car violations, school bus stop evaluation, commercial vehicle compliance and enforcement, large road construction details, large scale events such as athletics playoff games and parking enforcement.

Activities are as follows:

School bus evacuations	All schools spring and fall
School bus stop complaints / evaluations	5
School bus violations	15
Road Rage Investigations	10
Accidents with substantial injury	5
Commercial Vehicle inspected	101
Commercial Vehicles placed out of service	16
Commercial Vehicle violations	227
Neighborhood speed complaints	11
Safety issues	5
Safety programs (non –school)	3
Junk Car violations	27
Large scale traffic events	9
Assist other town agencies	24
Request for speed trailer	10

Investigations

Detectives have remained busy with an increase in identity theft investigations. Internet based crimes continue to be a challenge for all local law enforcement and the detectives continue to work to resolve complaints. Activities requiring further investigation by detectives include:

Identity Fraud	20
Assaults	3
Sex Offender violations	1
Annoying calls	10
Shoplifting	10
Threats	2
Credit card fraud	11
Bad checks	2
Malicious damage	8
Armed robbery	3
Stolen motor vehicles	2
Rape	2
Indecent exposure	1
Forgery	2
Larceny	42
Suspicious activity	7

Juvenile / School Resource Officers

Juvenile/School Resource Officers are responsible for the majority of interaction of youth with the police department. In addition to traditional police duties, these officers maintain effective communications between the law enforcement, schools and community through instructional programs including D.A.R.E., safety programs, consultation to school officials and staff, and coordination of law enforcement activities involving youth. Additionally, these officers serve to assist in crisis intervention situations, major school functions and provide support during emergencies.

Activities investigated by the Juvenile / School Resource Officers include:

School Resource incidents	364
Juvenile incidents	367
Juvenile arrests	15
Larceny	136
Threats	10
Assaults	6
Sexual assaults	1
Arson	4
Bomb threats	1
Firearms violations	1
Child abuse	5
Child in need of services	5
Drug violations	5
Malicious damage	7
Bus evacuations (assist traffic)	8
Lock down / emergency drills	10
Psychological issues (assist)	4
School visitation (all schools)	365 hours
Attendance compliance	45 hours
Misc. events	140 hours

Training provided by Detective Dan Silva:

American Heart Association, Basic Life Support CPR
88 cards issued

American Heart Association, First Aid-78 Cards
issued

Rape Aggression Defense-20+ Concord students
and 8 Acton students

Citizen's Police Academy- 9 students completed

MPTC First Responder certification- 6 students
certified

The division would like to thank the school administration, staff, faculty and students as well as the community as a whole for its continued support of the School Resource Officer programs and its continued support of the efforts of the police department.

Lieutenant Robert Parisi
Commander, Special Services

ACTON EXPLORER POST/VENTURE CREW 7- SEARCH AND RESCUE_____

The Explorer Post/Venture Crew is a division of the Boy Scouts of America, sponsored by the Acton Lions Club, in conjunction with the Acton Emergency Management Agency. Meetings are held on Wednesday evenings every month at 7:30 at the Emergency Management Headquarters on School Street in South Acton. New members, both male and female, between 14 and 22 years old are always welcome. If interested, please call 978-264-9655 and leave a brief message and we will get back to you as soon as possible.

We participated in many town activities including the Town Fair, Fourth of July, Acton Lions Club Ski and Skate Sale, Oktoberfest and concerts at NARA Park. We have performed more than 3000 volunteer service hours to the Town of Acton and the Boy Scout community by providing first aid and emergency services.

We wish to thank the Acton Lions Club for their continuing sponsorship in giving the youth of today the opportunity to work toward a better tomorrow.

Gail Sawyer, Advisor
Edward Reilly, Assoc. Advisor
Wayne Niemi, Associate Advisor
Connie Ingram, Committee Chair

Mark Casey, Member
Scott Landry, Member
Joe Calisto, Member
Samantha Trecartin, Member
Caitlin Battaglioli, Member

SIDEWALK COMMITTEE_____

In July 2007, the Board of Selectmen responded to the growing desire for more sidewalks in Acton by creating a Sidewalk Committee. This committee serves as an advisory board to the Board of Selectmen. The following people served on this committee in 2008: Paulina Knibbe and Kate Chung (co-chairs), Sytske Campbell (secretary), Bettina Abe, Dick Calandrella, Leslie Hogan, Celia Kent and associate members Pam Cochrane and Steve Evans. The committee worked closely with Bruce Stamski, the Director of Public Works.

The initial task for the committee was to prioritize sidewalk construction projects. The Committee solicited public input throughout the year with articles in the local newspaper, two public forums and a sidewalk-interest email list.

The committee spent a substantial amount of time developing the criteria to use in this process. The criteria were divided into two categories: need and viability.

The Need Criteria were designed to determine which streets in town are the most dangerous for pedestrians. The criteria include a range of attributes that include the nature and speed of traffic, the physical characteristics of the road and the likely number of pedestrians at risk.

The Viability Criteria were designed to determine how difficult it would be to build a given stretch of sidewalk. Items that were considered include neighbor support or opposition, financial considerations, and legal / procedural issues.

The Committee used the criteria to evaluate possible sidewalk construction projects. Six projects rose to the top. These projects (in priority order) are:

1. Central Street (near Mt Hope Cemetery)
2. Lower Prospect
3. Route 2A (Davis Road to Main Street)
4. High Street (#30 - #46)
5. Main Street (Post Office Square to 2A)
6. High Street (#77 to Parker)

In addition, a secondary set of projects were identified that had significant merit but that did not rise to the level of the first six projects.

A report detailing the criteria and the projects selected is available on the town website.

The Board of Selectmen has voted to accept the report and the list of priority projects.

Sidewalks Constructed in 2008

- Central Street near Mount Hope Cemetery: Construction has begun on the first project on the priority list(Central Street) and is expected to be completed by the time of Annual Town Meeting in April. (In progress by Town Staff)
- High Street from Parker to Dunham (Completed by Town Staff)
- High Street from Main to the Audubon Hill emergency entrance (Completed by Developer)
- Willow Street from 68 – 92 (Completed by Developer)
- Carlisle Road from Main Street to existing sidewalk. There is now a continuous sidewalk on Carlisle Road from Main Street to North Street. (Completed by Developer)

The Sidewalk Committee is currently working to facilitate the construction of the priority list of sidewalks – a project that is expected to take years. As projects are completed, more projects will be promoted from the secondary list. The Sidewalk Committee is currently also working on design guidelines for sidewalk construction.

ABSTRACT OF THE ANNUAL TOWN MEETING HELD MONDAY, APRIL 7, 2008, 7:00 P.M. _____

Acton-Boxborough Regional High School Auditorium
With Adjourned Sessions Held April 8, April 9 and
April 14, 2008

Number of Registered voters attending Town Meeting
April 7, 2008 – 390 April 8, 2008 – 285
April 9, 2008 – 216 April 14 -- 223

Symbol	Description
*	This article is on the Consent Calendar
#	This article submitted by Citizen Petition April 7, 2008

The Moderator, Mr. Mackenzie, called the meeting to order on Monday, April 7, 2008, at 7:03 PM. He introduced Reverend Long-Middleton of the West Acton Baptist Church. Reverend Long-Middleton then gave the invocation.

Mr. Mackenzie introduced the Chairman of the Board of Selectmen, F. Dore Hunter, who then introduced the Town Clerk, Town Counsel, and members of the Board of Selectmen.

Mr. Hunter then introduced the new Town Manager, Steve Ledoux.

The Moderator introduced Pat Clifford, Chair of the Finance Committee, who then introduced the members. (Robert Evans, Herman Kabakoff, Patricia Easterly, Stephen Noone, Allen Nitschelm and Kent Sharp, Mary Ann Ashton, and William Mullin.)

Mr. MacKenzie gave an overview of the process of Town Meeting. He informed Town Meeting that they would be voting on the motions that are read, not the articles as written in the warrant. He then explained some basic rules and parliamentary procedure of the Town Meeting as found on page 82 of the warrant.

Mr. MacKenzie explained how the Consent Calendar is voted and proceeded to read the articles on the Consent Calendar:

Consent Calendar Articles and Motions

Article 3 * Council on Aging Van Enterprise Budget

Move that the Town appropriate \$97,973 for the purpose of operating the Town of Acton Senior and Disabled Citizens Van service, and to raise such amount, \$41,366 be raised from department receipts and \$56,607 be raised from taxation.

Article 4 * Nursing Enterprise Budget

Move that the Town appropriate \$781,598 for the purpose of operating the Town of Acton Public Health Nursing Service, and to raise such amount, \$554,000 be raised from department receipts and \$227,598 be transferred from retained earnings.

Article 5 * Septage Disposal Enterprise Budget

Move that the Town appropriate \$173,694 for the purpose of septage disposal, and to raise such amount, \$148,694 be raised from department receipts and \$25,000 be transferred from retained earnings.

Article 6 * Sewer Enterprise Budget

Move that the Town appropriate \$1,608,944 for the purpose of operating the sewer system, and to raise such amount, \$1,608,944 be raised from department receipts.

Article 7 * Recycling and Transfer Station Enterprise Budget

(Previously known as the NESWC Enterprise Budget)

Move that the Town appropriate \$977,534 for the purpose of solid waste disposal and recycling, and to raise such amount, \$592,534 be raised from department receipts and \$385,000 be transferred from retained earnings.

Article 8 * Self-Funding Programs (Revolving Funds)

Move that the revolving funds for the Local School System, Historic District Commission, Building Department, Sealer of Weights and Measures, Health Department, and Fire Department be continued in the amounts and for the purposes set forth in the expense column of this Article.

Article 9 * Highway Reimbursement Program (Chapter 90)

Move that the Town Manager is authorized to accept Highway funds from all sources and that such funds are hereby appropriated for highway purposes.

Article 10 * Insurance Proceeds

Move that the Town Manager is authorized to accept insurance proceeds of any name and nature whatsoever from all sources and such funds are hereby appropriated.

Article 11 * Gifts or Grants

Move that the proceeds of any gifts or grants from any source accepted pursuant to Massachusetts General Law, Chapter 44, Section 53A, and any interest thereon, are hereby appropriated for the stated purposes of the gifts or grants, and may be expended with the approval of the Board of Selectmen or otherwise as stated in Section 53A.

Article 12 * Federal and State Reimbursement Aid

Move that the Town Manager is authorized to accept federal and state reimbursement funds from all sources and that such funds are hereby appropriated for the purposes outlined by such reimbursement.

Article 13 * Performance Bonds

Move that the Town appropriate the proceeds of any performance bonds, for the purposes stated in said bonds, available as a result of any default, non-performance or other covered conditions.

Article 14 * Sale of Foreclosed Properties

Move in the words of the Article.

Article 15 * Elderly Tax Relief – Reauthorize Chapter 73 of the Acts of 1986

Move that the Town continue to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, providing for a 100% increase in certain property tax exemptions.

Article 16 * Town Board Support – Acton-Boxborough Cultural Council

Move that the Town raise and appropriate \$2,000 for the ongoing expenses of the Acton-Boxborough Cultural Council.

Article 33 * Inter-Municipal Agreement – Bruce Freeman Rail Trail

Move in the words of the Article.

Article 35 * Designate Issuer of Trench Excavation Permits

Move in the words of the Article.

Article 36 * Amend Town Bylaws – Zoning Enforcement Officer

Move that the Town adopts the general bylaw amendments as set forth in the Article.

Article 41 * Amend Zoning Bylaw – Corrections, Clarifications and Minor Amendments

Move that the Town adopts the zoning bylaw amendments as set forth in the Article.

Article 42 * Accept Street Relocation & Layout – Parker & High Streets

Move that the Town authorize the Board of Selectmen to take by eminent domain Parcel F-2B shown on the Plan of the Relocation of a Portion of Parker & High Street as set forth in the Article.

Article 43 * Accept Trail Easement – Hazelnut Street

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 44 * Accept Sidewalk Easement – Post Office Square

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 45 * Accept Sidewalk Easement – 217 Parker Street & 1 Robert Road

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 46 * Accept Sidewalk Easement – 1 to 9 Central Street

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 47 * Accept Sidewalk Easement – 74 Charter Road

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 48 * Accept Sidewalk Easement – 55 Great Road

Move that the Town authorize the acquisition of the easements as set forth in the Article.

Article 49 * Accept Land Gift – Knowlton Drive

Move that the Town accept the gift of land as set forth in the Article.

Article 50 * Accept Property by Deed in Lieu of Foreclosure – Lothrop Road

Move that the Town authorize the Tax Collector to accept a deed in lieu of foreclosure, on such terms and conditions as he shall determine appropriate, to Parcels 62, 76 and 87 on Assessor's Map G2, also being shown as Lots 32, 33, and 34 on the subdivision plan referenced in the Article.

MOTION: Mr. Hunter moves that the Town take up the twenty-seven articles in the **CONSENT CALENDAR** on pages

11 through 13 of the Warrant, with the exception that the fiscal year 2009 Hazardous Materials Inspection Revolving Fund estimated revenue and authorized expenditure amounts in Article 8 be reduced to \$52,575.

Articles: 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 33, 35, 36, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50.

Articles 7, 33, 36, and 44, held from consent.

MOTION CARRIES UNANIMOUSLY

ARTICLE 1 CHOOSE TOWN OFFICERS (Majority vote)

To choose all necessary Town Officers and Committees and to fix the salaries and compensation of all the elective officers of the Town as follows:

Moderator	\$ 20.00 per Town Meeting session
Board of Selectmen, Chairman	\$750.00 per year
Board of Selectmen, Member	\$650.00 per year

, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town fix the compensation for elected officers as shown in the Article.

MOTION CARRIES UNANIMOUSLY

Cornelia O. Huber, Trustee of the Elizabeth White Fund, nominates Andrea S. Miller, 30 Taylor Road, to the position of Trustee of the Elizabeth White Fund, term to expire 2011.

MOTION CARRIES UNANIMOUSLY

Peter J. Guilmette, Trustee of the West Acton Citizens' Library, nominates Gerald F. Browne, 85 Hammond Street, to the position of Trustee of the West Acton Citizens' Library, term to expire 2011.

MOTION CARRIES UNANIMOUSLY

Pursuant to Article 27 of the 2006 Annual Town Meeting and the resulting Judgment and Order of the Middlesex Probate Court dated January 3, 2008, and following a joint meeting with the West Acton and Acton Firemen's Relief Funds, three Trustees were nominated to the new Fireman's Relief Fund as follows:

William A. Klauer, 70 Piper Road, one-year term to expire 2009;
Robert A. Vanderhoof, 374 Central Street, two-year term to expire 2010;
Bruce Stone, 2 First Street, Maynard, three-year term to expire 2011.

MOTION CARRIES UNANIMOUSLY

Sally Moore, Trustee of the Charlotte Goodnow Fund, nominates Becky A. Rockwell, 20 Cowdrey Lane, for the position of Trustee of the Charlotte Goodnow Fund, term to expire 2011.

MOTION CARRIES UNANIMOUSLY

Sally Moore, Trustee of the Charlotte Goodnow Fund, nominates Alice P. Miller, 22 Silver Hill Road, for the position of Trustee of the Charlotte Goodnow Fund, term to expire 2011.

MOTION CARRIES UNANIMOUSLY

ARTICLE 2 HEAR AND ACCEPT REPORTS (Majority vote)

To see if the Town will accept reports and hear and act upon the report of any committee chosen at any previous Town Meeting that has not already reported, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town accepts the reports of the various Town Officers and Boards as set forth in the 2007 Town Report and that the Moderator calls for any other reports.

MOTION CARRIES UNANIMOUSLY

Selectmen Paulina Knibbe presented a report on the expansion of the Senior Center.

Moderator spoke about Mr. Bill Cady who was the Head Teller for 10 years. Mr. Cady passed away June 23, 2007.

Mr. Mackenzie then presented the new Head Teller, Charles Kadlec, and other tellers for Town Meeting.

Thank you to Lauren Rosenzweig for initiating the presentation. All the tellers were then sworn in by the Town Clerk.

Ms. Lauren Rosenzweig spoke about Mr. F. Dore' Hunter, Chair of the Board of Selectmen, who will end his term at close of this Town Meeting. Ms. Rosenzweig thanked Mr. Hunter for his endless service to the Town. Mr. Hunter has been on the Board of Selectmen for the past 24 years. His service to the Town also includes School Committee Member, Route 2 Corridor Advisory Board, MBTA, Fitchburg Rail Working Group, Sewer Project, Public Safety Facility, Twin School presentation.

The Moderator called Representative James Eldridge to come forward to present a citation from the House of Representatives and the State Senate signed by them and Representative Corey Atkins. This citation recognized the following for their contribution in making Acton a better community:

F. Doré Hunter of the Board of Selectmen, John Ryder of the School Committee, Mildred Jarvis of the Public Library.

Mr. Mackenzie introduced Town Manager, Mr. Steve Ledoux, who gave a presentation for the third annual recipient of the newly established award, officially entitled "The Joseph A. Lalli Merit Award". Daryl Powell, Property Lister for the Assessors Department, and Susan Paju, Reference Librarian for the Acton Memorial Library, have been selected as the Municipal Employees of the Year for 2007. Mr. Powell and Ms. Paju were presented with a certificate along with a check in the amount of \$1000.00.

Ms. Lauren Rosenzweig and F. Doré Hunter presented an award to State Senator, Pamela Resor, in recognition for the many areas of service to the Town. She will be retiring as State Senator after serving for the past 18 years in legislature.

ARTICLE 3 * COUNCIL ON AGING VAN ENTERPRISE BUDGET
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to operate the Senior Van Service, in accordance with Massachusetts General Law, Chapter 44, Section 53 F½, Enterprise Fund Law, or take any other action relative thereto.

MOTION: Mrs. Knibbe moves that the Town appropriate \$97,973 for the purpose of operating the Town of Acton Senior and Disabled Citizens Van service, and to raise such amount,

\$41,366 be raised from department receipts and
\$56,607 be raised from taxation.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 4 * NURSING ENTERPRISE BUDGET
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to provide Public Health and Visiting Nurse Services, in accordance with Massachusetts General Law, Chapter 44, Section 53F½, Enterprise Fund Law, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town appropriate \$781,598 for the purpose of operating the Town of Acton Public Health Nursing Service, and to raise such amount,

\$554,000 be raised from department receipts and
\$227,598 be transferred from retained earnings.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 5 * SEPTAGE DISPOSAL ENTERPRISE BUDGET
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money for the purpose of septage disposal, in accordance with Massachusetts General Law, Chapter 44, Section 53F½, Enterprise Fund Law, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town appropriate \$173,694 for the purpose of septage disposal, and to raise such amount,

\$148,694 be raised from department receipts and
\$ 25,000 be transferred from retained earnings.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 6 * SEWER ENTERPRISE BUDGET
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money for the purpose of operating and maintaining a sewer collection and treatment facility, in accordance with Massachusetts General Law, Chapter 44, Section 53F½, Enterprise Fund Law, or take any other action relative thereto.

MOTION: Mrs. Rosenzweig moves that the Town appropriate \$1,608,944 for the purpose of operating the sewer system, and to raise such amount,

\$1,608,944 be raised from department receipts..

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 7 * RECYCLING AND TRANSFER STATION ENTERPRISE BUDGET
(Majority vote)
(Previously known as the NESWC Enterprise Budget)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for the purpose of solid waste disposal and recycling in accordance with Massachusetts General Law, Chapter 44, Section 53F½, Enterprise Fund Law, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town appropriate \$977,534 for the purpose of solid waste disposal and recycling, and to raise such amount, \$592,534 be raised from department receipts and \$385,000 be transferred from retained earnings.

Held from consent

MOTION CARRIES

Fund	FY09 Estimated Revenue	FY09 Authorized Expenditure
School Department		
Douglas at Dawn/Dusk	\$ 206,500	\$ 206,500
Gates Amazing Programs	\$ 36,500	\$ 36,500
Merriam Mornings/Afternoons/Summer	\$ 236,500	\$ 236,500
Historic District Commission	\$ 600	\$ 600
Building Department		
Includes fees for Microfilming, Electrical Permits, Plumbing Permits, Gas Permits, Sign Licenses and Periodic Inspection Fees	\$ 209,701	\$ 209,701
Sealer of Weights and Measures	\$ 11,168	\$ 11,168
Health Department		
Food Service Inspections	\$ 28,993	\$ 28,993
Hazardous Materials Inspections	\$ 82,575	\$ 82,575
Fire Department		
Fire Alarm Network	\$ 52,294	\$ 52,294
	\$ 250,000	\$ 250,000

Ambulance Fees (the fund from such fees to be used for acquiring equipment used in providing Emergency Medical Services (EMS), including but not limited to defraying the maturing debt and interest or lease costs thereof, and/or for paying a portion of the wages or salaries of Town employees who perform services as Emergency Medical Technicians, EMS First Responders, and other personnel engaged in providing Emergency Medical Services on behalf of the Town including the costs of fringe benefits associated with the wages or salaries so paid)

, or take any other action relative thereto.

MOTION: Ms. Knibbe moves that the revolving funds for the Local School System, Historic District Commission, Building Department, Sealer of Weights and Measures, Health Department, and Fire Department be continued for fiscal year 2009 in the amounts and for the purposes set forth in the Article, except that the Hazardous Materials Inspection Revolving Fund estimated revenue and authorized expenditure amounts be reduced to \$52,575.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 8 * SELF-FUNDING PROGRAMS (REVOLVING FUNDS) (Majority vote)

To see if the Town will vote, pursuant to Massachusetts General Law, Chapter 44, Section 53E½ to continue revolving funds for the Local School System, to be expended by the Superintendent of Schools; and for the Historic District Commission, Building Department, Sealer of Weights and Measures, Health Inspectional Services, Ambulance Fees and Fire Department Fire Alarm Network, to be expended by the Town Manager, as noted below:

ARTICLE 9 * HIGHWAY REIMBURSEMENT PROGRAM (CHAPTER 90) (Majority vote)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for highway improvements under the authority of Massachusetts General Law, Chapter 90, and any other applicable laws, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town Manager be authorized to accept Highway funds from all sources and such funds are hereby appropriated for highway purposes.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 10 * INSURANCE PROCEEDS
(Majority vote)

To see if the Town will vote to appropriate the proceeds of any insurance policy reimbursements of costs incurred as a result of any covered loss, including without limitation any liability insurance, property insurance, casualty insurance, workers' compensation insurance, health insurance, disability insurance, automobile insurance, police and fire injury and medical costs, and any other insurance of any name and nature whatsoever, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town Manager be authorized to accept insurance proceeds of any name and nature whatsoever from all sources and such funds are hereby appropriated.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 11 * GIFTS OR GRANTS
(Majority vote)

To see if the Town will vote to appropriate the proceeds of any gifts or grants accepted pursuant to Massachusetts General Law, Chapter 44, Section 53A, and any interest thereon, and that, consistent with the requirements of Massachusetts General Law, Chapter 40, Section 4A, the Board of Selectmen or Town Manager are authorized to enter into an agreement or agreements on behalf of the Town, on such terms and conditions as the Board of Selectmen or the Town Manager may determine, for the stated purposes of the gifts or grants, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the proceeds of any gifts or grants from any source accepted pursuant to Massachusetts General Law, Chapter 44, Section 53A, and any interest thereon, are hereby appropriated for the stated purposes of the gifts or grants, and may be expended with the approval of the Board of Selectmen or otherwise as stated in Section 53A and consistent with Massachusetts General Law, Chapter 40, Section 4A, the Board of Selectmen are authorized to enter into an agreement or agreements on behalf of the Town, including but not limited to agreements between governmental entities, on such terms and conditions as the Board of Selectmen may determine.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 12 * FEDERAL AND STATE REIMBURSEMENT AID
(Majority vote)

To see if the Town will vote to appropriate any Federal Government and State Government reimbursement for costs incurred as a result of any declared emergencies or other occurrence, and that, consistent with the requirements of Massachusetts General Law, Chapter 40 Section 4A, the Board of Selectmen or Town Manager are authorized to enter into an agreement or agreements on behalf of the Town, on such terms and conditions as the Board of Selectmen or the Town Manager may determine, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town Manager be authorized to accept Federal and State reimbursement funds from all sources and that such funds are hereby appropriated for the purposes outlined by such reimbursement and consistent with Massachusetts General Law, Chapter 40, Section 4A, the Board of Selectmen are authorized to enter into an agreement or agreements on behalf of the Town, including but not limited to agreements between governmental entities, on such terms and conditions as the Board of Selectmen may determine.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 13 * PERFORMANCE BONDS
(Majority vote)

To see if the Town will vote to appropriate the proceeds of any performance bonds for the purposes stated in said bonds available as a result of any default, non-performance or other covered conditions, or take any other action relative thereto.

MOTION: Mrs. Knibbe moves that the Town appropriate the proceeds of any performance bonds, for the purposes stated in said bonds, available as a result of any default, non-performance or other covered conditions.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 14 * SALE OF FORECLOSED PROPERTIES
(Majority vote)

To see if the Town will vote to authorize the Board of Selectmen to dispose of foreclosed properties acquired by the Town for nonpayment of taxes in accordance with the provisions of Massachusetts General Laws, or take any other action relative thereto.

MOTION: Mr. Berry moves in the words of the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 15 * ELDERLY TAX RELIEF REAUTHORIZE CHAPTER 73 OF THE ACTS OF 1986

(Majority vote)

To see if the Town will vote to continue to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, providing for a 100% increase in certain property tax exemptions, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town continue to accept the provisions of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, providing for a 100% increase in certain property tax exemptions.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 16 * TOWN BOARD SUPPORT ACTON-BOXBOROUGH CULTURAL COUNCIL

(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$2,000, or any other sum, to be expended by the Town Manager for the ongoing expenses of the Acton-Boxborough Cultural Council for programs in Acton, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town raise and appropriate \$2,000 for the ongoing expenses of the Acton-Boxborough Cultural Council.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 17 BUDGET TRANSFER

(Majority vote)

To see if the Town will vote to appropriate from available funds a sum of money to defray necessary expenses of the Council on Aging Van Enterprise Fund above the amount appropriated at the 2007 Annual Town Meeting, or take any other action relative thereto.

MOTION: Ms. Knibbe moves that the Town appropriate and transfer \$7,500 from the Recycling and Transfer Station Enterprise Fund Balance for the purpose of supplementing the fiscal year 2008 Council on Aging Van Enterprise Fund appropriation.

MOTION CARRIES UNANIMOUSLY

ARTICLE 18 TOWN OPERATING BUDGET

(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the departments, offices and boards of the Town, exclusive of the School budgets, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town appropriate \$25,292,460, to be expended by the Town Manager, for the purpose of funding the Fiscal Year 2009 Municipal Budget, and to raise such amount,

\$25,234,460 be raised from taxation,

\$58,000 be transferred from Cemetery Trust funds for Cemetery use,

and that the Town Manager be authorized to sell, trade or dispose of vehicles and equipment being replaced and to expend any proceeds so received.

Mr. Johnston moves this Town Meeting be adjourned at this time and a Special Town Meeting be held in the future to consider budgets with a full budget presentation including past comparisons and future projections by Finance Committee.

The Moderator ruled this motion or amendment not in the scope of the article.

Mr. Anderson informed Mr. Johnston that it was not in the scope of the article to adjourn Town Meeting. Also that establishing a Special Town Meeting cannot be done by a motion on the floor at Town Meeting, it must be done pursuant to the Statute by a petition of 200 voter signatures or a vote of the Board of Selectmen. Both components of the motion are out of order.

Mr. Barrett moves to lay Article 18 on the table until such time as the Board of Selectmen or person responsible can put together a budget with supporting documentation to examine.

2/3 vote to pass

Motion declared lost by Moderator count

Moderators count challenged

Tellers called to count

In Favor -133 Opposed -149 Motion lost

Mr. Seward moves to amend the motion to a sum of money from \$25,292,460 to \$24,600,000

Motion to amend lost.

Mr. Johnston moves the present article be postponed for twenty eight (28) days.

The Moderator ruled the amendment out of order.

ORIGINAL MOTION CARRIES

MOTION TO ADJOURN: Mr. Hunter moves to adjourn the Annual Town Meeting at 11:15 PM until April 8, 2008 at the Acton-Boxborough Regional High School Auditorium at 7:00 PM.

MOTION CARRIES UNANIMOUSLY

April 8, 2008

The Moderator, Mr. Mackenzie, called the meeting to order on Tuesday, April 8, 2008, at 7:05 PM.

ARTICLE 19 NEW PERSONNEL (Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager to fund the positions as listed below, except that Part B, Deputy Police Chief, be contingent upon the removal of the position from Civil Service:

Position	Salary and Benefits
A. Police Officer	\$56,000
B. Deputy Police Chief	\$91,000
C. Assistant Planner – Zoning Enforcement Officer	\$71,400
Total	\$218,400

, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town raise and appropriate \$218,400 to be expended by the Town Manager for the purposes and subject to the conditions set forth in this article.

Mr. Swenson moves to amend by taking each position (A, B, C) separately and independently.
Moderator declared. Motion to amend lost.

Original Motion carried
Moderator count challenged.
Challenge lost. Motion carries as declared.

ARTICLE 20 HOME RULE PETITION – REMOVE DEPUTY POLICE CHIEF POSITION FROM CIVIL SERVICE (Majority vote)

To see if the Town will vote to authorize the Town Manager to take the appropriate steps to remove the Deputy Police Chief's position from Civil Service status, and to authorize the Board of Selectmen to petition the General Court for an Act to permit such removal, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town authorize the Town Manager to take the appropriate steps to remove the Deputy Police Chief's position under Warrant Article 19 from Civil Service status, and that the Town authorize the Board of Selectmen to petition the General Court for a Home Rule Act to permit such removal.

MOTION CARRIES

ARTICLE 21 CAPITAL IMPROVEMENTS – STUDIES (Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for the implementation of the programs as listed below:

A. Comprehensive Community Plan	\$90,000
B. Community Shuttle	\$20,000
Total	\$ 110,000

, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town raise and appropriate \$110,000 to be expended by the Town Manager for the purposes set forth in this article.

Mr. Nitchelm moves to amend by reducing Article 21 by \$90,000 so that the total would be \$20,000.

Amendment is lost.

Mr. Michelman moves to separate A and B for separate vote.

MOTION TO AMEND CARRIES

Ms Miley moves to amend the article to reduce A to \$40,000.

Amendment is lost.

**Vote on Section A – Tellers called to count - -
Favor – 176 Opposed - 109**

MOTION CARRIES

Vote on Section B -- MOTION CARRIES

Mr. Chinitz moves to take article 27, 28, 29, 30 and 31 up at this time.

MOTION CARRIES

Mr. Chinitz recognized the retiring principals and named the new principals that would be coming onboard for ABRHS, Merriam, Gates, and McCarthy-Towne Schools.

ARTICLE 27 ACTON PUBLIC SCHOOLS BUDGET
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the Acton Public School System, or take any other action relative thereto.

MOTION: Mr. Chinitz moves that the Town appropriate \$24,974,318 to be expended by the Superintendent of Schools to fund the fiscal year 2009 Acton Public School Budget, and to raise such amount,

- \$24,274,318 be raised from taxation,
- \$450,000 be transferred from Free Cash, and
- \$250,000 be transferred from the Recycling and Transfer Station Enterprise Fund.

Mr. Seward moves to amend the bottom line budget from \$24,974,318 to \$24,400,000.

Amendment is lost.

Mr. Nitchelm moves to amend by reducing by \$160,000 to \$24,814,318.

Amendment is lost

ORIGINAL MOTION CARRIES

ARTICLE 28 CAPITAL IMPROVEMENTS – SCHOOL FACILITIES (BONDING)
(Two-thirds vote)

To see if the Town will vote to appropriate a sum of money, to be expended at the direction of the School Committee, for the purpose of making extraordinary repairs to the Administration Building, Douglas and Gates Schools, including the purchase of equipment, architects' and engineers' fees and other costs incidental thereto; to determine whether such appropriation shall be raised by taxation, by transfer from available funds, by borrowing or otherwise, or take any other action relative thereto.

MOTION: Mr. Chinitz moves that the Town appropriate \$946,450 to be expended by the Superintendent of Schools for the purpose of making extraordinary repairs to the Administration Building, Douglas and Gates Schools, including the purchase of equipment, architects' and engineers' fees, and other costs incidental thereto; and to raise such amount, the Treasurer, with the approval of the Board

of Selectmen, is authorized to borrow \$946,450 under Massachusetts General Law, Chapter 44, as amended.

MOTION CARRIES
DECLARED 2/3 BY MODERATOR*

*Town of Acton has excepted MGL CH 39 Sec 15 at its Annual Town Meeting April 2001,

Article 43 and the amended Bylaw 5A was approved by the Attorney General on Aug. 6, 2001.

(The Town Meeting Moderator is not required to count a 2/3 required vote.)

ARTICLE 29 CAPITAL IMPROVEMENTS – CONANT SCHOOL (BONDING)
(Two-thirds vote)

To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Committee for the purpose of paying costs of making boiler upgrades at the Conant School, and for the payment of all other costs incidental and related thereto, for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 43.85 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Or to take any other action relative thereto.

MOTION: Mr. Chinitz moves that Town hereby appropriates the sum of Five Hundred Twenty-Four Thousand One Hundred (\$524,100) Dollars for the purpose of paying costs of making boiler upgrades at the Conant School, and for the payment of all other costs incidental and related thereto, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the School Committee, and to meet said appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said sum under and pursuant to M.G.L. Chapter 44, or any other enabling authority, provided that the Town acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs

the Town incurred in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, provided further that any grant that Town may receive from the MSBA for the project shall not exceed the lesser of (1) 43.85 percent (43.85 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and further provided that the amount of borrowing authorized pursuant to this motion shall be reduced by any amounts received or expected to be received from the MSBA.

Mr. Scanlon moves to amend by adding "and univent " after boiler.

Amendment carries unanimously

Amended Motion carries unanimously

ARTICLE 30 ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT ASSESSMENT
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the Acton-Boxborough Regional School District, or take any other action relative thereto.

MOTION: Ms. McManus moves that the Town raise and appropriate \$22,695,259 to fund the fiscal year 2009 assessment of the Acton-Boxborough Regional School District.

MOTION CARRIES

ARTICLE 31 MINUTEMAN REGIONAL SCHOOL DISTRICT ASSESSMENT
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to defray the necessary expenses of the Minuteman Regional Vocational Technical School District, or take any other action relative thereto.

MOTION: Mr. Olmstead moves that the Town raise and appropriate \$770,709 to fund the fiscal year 2009 assessment of the Minuteman Regional Vocational Technical School District.

MOTION CARRIES

MOTION TO ADJOURN: Mr. Hunter moves to adjourn the Annual Town Meeting at 11:00 PM until April 9, 2008 at the Acton-Boxborough Regional High School Auditorium at 7:00 PM.

MOTION CARRIES UNANIMOUSLY

April 9, 2008

The Moderator, Mr. Mackenzie, called the meeting to order on Wednesday, April 9, 2008, at 7:05 PM.

ARTICLE 22 CAPITAL IMPROVEMENTS – INFRASTRUCTURE
(Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds a sum of money, to be expended by the Town Manager for the purchase, replacement or improvement of infrastructure as listed below, including related incidental costs, or take any other action relative thereto.

A.	Main Street/Hayward Road Intersection Improvements	\$150,000
B.	Main Street/Brook Street Intersection Improvements	\$60,000
	Total	\$210,000

MOTION:Mr. Magee moves that the Town raise and appropriate \$210,000 to be expended by the Town Manager for the purposes set forth in this article.

Mr. Bendig moves to separately vote on the 2 components of the article.

Moderator called for teller count.

Teller count ---- Favor – 66 Opposed – 60

MOTION TO AMEND CARRIES

Vote on section A - CARRIES UNANIMOUSLY

Vote on section B – motion carries

Mr. Sawyer moves to adjourn at 10 until Monday.

Motion is lost.

Mr. Hunter recognized Dave Brown, Highway Superintendent, who will be retiring after 41 years of service to the Town.

ARTICLE 23 CAPITAL IMPROVEMENTS – EQUIPMENT & VEHICLES (BONDING)
(Two-thirds vote)

To see if the Town will raise and appropriate, appropriate from available funds or borrow a sum of money, to be expended by the Town Manager for the purchase, replacement or improvement of vehicles and equipment as listed below, including related incidental costs, or take any other action relative thereto.

A.	Fire Department Aerial Ladder Apparatus	\$800,000
B.	Highway Department Front End Loader	\$200,000
C.	Highway Department High-Capacity Snow Blower	\$116,625
	Total	\$ 1,116,625

MOTION: Mr. Hunter moves that the Town appropriate \$1,116,625 to be expended by the Town Manager for the purposes set forth in this Article including costs incidental and related thereto, and to raise such amount, \$229,978, be transferred from the Ambulance Fees Revolving Fund and that the Treasurer, with the approval of the Selectmen, is authorized to borrow \$886,647 under Massachusetts General Law, Chapter 44, Section 7, Paragraph 9, as amended, and that the Town appropriate \$95,273 for the payment of interest costs on such borrowing in Fiscal Year 2009 and to raise such amount, \$60,000 be transferred from the Ambulance Fees Revolving Fund Balance and \$35,273 be raised from taxation, and that the Town Manager be authorized to sell, trade, or dispose of vehicles and equipment being replaced and to expend any proceeds so received.

MOTION CARRIES UNANIMOUSLY

ARTICLE 24 ENERGY SAVINGS INITIATIVE – STREETLIGHT REPLACEMENT (Majority vote)

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$125,000, or any other sum, to be expended by the Town Manager to develop and implement a program to conserve energy use and/or reduce the cost of energy in operating the Town's street lighting system including without limitation energy audits, energy conservation measures, energy conservation projects, energy management programs, conversion of equipment to a more energy-efficient system, or a combination thereof; to authorize the Town Manager to apply for and accept any applicable grants, subsidies and rebates for such measures, projects, programs and equipment; and to authorize the Town Manager to enter into one or more long-term guaranteed energy savings contracts pertinent thereto pursuant to General Laws Chapter 25A, Section 11I, for a term not to exceed twenty years, and on such terms and conditions as the Town Manager may determine, provided that the cost of any capital improvements, in excess of the sum appropriated and any grants, subsidies and rebates received, shall be paid for by the energy savings attributable to the contract; or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town appropriate \$125,000 for the purpose of replacing streetlights and costs related thereto and to raise such amount,

\$107,500 be transferred from the Recycling and Transfer Station Enterprise Fund Balance and \$17,500 be raised by taxation.

Motion carries unanimously

Mr. Magee moves to take up Article 44 out of order and bring it after Article 26.

MOTION CARRIES

ARTICLE 25 ACCEPT STREET RELOCATION & LAYOUT – MAIN STREET (Two-thirds vote)

To see if the Town will authorize the Board of Selectmen to relocate a portion of Main Street, by acquiring and/or taking, on such terms and conditions as the Selectmen may determine, by purchase, gift, eminent domain or otherwise and accept a deed of a fee simple or easement interest, for all purposes for which streets, sidewalks and ways are now or hereafter may be used in the Town, in parcels 2C, 2D, and 4A, and by discontinuing, abandoning and/or conveying, as necessary, parcel 1A, on a plan all as further described below:

To acquire and/or take Parcel 2C as shown on a plan entitled "Plan of the Relocation of a Portion of Main Street (Route 27) in Acton, Massachusetts, as Laid Out by Order of the Board of Selectmen, 2008", containing approximately 3,191 square feet, more or less, of land owned by Brewster Conant.

To acquire and/or take Parcel 2D as shown on a plan entitled "Plan of the Relocation of a Portion of Main Street (Route 27) in Acton, Massachusetts, as Laid Out by Order of the Board of Selectmen, 2008", containing approximately 2,855 square feet, more or less, of land owned by Brewster Conant.

To acquire and/or take Parcel 4A as shown on a plan entitled "Plan of the Relocation of a Portion of Main Street (Route 27) in Acton, Massachusetts, as Laid Out by Order of the Board of Selectmen, 2008", containing approximately 7,093 square feet, more or less, of land owned by Brewster Conant.

And to discontinue, abandon, and/or convey whatever right, title and interest the Town may have in a portion of the 1927 County Layout of Main Street (Route 27) on the northerly side of Main Street opposite Brook Street shown as Parcel 1A on a plan entitled "Plan of the Relocation of a Portion of Main Street (Route 27) in Acton, Massachusetts, as Laid Out by Order of the Board of Selectmen, 2008", containing approximately 5,810 square feet, more or less, of land.

The plan that is referenced in the paragraphs above is on file with the Acton Town Clerk (the "Plan"). The acquisition and discontinuance of the above-mentioned parcels will reconfigure this portion of the town way known as Main Street at the intersection of Brook Street, as laid out and relocated by the Board of Selectmen according to said Plan and as described in more detail in the Order of Layout and Relocation therefor, and further to see if the Town will raise, appropriate, transfer from available funds, or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town accept a portion of Main Street, as relocated by the Board of Selectmen, authorize the Board of Selectmen to acquire and/or take by eminent domain Parcels 2C, 2D and 4A, and authorize the Board of Selectmen to discontinue and dispose of Parcel 1A, all as shown on the Plan of the Relocation of a Portion of Main Street as referenced in and as set forth in the Article, and further move that the Town transfer from the Main Street Sidewalk Gift Fund and appropriate \$5,000 for such acquisition or taking.

2/3 vote required Favor -- 101 Opposed -- 89

MOTION IS LOST

ARTICLE 26 ACCEPT SIDEWALK EASEMENT – MAIN STREET (Two-thirds vote)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of easement interests for all purposes for which streets, sidewalks and ways are now or hereafter may be used in the Town, on such terms and conditions as the Selectmen may determine, on the Acton Water District Land (Town Atlas Map E-4 Parcel 4) as shown on a plan entitled "Easement Plan of Land, Main Street (Route 27) in Acton, Massachusetts as Laid Out by Order of the Board of Selectmen, 2008", Scale 1"=40'", to be recorded with the Middlesex South District Registry of Deeds, and to further see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town authorize the acquisition of the easements as set forth in the Article.

MOTION LOST DECLARED 2/3 BY MODERATOR*

*Town of Acton has excepted MGL CH 39 Sec 15 at its Annual Town Meeting April 2001,

Article 43 and the amended Bylaw 5A was approved by the Attorney General on Aug. 6, 2001.

(The Town Meeting Moderator is not required to count a 2/3 required vote.)

ARTICLE 44 * ACCEPT SIDEWALK EASEMENT – POST OFFICE SQUARE (Two-thirds vote)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest for all purposes which streets, sidewalks and ways are now or may be used in the Town, on such terms and conditions as the Selectmen may determine, on Post Office Square along Main Street (Route 27) as shown on a plan entitled "Proposed Easement Plan, Post Office Square at Main Street (Route 27)" dated January 23, 2008 and prepared by the Town of Acton Engineering Department, to be recorded with the Middlesex South District Registry of Deeds, and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Magee moves that the Town authorize the acquisition of the easements as set forth in the Article.

Held from consent.

MOTION CARRIES DECLARED 2/3 BY MODERATOR*

*Town of Acton has excepted MGL CH 39 Sec 15 at its Annual Town Meeting April 2001,

Article 43 and the amended Bylaw 5A was approved by the Attorney General on Aug. 6, 2001.

(The Town Meeting Moderator is not required to count a 2/3 required vote.)

MOTION TO ADJOURN: Ms Joan Gardner moves to adjourn the Annual Town Meeting at 10:54 PM until April 14, 2008 at the Acton-Boxborough Regional High School Auditorium at 7:00 PM.

MOTION CARRIES UNANIMOUSLY

April 14, 2008

The Moderator, Mr. Mackenzie, called the meeting to order on Monday, April 14, 2008, at 7:02 PM.

ARTICLE 32 COMMUNITY PRESERVATION PROGRAM DIRECT APPROPRIATIONS FROM FUND BALANCE
(Majority vote)

To see if the Town will vote to appropriate or set aside for later appropriation, and to authorize the Board of Selectmen and the Town Manager to expend or set aside,

FY 2007 COMMUNITY PRESERVATION FUND BALANCE

FY 2007 Community Preservation Fund Revenues

Community Preservation Fund Surcharge Collected in FY 2007	\$682,395.00
State Community Preservation Trust Fund Receipt, October 2007	\$690,028.00

Other FY 2007 Community Preservation Fund Components

Interest Earned in FY 2007	\$ 137,304.00
Recapture of unspent previous years' project appropriations	\$ 0.00
Unencumbered FY 2006 Fund Balance	\$ 193,565.14

Total - FY 2007 Community Preservation Fund Balance	\$ 1,703,292.14
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APPROPRIATIONS

Purpose	Recommended Amounts
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Set Aside Appropriations for

A. Acquisition, creation, and preservation of open space, and its rehabilitation and restoration	\$ 500,000.00
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Spending Appropriations

B. Pre-development Funds (Sachem Way), Acton Housing Authority	\$ 136,000.00
C. Administrative Fund, Acton Community Housing Corporation	\$ 15,000.00
D. Community Housing Program Fund	\$ 170,000.00
E. Exchange Hall Renovations	\$ 231,948.00
F. Conant Nature Trails (Conant Elementary School)	\$ 15,000.00
G. Theater III Window Restoration	\$ 46,000.00
H. Trail Through Time	\$ 35,000.00
I. NARA Picnic Pavilion	\$ 250,000.00
J. Elm Street Playground	\$ 75,000.00
K1. West Acton Citizen's Library Renovations	\$ 60,036.00

Administrative Spending Appropriation

L. CPC direct expenses	\$ 3,500.00
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M. A fund reimbursing the Town of Acton for administrative services and operating expenses provided in support of the Community Preservation Committee	\$ 65,121.00
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Total Recommended Appropriations from FY 2007 Community Preservation Fund Balance	\$ 1,602,605.00
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Remaining FY 2007 Fund Balance	\$ 100,687.14
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And, whereas Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or set-aside for future spending, from the 2007 Community Preservation Fund revenues at least 10% for open space, 10% for historic preservation, and 10% for community housing.

And, whereas the recommended appropriations for open space, historic preservation, and community housing each meet or exceed 10% of the 2007 Community Preservation Fund revenues.

from the FY 2007 Community Preservation Fund balance as set forth herein, the following amounts for community preservation purposes, with such expenditures to be subject to conditions listed in the Article's Summary and to be further specified in award letters from the Community Preservation Committee, with each item considered a separate appropriation:

And, whereas Town Meeting may vote to delete or reduce any of the recommended amounts.

Therefore, in the event that recommended amounts are deleted or reduced, vote to appropriate as a set-aside for future spending from the FY 2007 Community Preservation Fund Balance the minimum necessary amounts to allocate not less than 10% of the FY 2007 Community Preservation Fund revenues for open space (\$137,242.30), not less than 10% of the FY 2007 Community Preservation Fund revenues for historic preservation (\$137,242.30), and not less than 10% of the FY 2007 Community Preservation Fund revenues (\$137,242.30) for community housing.

And, to authorize the Board of Selectmen and the Town Manager to expend from the FY 2007 Set-Aside Fund Balance for the acquisition, preservation, rehabilitation and restoration of historic resources as set forth herein, the following amount for historic preservation purposes, with such expenditures to be subject to conditions listed in the Article's Summary and to be further specified in award letters from the Community Preservation Committee:

FY 2007 SET-ASIDE FUND BALANCE FOR THE ACQUISITION, PRESERVATION, REHABILITATION AND RESTORATION OF HISTORIC RESOURCES \$ 59,464.00

APPROPRIATIONS

Purpose	Recommended Amounts
Spending Appropriations	
K2.West Acton Citizen's Library Renovations	\$ 59,464.00
Total Recommended Appropriations from FY 2007 Set-Aside Fund Balance for the Acquisition, Preservation, Rehabilitation and Restoration of Historic Resources	\$ 59,464.00
Remaining FY 2007 Historic Set Aside Fund Balance	\$ 0.00

, or take any other action relative thereto.

MOTION: Mr. Sghia-Hughes moves that the Town appropriate or set aside for later appropriation, \$1,662,069 and to raise such amount,

\$ 1,602,605 be transferred from the Community Preservation Fund and

\$59,464 be transferred from the Set-Aside Fund Balance for the Acquisition, Preservation Rehabilitation and Restoration of Historic Resources,

And that the Town Manager be authorized to expend or set aside amounts as set forth in the Article and in compliance with conditions to be noted in the Community Preservation Committee's Award Letters.

Hold Sections – B, E, and M for discussion.

Mrs. Chang moves to amend to vote Article 32 as a whole with the exception of sections B, E, and M.

AMENDMENT CARRIES UNANIMOUSLY

Vote on Section B - MOTION IS LOST

Mr. Mullin has recused himself from line item "E" - Exchange Hall.

Town Meeting members voted to allow Mr. Berger, a non-resident to speak on the renovation on the Exchange Hall project.

Vote on Section E – MOTION CARRIES

Vote on Section M – MOTION CARRIES

ORIGINAL MOTION AS AMENDED CARRIES

ARTICLE 33 * INTER-MUNICIPAL AGREEMENT – BRUCE FREEMAN RAIL TRAIL (Majority Vote)

To see if the Town will vote to authorize the Board of Selectmen or the Town Manager to enter into an agreement or agreements on behalf of the Town, on such terms and conditions as the Board of Selectmen or the Town Manager may determine, consistent with the requirements of Section 4A of Chapter 40 of the General Laws, with one or both of the Towns of Carlisle and Westford, for the purpose of obtaining grants or other funding from the Massachusetts Highway Department or other federal, state, county or municipal government or agency thereof, and/or from a charitable foundation, a private corporation, or an individual, to effectuate the acquisition, design and construction of the Bruce Freeman Rail Trail, and any such grants and funds are hereby appropriated for their stated purposes and may be expended with the approval of the Board of Selectmen or the Town Manager, or take any other action relative thereto.

MOTION: Mr. Magee moves in the words of the Article.

Held from consent

MOTION CARRIES

ARTICLE 34 COMMUNITY SOCIAL SERVICES COORDINATOR (Majority vote)

[Note: This article was inserted by the Board of Selectmen at the request of a citizens group.]

To see if the Town, pursuant to Section 5-1 of the Town Charter, will create and will raise and appropriate, or appropriate from available funds, a sum of money to operate a social services department, consisting at a minimum of one social worker, appointed by or contracted through the Town Manager, whose duties and responsibilities may consist of the following:

1. Assist the Acton community with new residents, immigrant families, single parents, homeless and underserved individuals;
2. Provide counseling and referral resources for those families and individuals who are in need of mental health services;
3. Provide liaison services between the Acton/Boxborough Regional School and Acton Public Schools for students and their families needing assistance;
4. Work in conjunction with the Acton Council on Aging and the Acton Senior Center to service the Acton senior population needing assistance with housing, medical and social services;
5. Work on collaboration with other Town departments as needed to ensure the health and well being of the Acton community;
6. Work in collaboration with other community organizations that service the Acton community;
7. Identify and, subject to the approval of the Town Manager, apply for and obtain federal and state grant funds to advance the foregoing responsibilities; and
8. Perform such other services as the Town Manager may specify;

, or take any other action relative thereto.

MOTION: Reverend Long-Middleton moves that the Town create the department and position and appropriate \$35,750 to be expended by the Town Manager therefor as set forth in the article, and to raise such amount, \$35,750 be transferred from Free Cash.

Motion carries

ARTICLE 35 * DESIGNATE ISSUER OF TRENCH EXCAVATION PERMITS (Majority vote)

To see if the Town will, pursuant to Massachusetts General Laws, Chapter 82A, Section 2, vote to designate the Town Manager as the means by which the Town shall designate the Board or Officer to issue permits for the purposes of excavating or otherwise creating a trench, as regulated by Chapter 82A of the Massachusetts General Laws and 520 CMR 14.00, or take any other action relative thereto.

MOTION: Ms. Knibbe moves in the words of the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 36 * AMEND TOWN BYLAWS – ZONING ENFORCEMENT OFFICER (Majority vote)

To see if the Town will vote to amend Chapter E, Section E45 (Non-Criminal Disposition) of the General Bylaws of the Town as follows:

- A. Insert in the first paragraph "Zoning Enforcement Officer," after "Building Commissioner, ".
- B. In the 21st paragraph (referencing Chapter M – Zoning Bylaw) replace "Building Commissioner" with "Zoning Enforcement Officer".

, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town adopt the bylaw amendments as set forth in the Article.

Held from consent

MOTION CARRIES UNANIMOUSLY

ARTICLE 37 AMEND ZONING BYLAW - OUTDOOR RESTAURANT SEATING (Two-thirds vote)

To see if the Town will vote to amend the zoning bylaw, Section 3, Use Definitions, by deleting section 3.5.5, Restaurant, and replacing it with a new section 3.5.5, Restaurant, as follows:

- 3.5.5 Restaurant – Establishment where food and beverages are sold within a BUILDING to customers for consumption 1) at a table or counter, or 2) in an adjacent outdoor space that does not obstruct a public way, sidewalk, walkway, vehicular parking, or a driveway, or 3) off the premises as carry-out orders, except that drive-up service shall not be allowed, or 4) any combination of the above. In the OP-2 and the TD District, the minimum square footage for an individual restaurant shall be 5,000 square feet measured in NET FLOOR AREA.

[Note – Section 3.5.5 currently reads as follows:

- 3.5.5 Restaurant – Establishment where food and beverages are sold within a BUILDING to customers for consumption 1) at a table or counter, or 2) on a patio closed on all sides with entrance to the patio normally available only from the BUILDING, or 3) off the premises as carry-out orders, except that drive-up service shall not be allowed, or 4) any combination of the above. In the OP-2 and the TD District, the minimum

square footage for an individual restaurant shall be 5,000 square feet measured in NET FLOOR AREA. In the EAV District, service through walk-up windows may be allowed, and patios may be open and accessible from the outside.]

, or take any other action relative thereto.

MOTION: Mr. Reichlen moves that the Town adopt the Zoning Bylaw Amendments as set forth in the Article. Motion carries unanimously

ARTICLE 38 AMEND ZONING BYLAW LI-1 DISTRICT – INCREASE FLOOR AREA RATIO TO 0.20 (Two-thirds vote)

To see if the Town will vote to amend the zoning bylaw, Section 5, Table of Standard Dimensional Regulations, by changing the entry in column “MAXIMUM FLOOR AREA RATIO” and line “LI-1” from 0.10 to 0.20.

, or take any other action relative thereto.

MOTION: Mr. Starzec moves that the Town adopt the Zoning Bylaw Amendments as set forth in the Article.

MOTION CARRIES

DECLARED 2/3 BY MODERATOR*

*Town of Acton has excepted MGL CH 39 Sec 15 at its Annual Town Meeting April 2001, Article 43 and the amended Bylaw 5A was approved by the Attorney General on Aug. 6, 2001.

(The Town Meeting Moderator is not required to count a 2/3 required vote.)

ARTICLE 39 AMEND ZONING BYLAW SENIOR RESIDENCES – AFFORDABLE HOUSING ALTERNATIVES (Two-thirds vote)

To see if the Town will vote to amend the zoning bylaw by inserting a new subsection 9B.12.9 under section 9B – Senior Residence as follows:

3B.12.9 Affordable Housing Alternatives - The Planning Board in its special permit may authorize or require the substitution of required AFFORDABLE SENIOR RESIDENCES with:

3B.12.9.1 Off-site AFFORDABLE DWELLING UNITS, which shall be in suitable condition for family or individual persons' housing as the Planning Board may determine, and eligible for inclusion in Acton's subsidized housing inventory under M.G.L. Chapter 40B; or

3B.12.9.2 Monetary contributions for affordable housing programs made to the Acton Community Housing Program Fund in an amount sufficient for the Town or its designee to create off-site affordable family or individual persons' housing, as the Planning Board may determine, and eligible for inclusion in Acton's subsidized housing inventory under M.G.L. Chapter 40B.

, or take any other action relative thereto.

MOTION: Mr. Bettez moves that the Town adopt the Zoning Bylaw Amendments as set forth in the Article, except that all references to “3B.12.9” should read “9B.12.9.”

MOTION CARRIES UNANIMOUSLY

ARTICLE 40 AMEND ZONING BYLAW – WIRELESS SERVICE FACILITIES (Two-thirds vote)

To see if the Town will vote to amend the zoning bylaw by deleting sections 3.10 (Special Requirements for Wireless Communication Facilities), and 3.11 (Temporary Moratorium on Wireless Communication Facilities ...), and replacing them with a new section 3.10 as follows:

3.10 Special Requirements for Personal Wireless Facilities

3.10.1 Purposes

3.10.1.1 To allow Personal Wireless Facilities in accordance with and as required by the Federal Telecommunications Act of 1996 and in acknowledgment of M.G.L. Chapter 40A, Section 3.

3.10.1.2 To minimize their adverse impacts on adjacent properties, local historic districts, residential neighborhoods, and scenic vistas.

3.10.1.3 To establish requirements for their approval, and standards for their design, placement, safety, monitoring, modification, and removal.

3.10.1.4 To limit the overall number and height of Personal Wireless Towers to what is essential to serve the public convenience and necessity.

3.10.1.5 To promote shared USE of Facilities to reduce the need for new Facilities.

2.2.2 Applicability

2.2.2.1 This Section 3.10 shall apply to all reception and transmission Facilities that aid, facilitate, and assist with the provision of Personal Wireless Services.

2.2.2.2 No such Facility shall be erected or installed except in compliance with the provisions of this Section 3.10.

2.2.2.3 Nothing in this Bylaw shall be construed to regulate or prohibit customary installations for the reception of radio communication signals at home or business locations.

- 2.2.2.4 Nothing in this Bylaw shall be construed to regulate or prohibit a tower or antenna installed solely for use by a federally licensed amateur radio operator. For regulations on amateur radio towers see Section 3.8.3.6 of this Bylaw.
- 2.2.3 Definitions
- 3.10.3.1 Antenna – A transducer device designed to transmit and/or receive radio frequency signals.
- 3.10.3.2 Co-locator – One of two or more Carriers who occupy space on a common Facility to locate Antennas and other equipment for the provision of Personal Wireless Services.
- 3.10.3.3 Concealed-Antenna Monopole (CAM) – A Monopole with internally mounted Antennas that are not visible from the outside of the Monopole.
- 3.10.3.4 Coverage Gap or Service Gap – a “Coverage Gap” or “Service Gap” is considered to exist within a specific geographic area if a remote user of a Compatible User Service Device, while located within such geographic area, is highly likely to be unable to reliably connect to and communicate with the compatible Carrier’s Personal Wireless Services network, which gap is defined as less than -90 dBm received signal power, unless the Carrier in question demonstrates a different received signal power level or an alternative QoS metric reasonably applies.
- 3.10.3.5 Equipment Compound – A BUILDING, room, or fenced compound at the base of a Tower or elsewhere that encloses necessary equipment and installations to support Personal Wireless Services.
- 3.10.3.6 FCC – The Federal Communications Commission.
- 3.10.3.7 Flush Mounted Antennas – Antennas whose mounting brackets are attached directly on the outside surface of a Monopole that extend typically no more than 18 inches from the Monopole surface.
- 3.10.3.8 Monopole – A single self-supporting Tower, tubular in design, enclosing cables invisibly within the tubular structure and designed so it does not require braces or guy wires for support and stability.
- 3.10.3.9 Personal Wireless Services – Commercial Mobile Radio Services (CMRS), common Carrier wireless exchange access services, and unlicensed wireless services as identified and defined in the Federal Telecommunications Act of 1996 and pertinent FCC regulations.
- 3.10.3.10 Personal Wireless Service Device – A portable, fixed, or mobile Personal Wireless Service communications device, such as, without limitation, a car phone, cell phone, personal digital assistant, or smart phone used by a subscriber or

remote user to connect to a Carrier’s Personal Wireless Service network.

- 3.10.3.11 Personal Wireless Service Provider or Personal Wireless Service Carrier (Provider or Carrier) – An entity, licensed by the FCC to provide Personal Wireless Services or an entity offering unlicensed Personal Wireless Services as a common carrier.
- 3.10.3.12 Personal Wireless Facility (Facility) – An installation that contains the equipment and support STRUCTURES necessary to provide Personal Wireless Services, including but not limited to an Equipment Compound, Tower and Antennas. In context, Facility may refer individually to one Provider’s installation supporting one Personal Wireless Service at a Site, or collectively to the aggregate of all installations of all Personal Wireless Service Providers providing all Personal Wireless Services at a common Site.
- 3.10.3.13 Personal Wireless Facility Site (Site) – A LOT as defined in this Bylaw; or one or more contiguous LOTS in single ownership; or one or more contiguous LOTS whose individual owners have entered into a partnership, corporation, trust, or other legal entity with the purpose of jointly hosting a Facility.
- 3.10.3.14 Personal Wireless Tower (Tower) – A STRUCTURE greater than 12 feet in height mounted on the ground or on another STRUCTURE erected with the primary purpose of supporting one or more Personal Wireless Service Antennas.
- 3.10.3.15 Service Coverage – Service Coverage refers to a geographic area where a remote user of a properly installed and operated Personal Wireless Service Device compatible with a Carrier’s Personal Wireless Services network (a “Compatible User Service Device”) has a high probability of being able to connect to and communicate with such network with a reasonable quality of service (“QoS”). There are various measures of QoS, including without limitation, received signal strength, various signal to noise and signal to interference ratio metrics, call reliability (as indicated by dropped call ratios, blocked calls and the like), and bit error rates.

For purposes of this Section 3.10, there shall be the presumption that Service Coverage shall be deemed to exist within a specific geographic area if the predicted or measured received signal power on a standards-compliant Personal Wireless Services Device placed outdoors within such geographic area is highly likely to be -90 dBm or greater, unless the Carrier in question demonstrates, by clear and convincing evidence prepared by qualified radio frequency engineer or other qualified professional, that

	higher signal strengths or alternative QoS metrics are required to enable such Carrier to provide Service Coverage within the specific geographic area in question.	2.2.2.5	At least one sign shall be installed in a visible location at the Equipment Compound that provides the telephone number where the operator in charge can be reached at all times.
3.10.3.16	Significant Gap —A Coverage Gap in a Carrier's Personal Wireless Service network within a specific geographic area shall be considered to be a "Significant Gap" if such specific identified geographic area is so large in physical size and/or affects or is predicted to affect such a large number of remote users of Compatible User Service Devices as to fairly and reasonably be considered "significant" as opposed to merely being a small "dead spot". In determining whether or not a particular Carrier's Coverage Gap is significant, a relatively small or modest geographic area may be considered a "Significant Gap" if such geographic area is densely populated or is frequently used by a large number of persons for active recreational or similar purposes who are, or are predicted to be, remote users of Compatible User Service Devices, and/or such geographic area straddles one or more public highways or commuter rail lines regularly traveled, or predicted to be traveled, by remote users of Compatible User Service Devices, while a larger geographic area may be considered not to be a "Significant Gap" if such geographic area does not straddle any public highways or rail lines and/or is sparsely populated. Whether or not a Significant Gap exists is to be determined separately for each Carrier's Personal Wireless Services network, regardless of whether or not any other Carrier(s) have Service Coverage in such geographic area.	2.2.2.6	Section 6 (Parking Standards) of the Acton Zoning Bylaw shall not apply to Wireless Communication Facilities.
		2.2.2.7	Nothing in this Bylaw shall be construed to regulate or prohibit a Personal Wireless Facility on the basis of the environmental effects of radio frequency emissions, provided the Facility complies with regulations of the Federal Communications Commission concerning such emissions.
		2.2.3	Personal Wireless Facilities Allowed by Right
		2.2.3.1	In all zoning districts, a Personal Wireless Facility shall be allowed and no special permit shall be required,
		a)	if the Antenna(s) and Antenna mounting apparatus or STRUCTURE does not exceed 3 feet in diameter and 12 feet in height and is otherwise in compliance with applicable dimensional requirements of this Bylaw as they relate to the Personal Wireless Facility Site, or
		b)	if the Facility is located entirely within, or mounted on, a BUILDING or STRUCTURE that is occupied or used primarily for other purposes, provided that the BUILDING or STRUCTURE, including the Facility, meets all dimensional requirements of this Bylaw for the zoning district in which the Site is located. A cupola or other appurtenance, that is consistent with the general characteristics of the zoning district within which the Facility is located, that is otherwise allowed by right, and that fully conceals all Antennas, cables, and other related hardware may be added to a BUILDING when the supporting equipment belonging to the Facility is installed within the BUILDING.
2.2.2	General Prohibitions and Requirements	2.2.3.1	In the Office Districts (OP-1, OP-2), the Industrial Districts (LI, GI, LI-1, IP, SM), the Powder Mill District (PM), and the Limited Business District (LB), a Monopole Tower shall be allowed and no special permit shall be required, if its height does not exceed applicable height limitations for STRUCTURES and BUILDINGS in the zoning district in which it is located, and if its setback, measured from its center point at its base to all Site boundary lines, is at least the distance equal to its height, but not less than the otherwise applicable minimum yard requirement for BUILDINGS and STRUCTURES in the zoning district.
2.2.2.1	Lattice style Towers and similar facilities requiring more than one leg or guy wires for support are prohibited. However, additional equipment may be mounted on an existing lattice Tower.	2.2.3.2	Any new Antennas or other equipment owned by a Personal Wireless Service Provider may be mounted on a previously approved Tower
2.2.2.2	A Personal Wireless Tower shall not be erected in a Local Historic District or within 500 feet of the boundary of a Local Historic District measured from the center point of a Tower at its base.		
2.2.2.3	All STRUCTURES, equipment, utilities and other improvements associated with Personal Wireless Facilities shall be removed within one year after cessation of USE.		
2.2.2.4	Night lighting of Personal Wireless Facilities is prohibited except for low intensity lights installed at or near ground level in or on the Equipment Compound and in compliance with the Outdoor Lighting Regulations of this Bylaw, Section 10.6.		

without a special permit, if there is no increase in height above the maximum height specified in the special permit for the Tower and if the installation does not deviate from the approved appearance of the Tower. For example, an approved CAM may not be converted to a Flush Mount Monopole by any subsequent Antenna installations.

2.2.4 Special Permit for Facilities

2.2.4.1 Any Personal Wireless Facility, and any increase in height or size, or reconstruction or replacement of an existing Facility that does not meet the criteria under Section 3.10.5 above, may only be allowed by special permit from the Planning Board in accordance with M.G.L. ch. 40A, s. 9, subject to the following statements, regulations, requirements, conditions and limitations.

2.2.4.2 For the purpose of this Section 3.10, public hearing notices shall be sent to parties in interest and to all LOT owners within one thousand feet of the property line of the Site where the Facility is proposed.

2.2.4.3 A Personal Wireless Tower shall not exceed a height of 175 feet from ground level, or a height that is allowed without illumination at night under Federal Aviation Administration or Massachusetts Aeronautics Commission regulations, whichever is less. For purposes of determining the height of a Tower, the height shall be the higher of the two vertical distances measured as follows:

- a) The elevation of the top of the Tower STRUCTURE including any Antennas or other appurtenances above the pre-construction mean ground elevation directly at the base of the pole; or
- b) The elevation of the Tower STRUCTURE including any Antennas or other appurtenances above the mean ground elevation within 500 feet of the base of the pole.

2.2.4.1 Personal Wireless Towers shall be CAMs. On a case by case basis, generally when aesthetic considerations are less important, the Planning Board may allow Monopoles with external Flush Mounted Antennas, or external standard Antenna mounting frames that extend laterally from the Monopole.

2.2.4.2 Personal Wireless Towers shall be located, designed, and constructed as Monopoles that are extended to or structurally extendable to the maximum height allowed under Section 3.10.6.3 above, capable of accommodating the maximum number of technically feasible Co-locator Antennas on the portion of the Monopole above the trees as well as an Equipment Compound

physically able to, or capable of being enlarged to, fully accommodate the maximum number of Personal Wireless Service Carriers and other equipment necessary for the maximum number of technically feasible Co-locators at the Site.

2.2.4.3 In all Residential Districts, the setback of a Tower, measured from the center point of the Tower at its base to the boundary lines of the Site, shall be at least the distance equal to the maximum permissible height of the Tower.

2.2.4.4 The center point of any Personal Wireless Tower at its base shall be separated from any existing dwelling by a horizontal distance that is at least twice the maximum permissible height of the Tower, unless the residential BUILDING and the Facility are located on the same LOT.

2.2.4.5 An Equipment Compound, if employed, shall be located in the immediate vicinity of the base of a Tower.

2.2.4.6 Any Tower shall be designed to accommodate the maximum feasible number of Carriers.

a) The Planning Board may require the employment of all available technologies and Antenna arrangements to minimize vertical space consumption, and require sufficient room and structural capacity for all necessary cables and Antennas.

b) The Planning Board may require the owner of such Tower to permit other Providers to Co-locate at such Facility upon payment of a reasonable charge, which shall be determined by the Planning Board if the parties cannot agree.

c) The Planning Board may require that the equipment of all users of a Tower shall be subject to rearrangement on the Tower or in the Equipment Compound if so directed by the Planning Board at a later time in its effort to maximize Co-location of Carriers. This may result in different vertical Antenna locations, reduced vertical separation of Antennas, and changes of Antenna arrangements, to the extent feasible without causing technically unacceptable radio frequency signal interference between the Antennas of the Co-locators and without creating new Significant Gap in the existing coverage of incumbent Providers on the Tower.

d) The Planning Board may require that the equipment of all Carriers on a Tower shall be subject to relocation to another nearby Facility if such relocation, when considered individually or in concert with existing or potential new Facilities, does not create a Significant Gap in the Carrier's-coverage when so directed by the Planning Board at a later time in its effort to maximize Co-location of Carriers. It may then

order the removal of a Tower after the relocation is completed.

- e) The Planning Board may require long-term easements, leases, licenses, or other enforceable legal instruments that fully support a Facility at its maximum potential technical capacity, including sufficient space on the Tower and for Facility base equipment to accommodate the maximum number of technically feasible Co-locators at the Site, adequate ACCESS and utility easements to the Facility from a public STREET, and the right for the maximum number of technically feasible Co-locators to Co-locate on the Tower and to upgrade the utilities and equipment as needed for maintaining and improving service and capacity.

2.2.4.1 Unauthorized entry into an Equipment Compound shall be prevented by the installation of security measures such as fencing (for outdoor Equipment Compounds) or locked rooms or buildings. Towers shall be secured against unauthorized climbing. The Planning Board shall require suitable fencing and landscape screening or other mitigation means to shield the installation from the view of nearby residences or ways.

2.2.4.2 The Planning Board may require that all ground equipment must be placed inside a BUILDING where the Planning Board finds that a fenced-in compound does not adequately address reasonable and legitimate aesthetic concerns. In such cases, the Planning Board shall have the power under the special permit to regulate the size, shape, and exterior appearance of the BUILDING.

2.2.4.3 A Tower approved hereunder shall be used only for the transmission of signals for Personal Wireless Services, except with the specific authorization of the Planning Board.

- b) The Planning Board may approve or require the installation of transmission devices owned, operated, or used by the Town of Acton or any of its agencies, and may allow such devices to extend above the otherwise applicable maximum Tower height. The Planning Board may waive or modify the approved appearance provision of Subsection 3.10.5.3 for such devices.
- c) The Planning Board may also approve the installation of communication devices by entities other than Personal Wireless Service Carriers as secondary occupants of a Facility that are subject to Planning Board termination upon six months notice of the Planning Board, provided that they do not interfere with the Personal Wireless Services and that the intent of this Bylaw to maximize Co-location of Personal Wireless Service Providers is not compromised.

2.2.4.1

The Planning Board shall in its special permit make adequate provisions for the removal of the Tower and Equipment Compound after its USE for Personal Wireless Services has ended. It shall require that the Facility location shall be restored to pre-existing conditions as much as is reasonably possible so that no traces of the Facility, including foundation, gravel pads, and driveways, remain visible above ground, and that the location be otherwise stabilized and naturalized as appropriate for the particular Site.

2.2.4.2

The Planning Board may, as a condition of any special permit, require all Carriers at a Facility, upon the written request of the Planning Board from time to time, to file with the Planning Board and Town Clerk a report, prepared and stamped by a Massachusetts Registered Professional Engineer, that certifies that such Carrier's Facility is, and such Co-locator's Facilities are, in compliance with the terms and conditions of the special permit and the Acton Zoning Bylaw. The Planning Board may also require the Carriers to file with the Planning Board certifications from other independent, qualified engineers or other appropriate professionals that the Facility is in compliance with applicable state and federal laws, such as those regarding radio frequency emissions, noise, or aeronautical navigation safety. The Planning Board may make such requests not more frequently than once every two years, unless the Planning Board has reasonable grounds to believe that the Facility is not in compliance in any substantial or material respect with the terms and conditions of the special permit or any applicable FCC or other State or Federal laws.

2.2.4.3

The Planning Board may limit the number of Towers on a Site to one, or to any other number it deems necessary and appropriate for the Site. Multiple Towers on a single Site shall be separated by such reasonable distance that prevents excessive interference (mechanical or electromagnetic) between Carriers' services and that creates the most harmonious appearance to the general public, but by not less than 40 feet measured between the center points at the Towers' respective bases.

2.2.4.4

The Special Permit application for a Personal Wireless Facility shall be accompanied by a plan showing the Facility location in relation to the boundary lines of the Facility Site and all BUILDINGS within 500 feet, and plans for the installation or construction of the Facility adequate to show compliance with the provisions of this Bylaw, and such supplemental information as

may be required by the Planning Board in the Rules and Regulations for a Special Permit for Personal Wireless Facilities. The application shall also include maps showing areas where the proposed Facility will be visible when there is foliage and when there is not.

2.2.4.5 Mandatory Findings – The Planning Board shall not issue a special permit for a Wireless Communication Facility unless it finds that the Facility:

- a) is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in M.G.L. c. 40A, s. 11;
- b) is designed to provide, in the most community-compatible method practicable, Service Coverage to a Significant Gap within the Town. The applicant shall bear the burden of demonstrating, by clear and convincing evidence, the existence of such Significant Gap;
- c) is designed in the most community-compatible method practicable and is necessary to satisfy a Significant Gap in service. The applicant shall bear the burden of demonstrating that other methods preferred by the Town are not feasible for providing Service Coverage to satisfy such Significant Gap;
- d) cannot for technical or physical reasons be located on an existing Wireless Communication Facility or Tower that would be expected to provide comparable Service Coverage. Such alternative existing location or locations need not provide full service to the entire Significant Gap if, in the determination of the Planning Board, the remaining Gap to have been served by the proposed Facility is not Significant and/or if remaining portions of the Significant Gap can be served by new Facilities preferred by the Planning Board;
- e) cannot be located at any other practicably available site that is less objectionable to the general public due to technical requirements, topography, or other unique circumstances. The applicant shall have the burden of showing what alternative sites and technologies it considered and why such sites and technologies are not practicably available;
- f) is sited in such a manner that it is suitably screened;
- g) is colored so that it will as much as possible blend with or be compatible with its surroundings;
- h) is designed to accommodate the maximum number of users technologically feasible;
- i) is necessary because there is no other existing Facility or Facilities with available space or capacity available to satisfy the Significant Gap;

- j) is in compliance with applicable Federal Aviation Administration (FAA), Federal Communications Commission (FCC), Massachusetts Aeronautics Commission, and the Massachusetts Department of Public Health regulations; and
- k) complies with all applicable requirements of this Bylaw, including Section 10.3.

2.2.4.1 The Planning Board under its special permit authority may waive one or more requirements of this Section 3.10.6 and its subsections, including dimensional requirements, and it may grant a waiver from the use restrictions contained in Section 3.4.10 of the Table of Principal Uses, where the Board finds that the relief is necessary to avoid an effective prohibition of Personal Wireless Services in the Town or avoid unreasonable discrimination among Providers of functionally equivalent services:

- a) Any request for such waivers shall be supported by a study prepared by a qualified radio frequency engineer or other qualified professional consultant demonstrating to the Planning Board's satisfaction that there exists a Significant Gap in coverage within the specific geographic area proposed, and clear and convincing evidence that no alternative locations, technologies, and/or configurations are available that meet the otherwise applicable requirements.
- b) In granting such a waiver or waivers, the Planning Board must find that the extent of the granted relief is mitigated by showing that any alternative for serving the Significant Gap that is feasible is no less objectionable in its impact on the community, that all practicable mitigation of the proposed Facility's impact is incorporated in the design and conditions, and that the desired relief may be granted without substantial detriment to the neighborhood and without denigrating from the intent and purpose of this Bylaw.
- c) However, the Board shall not grant relief from the maximum height limitation in Subsection 3.10.6.3.
- d) The Board shall be empowered hereunder to grant relief from any setback requirements in Subsections 3.10.6.6 or 3.10.6.7 provided that the Facility as proposed with such non-conforming setbacks is demonstrated to be necessary to serve the Significant Gap or that such relief will produce a better result for the community than without such relief, consistent with Section 3.10.1 – Purposes, and its subsections.
- e) The applicant shall provide the Board with a written statement describing how the requested relief meets the objectives of the preceding

paragraph (d) and is in the best interest of the Town with reference to Section 3.10.1 – Purposes, and its subsections.

, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town amend the Zoning Bylaw by:

- Deleting section 3.11 (Temporary Moratorium on Wireless Communication Facilities ...), in its entirety, and
 - Replacing section 3.10 (Special Requirements for Wireless Communication Facilities), including all its subsections, with a new section 3.10 (Special Requirements for Personal Wireless Facilities) as set forth in the Article, inclusive of the following modifications to the text of said new section 3.10 as set forth in the Article:
- A. In section 3.10.4.2, delete the words “. . . 500 feet . . .” and substitute with the words “. . . one thousand feet (1000’) . . .”.
- B. In section 3.10.6.6, delete the words, “. . . the distance equal to the maximum permissible height of the Tower.” and substitute with the following: “. . . one hundred and seventy five feet (175’).”
- C. In section 3.10.6.7, delete the word, “. . . dwelling . . .” and substitute with the words “. . . residential BUILDING . . .”; and, delete the words: “. . . twice the maximum permissible height of the Tower . . .” and substitute with the following: “. . . three hundred and fifty feet (350’) . . .”
- D. In section 3.10.6.8, add the following sentence: “The Equipment Compound, including fencing, shall not extend more than 100 (100’) feet from the center point of the Tower in the direction of any residential BUILDING on a neighboring LOT.”
- E. Insert a new section 3.10.6.19 as follows:
“3.10.6.19 At the applicant’s expense a full transcription or recording of the oral hearings shall be made.”
- F. Insert a new section 3.10.7 as follows:
“3.10.7 “Nothing contained in Section 3.10 shall, or is intended to, waive, restrict, modify, or limit any other of the Bylaws of the Town of Acton, or any rule or regulation made there under.”

Motion carries unanimously

ARTICLE 41 * AMEND ZONING BYLAW CORRECTIONS, CLARIFICATIONS AND MINOR AMENDMENTS

(Two-thirds vote)

To see if the Town will vote to amend the zoning bylaw as follows:

- A. Delete section 2.2 – Zoning Map, and replace it with a new section 2.2 as follows:
- 2.2 **Zoning Map** – The zoning maps listed below are part of this Bylaw, and are collectively referred to as “The Zoning Map”. The location and boundaries of the zoning districts are shown on the Zoning Maps. The Zoning Maps are amended from time to time by action of Town Meeting. The last amendment dates are noted on the Zoning Maps.
- “Zoning Map of the Town of Acton” as last amended, consisting of a single sheet designated Map Number 1, and showing the Residential, Village, Office, Business, Industrial, and Special Districts.
 - “Flood Insurance Rate Map”, dated January 6, 1988 (Scale 1" = 400' consisting of 8 sheets designated Map Number 2, Sheet 1 of 8 through 7 of 8 plus the map index and street index) and the associated data in the “Flood Insurance Study, Town of Acton, January 6, 1988.”
 - “Groundwater Protection District Map of the Town of Acton” as last amended; Map Number 3A, consisting of a single sheet at a scale of 1" = 1200', and Map Number 3B, consisting of sheets 3B-1 through 3B-18 at a scale of 1" = 200'. See Section 4.3.2 of this Bylaw for a more detailed description of the Groundwater Protection District and the use of these maps.
 - “Affordable Housing Overlay District Map of the Town of Acton” as last amended, consisting of Map Number 4 and shown on the same sheet as Map Number 1.

[Note: Section 2.2 currently reads:

- 2.2 **Zoning Map** – The zoning maps described below are part of this Bylaw. Location and boundaries of the zoning districts are shown on the zoning maps, which may be amended and are collectively referred to as “The Zoning Map.”
- “Zoning Map of the Town of Acton,” amended to April 2006, consisting of a single sheet designated Map Number 1, as amended.
 - “Groundwater Protection District Map of the Town of Acton, January 1989”, last amended in 1996, designated Map Number 3A, consisting of a single sheet at a scale of 1" = 1200', and Map

Number 3B, consisting of sheets 3B-1 through 3B-18 at a scale of 1" = 200'. See Section 4.3.2 of this Bylaw for a more detailed description of the Groundwater Protection District and the use of these maps.

"Flood Insurance Rate Map," dated January 6, 1988 (Scale 1" = 400' consisting of 8 sheets designated Map Number 2, Sheet 1 of 8 through 7 of 8 plus the map index and street index) and the associated data in the "Flood Insurance Study, Town of Acton, January 6, 1988."

"Affordable Housing Overlay District Map of the Town of Acton" last amended in April 2006, consisting of a single sheet designated Map Number 4, shown together with the same sheet Map Number 1.]

A. In section 3, Table of Principal Uses, change the entry in column "NAV", and line "3.3.3 - Two-Family Dwelling" from N to Y.

B. In section 11, Enforcement, delete the head paragraph of subsection 11.1 and replace it with a new paragraph as follows:

11.1 Enforcement – The Zoning Enforcement Officer of the Town of Acton, as appointed by the Town Manager, is hereby designated as the officer charged with the enforcement of this Bylaw. During any period of temporary absence or disability of the Zoning Enforcement Officer, the Town Manager may appoint an inspector of buildings, building commissioner, local inspector, planning director or assistant town planner as the officer charged with the enforcement of this Bylaw. All zoning enforcement actions initiated and decisions made by the officer charged with the enforcement of this Bylaw prior to the appointment of the Zoning Enforcement Officer or during any temporary absence or disability of the Zoning Enforcement Officer shall continue unabated in the name of the Zoning Enforcement Officer.

[Note: The lead paragraph of section 11.1 currently reads:

11.1 The Building Commissioner of the Town of Acton is hereby designated as the officer charged with the enforcement of this Bylaw.]

And:

Replace the title "Building Commissioner" and "Commissioner" with "Zoning Enforcement Officer" wherever they occur in the following sections of the Zoning Bylaw: 3.8.1.5.p) and q); 3.9.1; 4.1.7.2; 4.1.9.1; 4.2.2.4; 4.3.2.5; 4.3.8.4; 5.4.5; 5.4.5.1; 5.4.5.2; 6.7 (2nd para-

graph); 6.7.3; 6.7.6; 6.7.8.1; 6.7.8.4; 6.7.8.8; 6.7.9; 6.7.9.3; 6.7.9.5; 6.9.5.4; 6.9.6.4; 6.10; 7.3.12; 7.4.2; 7.6; 7.6.1; 7.6.2; 8.6; 9.8; 9B.15; 10.1.1; 10.2.1.3); 10.4.4.2; 10.4.4.4; 10.4.6; 10.6.2.4.c)iii; 11.1.1.

C. In section 7, Signs and Advertising Devices, delete section 7.4.4 and renumber section 7.4.5 and its subsections 7.4.5.1 and 7.4.5.2 to become section 7.4.4 and subsections 7.4.4.1 and 7.4.4.2 respectively.

[Note: Section 7.4.4 currently states:

7.4.4 Re-lettering – The re-lettering of a SIGN shall be equivalent to the ERECTING of a SIGN as defined in Section 7.2.5, except in the case of the following SIGNS and under the following conditions:

7.4.4.1 Any SIGN listed under Section 7.5.

7.4.4.2 Indicators of time and temperature.

7.4.4.3 The listing of current shows on SIGNS associated with a cinema or theater.

7.4.4.4 The names of individual businesses located on a FREESTANDING SIGN which identifies a BUSINESS CENTER, and which is ERECTED in conformance with Sections 7.8.5.2 or 7.8.6.3.]

And: Delete section 7.12.2, and replace it with a new section 7.12.2 as follows:

7.12.2 Nothing herein shall be deemed to prevent orderly, regular, and timely maintenance, repair, and repainting with the same original colors of a non-conforming SIGN, or the re-lettering, re-facing, or changing of message of a non-conforming sign.

[Note: Section 7.12.2 currently reads:

Nothing herein shall be deemed to prevent orderly, regular and timely maintenance, repair and repainting with the same original colors of a non-conforming SIGN.]

, or take any other action relative thereto.

MOTION: Mr. Schaffner moves that the Town adopt the Zoning Bylaw Amendments as set forth in the Article.
CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 42 * ACCEPT STREET RELOCATION & LAYOUT – PARKER & HIGH STREETS
(Two-thirds vote)

To see if the Town will authorize the Board of Selectmen to acquire or take, on such terms and conditions as the Selectmen may determine, by purchase, gift, eminent

domain or otherwise and to accept a deed of a fee simple or easement interest, for all purposes for which streets, sidewalks and ways are now or hereafter may be used in the Town, in Parcel F-2B consisting of approximately 108 square feet, more or less, of land in the Town of Acton shown on a plan entitled "Plan of the Relocation of a Portion of Parker & High Street in Acton, Massachusetts, as Laid Out by Order of the Board of Selectmen, 2008," prepared by the Town of Acton Engineering Department, on file with the Acton Town Clerk (the "Plan"), said parcel to become a portion of the town ways known as Parker Street and High Street, as laid out and relocated by the Board of Selectmen according to said Plan and as described in more detail in the Order of Layout and Relocation therefore, and further to see if the Town will raise, appropriate, transfer from available funds, or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town accept the relocation of a portion of Parker and High Streets and authorize the Board of Selectmen to take by eminent domain Parcel F-2B as shown on the "Plan of the Relocation of a Portion of Parker & High Street" as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 43 * ACCEPT TRAIL EASEMENT – HAZELNUT STREET (Two-thirds vote)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest for purposes of establishing and maintaining a trail for public pedestrian use, on such terms and conditions as the Selectmen may determine and in a final location or locations as the Selectmen may determine, on land at 354 Great Road, shown on the 2007 Acton Town Atlas as parcel D-4/4, formerly shown as D-4/2. The easement provides a connection from Hazelnut Street, over land owned by Quail Ridge Country Club, LLC to the Town of Acton conservation land at Nagog Hill, and shall be located in, or in the general vicinity of, the "proposed 40-foot right of way" and "proposed 20-foot trail easement" on sheets 15 and 16 of 29 of a plan entitled "Golf Course Site Plan for Quail Ridge Country Club, 178 Great Road, Acton, Massachusetts", scale 1"=50', dated August 15, 2003 and revised May 11, 2004, prepared for Quail Ridge Country Club, LLC, by Stamski & McNary, Inc., and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town authorize the acquisition of the easements as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

ARTICLE 45 * ACCEPT SIDEWALK EASEMENT – 217 PARKER STREET & 1 ROBERT ROAD (Two-thirds vote)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest for all purposes which streets, sidewalks and ways are now or hereafter may be used in the Town, on such terms and conditions as the Selectmen may determine, on the following land:

1. From George C. and Susan A. Triantafillou of 217 Parker Street, an easement along their frontage on Parker Street, shown as Sidewalk Easement A containing approximately 531 square feet, more or less, of land on a plan entitled "Easement Plan of Land in Acton, Massachusetts (Middlesex County), Owned by George C. and Susan A. Triantafillou and One Robert Road Realty Trust, Scale 1"=20', February 1, 2008", prepared by the Town of Acton Engineering Department, on file therewith and to be recorded with the Middlesex South District Registry of Deeds;
2. From One Robert Road Realty Trust of 1 Robert Road, an easement along their frontage on Parker Street, shown as Sidewalk Easement B containing approximately 771 square feet, more or less, of land on a plan entitled "Easement Plan of Land in Acton, Massachusetts (Middlesex County), Owned by George C. and Susan A. Triantafillou and One Robert Road Realty Trust, Scale 1"=20', February 1, 2008", prepared by the Town of Acton Engineering Department, on file therewith and to be recorded with the Middlesex South District Registry of Deeds;

and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town authorize the acquisition of the easements as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

**ARTICLE 46 * ACCEPT SIDEWALK EASEMENT
– 1 TO 9 CENTRAL STREET
(Two-thirds vote)**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest along the entire frontage on Central Street of the land shown as 1-9 Central Street (Town Atlas Map H-2A Parcel 3) containing 1,175 square feet, more or less, of land, for all purposes which streets, sidewalks and ways are now or hereafter be used in the Town, on such terms and conditions as the Selectmen may determine, and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town authorize the acquisition of the easements as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

**ARTICLE 47 *ACCEPT SIDEWALK EASEMENT
– 74 CHARTER ROAD
(Two-thirds vote)**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest for all purposes which streets, sidewalks and ways are now or hereafter may be used in the Town, on such terms and conditions as the Selectmen may determine, in the easement area on the following land shown as 74 Charter Road on a plan entitled "Easement Plan in Acton, Massachusetts (Middlesex County), 74 Charter Road, Scale 1"=40', February 1, 2008", prepared by the Town of Acton Engineering Department, on file therewith and to be recorded with the Middlesex South District Registry of Deeds, and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Ms. Knibbe moves that the Town authorize the acquisition of the easements as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

**ARTICLE 48 * ACCEPT SIDEWALK EASEMENT
– 55 GREAT ROAD
(Two-thirds vote)**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise and to accept a deed of an easement interest for a 5 foot wide sidewalk easement along their entire frontage

on Great Road for all purposes which streets, sidewalks and ways are now or hereafter be used in the Town, on such terms and conditions as the Selectmen may determine, on the land shown as 55 Great Road (Town Atlas Map G-5 Parcel 58), and further to see if the Town will raise, appropriate, transfer from available funds or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Mr. Berry moves that the Town authorize the acquisition of the easements as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

**ARTICLE 49 * ACCEPT LAND GIFT – KNOWLTON
DRIVE
(Two-thirds vote)**

To see if the Town will authorize the Board of Selectmen to acquire on such terms and conditions as the Selectmen may determine, by purchase, gift, eminent domain or otherwise and to accept the deed of a fee simple interest in a certain parcel of land on Knowlton Drive shown as Parcel Z-2 containing 8.2 acres, more or less, on a plan entitled "Plan of Land, Rear of 501 Massachusetts Avenue, Acton, Massachusetts, Prepared for Younameit Realty Company" dated June 8, 2007, prepared by Acton Survey & Engineering, and shown on Map F-2 of the Town Atlas as part of Parcel 75-14, for purposes of recreation and conservation, and further to see if the Town will raise, appropriate, transfer from available funds, or accept gifts for this purpose, or take any other action relative thereto.

MOTION: Ms. Rosenzweig moves that the Town accept the gift of land as set forth in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

**ARTICLE 50 * ACCEPT PROPERTY BY DEED IN
LIEU OF FORECLOSURE – LOTHROP ROAD
(Majority vote)**

To see if the Town will authorize the Tax Collector, pursuant to General Laws Chapter 60, Section 77C, to accept title by deed in lieu of foreclosure to the parcels identified as Parcels 62, 76 and 87 on Assessor's Map G2, being Lots 32, 33, and 34 as shown on a plan entitled "Sub-Division of Land in Acton, Mass.," prepared by McCarthy Engineering Services, Inc., dated June 20, 1955, and recorded as Plan No. 1707 of 1955 in the Middlesex South District Registry of Deeds, upon such terms and conditions as he shall determine appropriate, or take any other action relative thereto.

MOTION: Mr. Hunter moves that the Town authorize the Tax Collector to accept a deed in lieu of foreclosure, on such terms and conditions as he shall determine appropriate, to Parcels 62, 76 and 87 on Assessor's Map G2, also being shown as Lots 32, 33, and 34 on the subdivision plan referenced in the Article.

CONSENT MOTION CARRIES UNANIMOUSLY

Mr. Hunter moves to dissolve the Annual Town Meeting at 10:22 PM.

MOTION CARRIES

Tellers for Town Meeting:

Jeff Bergart
Belle Choate
Al Daskocil
Karen Dudziak
Deena Ferrara
Connie Huber
Herman Kabakoff
Charles Kadlec
Ann Chang

Brewster Conant
Lois Daskocil
Bob Ferrara
Tom Geagan
Bob Ingram
Anne Kadlec
Gail Sawyer
Jack Whittier

**ABSTRACT OF THE SPECIAL TOWN
MEETING HELD THURSDAY,
OCTOBER 2, 2008, 7:00 P.M.**

Acton-Boxborough Regional High School
Upper Gymnasium (Field House)
Number of Registered voters attending Special Town Meeting -- 1702

The Moderator, Don MacKenzie called the Town Meeting to order at 7:11 PM on October 2, 2008.

Mr. MacKenzie thanked the School and Town Hall staff for their efforts, with special thanks to Eva Taylor, Town Clerk.

He then introduced Mary de Alderete, Assistant Town Clerk, as Clerk for Town Meeting.

The Moderator then acknowledged Ed Ellis, former Town Clerk for the Town, as the Assistant Moderator for this Special Town Meeting who will act as Moderator in the Auditorium.

Mr. MacKenzie noted the survey that was being circulated by the League of Women Voter on suggestion for Town Meeting improvements. He thanked the league for their efforts to improve Town Meeting.

Mr. MacKenzie then introduced Mr. Bill Ryan, Superintendent of Schools.

Mr. Ryan thanked the citizens for their support of the Acton Schools and then introduced three new principals: Lynne Newman, Gates School, Ed Kaufman, Merriam Elementary, Dr. Alixe Callen, Acton-Boxborough Regional High School

The Moderator then explained the process on how the articles will be taken up.

MOTION: Mr. Callendrella moves for secret ballot vote for Article 1 and any amendments.

The Moderator explained the process of a secret ballot vote and the estimated time for a secret ballot vote.

2/3 vote required **MOTION LOST**

**ARTICLE 1 TRANSFER OF FUNDS TO REDUCE
THE TAX RATE**
(Majority vote) (Submitted by Citizens' Petition)

To see if the Town will transfer \$2,414,809 from the Recycling and Transfer Station Enterprise Fund for the purpose of reducing the tax rate for the fiscal year beginning July 1, 2008, or take any other action relative thereto.

PETITION

This Article has been placed on the Warrant for the Special Town Meeting pursuant to a Citizens' Petition reading as follows:

"Whereas: the average Acton tax bill is scheduled to increase by more than 4% in Fiscal Year 2009 that began 1 July 2008; and
Whereas: the town has accumulated several million dollars in the Recycling and Transfer Station Enterprise Fund (formerly called the NESWC Enterprise Fund) for a potential liability which no longer exists; and
Whereas: the available balance in this Fund for the Fiscal Year 2009 is approximately \$4,000,000; and
Whereas: transferring \$2,414,809 from this Fund would make a tax increase unnecessary;

Therefore, this petition requests that the Acton Board of Selectmen schedule a Special Town Meeting pursuant to M.G.L.Ch. 39 s 10 to see if the voters will approve a transfer of funds to reduce the tax rate for Fiscal Year 2009 per the following Article."

Mr. Seward moves that the Town transfer from the Town's Recycling and Transfer Station Enterprise Fund (formerly known as the North East Solid Waste Committee Enterprise Fund) to the Town's General Fund and appropri-

ate \$2,414,809 for the purpose of funding a portion of the Town's fiscal year 2009 budget and reducing the Town's tax rate for fiscal year beginning July 1, 2008.

MOTION: Ms Elizabeth Muff, 6 Windemere Drive, moves to cut off debate.

MOTION CARRIES
(moderator declared 2/3 vote)

ORIGINAL MOTION LOST
TOTAL VOTE: 1587 YES: 640 NO: 947

MOTION: Mr. Rick Fallon, 27 Faulkner Hill Road, moves to reconsider the vote under Article 1.

MOTION LOST

**ARTICLE 2 COMMUNITY PRESERVATION FUND
– APPROPRIATIONS FROM EXISTING
OPEN SPACE SET-ASIDE (PIPER LANE
PARCELS) AND RELATED ACTIONS
2/3 vote Required)**

To see if the Town will vote to:

- (a) authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, on such terms and conditions as the Selectmen may determine, two parcels of land with the buildings and improvements thereon depicted on Assessors' Map H3A as parcels 4 and 4-1, consisting respectively of approximately 5.51 acres of forested open space abutting the Great Hill Conservation Area and approximately 17,325 square feet of land with a 3-bedroom residential structure built circa 1840;
- (b) transfer, appropriate and expend, pursuant to the favorable recommendation of the Community Preservation Committee from the existing Open Space Set Aside portion of the Community Preservation Fund balance a sum not to exceed \$730,000 toward the purchase and restriction thereof consistent with this article;
- (c) raise, appropriate, transfer from available funds or accept gifts of such additional funds as are necessary to accomplish the purposes of this article;
- (d) authorize the Board of Selectmen to reconfigure the area and lot lines of parcels 4 and 4-1 and to take all other necessary actions so as to render reconfigured parcel 4-1 conforming to zoning or otherwise lawful for continued single family residential use (the "House Lot");

(e) authorize the Board of Selectmen to impose a perpetual Historic Preservation Restriction and/or a perpetual Conservation Restriction on all or a portion of the land, buildings and improvements comprising the House Lot on such terms and conditions as the Selectmen may determine;

(f) authorize the Board of Selectmen to impose a perpetual Conservation Restriction on such terms and conditions as the Selectmen may determine on the entire remainder of parcels 4 and 4-1 (if any) not made part of the House Lot so as to protect and preserve said land as part of the Great Hill conservation area in perpetuity, with said restriction to be enforceable (in addition to the Town) by the commonwealth or by a nonprofit, charitable corporation or foundation as determined by the Selectmen (the "Conservation Land");

(g) transfer the restricted House Lot from the Board of Selectmen to Board of Selectmen for the purposes of sale and sell and convey the restricted House Lot on such terms and conditions and for such consideration as the Selectmen may determine which consideration shall be no less than the appraised value of the restricted House Lot;

(h) transfer the net proceeds of such sale of the restricted House Lot from the general fund to the Community Preservation Fund Open Space Set-Aside; and

(i) authorize the Board of Selectmen to delegate the management of the Conservation Land to the Conservation Commission subject to the perpetual Conservation Restriction as aforesaid;

or take any other action relative thereto.

Mr. Ken Sghia-Hughes moves that the Town authorize the transfer, acceptance, raising, appropriation, and expenditure of the funds and the acquisition, reconfiguration, restriction, transfer, delegation and conveyance of the real property as set forth in the Article.

MOTION CARRIES (MODERATOR DECLARED 2/3 VOTE)

Mr Ryder moves to dissolve the Special Town Meeting.

Motion carries.

Special Town Meeting dissolved 9:47PM

TOWN ELECTIONS AND STATISTICS

TOWN OF ACTON PRESIDENTIAL PRIMARY FEBRUARY 5, 2008

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
MACHINE 9:00 AM	169	164	200	152	160	151	996	8%
12:00 PM	452	425	560	461	491	414	2803	21%
3:00 PM	630	665	782	635	646	644	4002	31%
6:00 PM	867	1230	1185	972	975	914	6143	47%
MACHINE TOTAL - FINAL	1131	1230	1499	1250	1246	1182	7538	58%
HAND COUNT	1	3	5	4	0	3	16	
TOTAL VOTED	1132	1233	1504	1254	1246	1185	7554	58%
TOTAL # REGISTERED VOTERS---	2128	2184	2404	2142	2119	2105	13082	
Registered Democrat	560	578	680	601	591	575	3585	
Registered Republican	309	305	245	242	238	300	1639	
Registered Unenrolled	1248	1293	1471	1291	1279	1225	7807	
Other	11	8	8	8	11	5	51	

DEMOCRAT PRESIDENTIAL PREFERENCE

BLANKS	0	0	0	0	0	1	1	0%
JOHN R. EDWARDS	7	5	6	8	4	7	37	1%
HILLARY CLINTON	348	370	447	368	380	376	2289	43%
JOHN R. BIDEN, JR	1	0	0	2	1	1	5	0%
CHRISTOPHER J. DODD	0	0	1	0	0	0	1	0%
MIKE GRAVEL	0	1	0	0	1	0	2	0%
BARACK OBAMA	421	456	614	511	517	419	2938	55%
DENNIS J. KUCINICH	2	1	2	4	5	3	17	0%
BILL RICHARDSON	3	0	0	1	2	0	6	0%
NO PREFERENCE	3	3	1	1	1	0	9	0%
SCATTERED	0	0	1	0	0	0	1	0%
TOTAL	785	836	1072	895	911	807	5306	100%

STATE COMMITTEE MAN

BLANKS	322	294	382	320	362	327	2007	38%
JAMES B. MCGOWAN	459	541	683	572	548	477	3280	62%
WADE WARREN	0	0	1	0	0	0	1	0%
HUGH FORTMILLER	0	0	2	0	0	0	2	0%
MICHAEL FISHER	0	0	2	0	0	0	2	0%
DAVID BANNARD	0	0	1	0	0	0	1	0%
SCATTERED	4	1	1	3	1	3	13	0%
TOTAL	785	836	1072	895	911	807	5306	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
STATE COMMITTEE WOMAN								
BLANKS	305	287	367	311	347	303	1920	36%
KATHLEEN DONAGHUE	477	548	695	581	562	502	3365	63%
MARY ASHLEY	0	0	1	0	0	0	1	0%
FRANCIE NOLDE	0	0	2	0	0	0	2	0%
SHEILA BAUER	0	0	1	0	0	0	1	0%
JULIE SWITZER JANNKE	0	0	1	0	0	0	1	0%
JOAN KEANE	0	0	1	0	0	0	1	0%
SCATTERED	3	1	4	3	2	2	15	0%
TOTAL	785	836	1072	895	911	807	5306	100%
TOWN COMMITTEE								
BLANKS	1	2	3	4	5	6		
BLANKS	16698	15929	12194	17001	18242	15897	95961	50%
GROUP	299	357	693	384	542	333	2608	1%
SUSAN M. KENNEDY	334	408	738	433	439	376	2728	1%
SHAWN MACFARLAND	311	376	716	396	383	351	2533	1%
LAVONNE N. CONGO MACFARLAND	312	374	712	392	380	347	2517	1%
PAUL I. REISBERG	311	386	733	422	403	348	2603	1%
EDWARD BRIGGS	304	371	710	396	380	358	2519	1%
DAVID E. EMER	307	382	731	415	388	354	2577	1%
RAMKRISHNA SADHUKHAN	324	373	714	402	394	351	2558	1%
PAMELA P. RESOR	445	555	860	610	557	518	3545	2%
BLAISE M. NOTHERN	311	379	721	418	391	347	2567	1%
DONALD PERLSTEIN	323	369	716	404	385	348	2545	1%
SUSAN MITCHELL-HARDT	338	412	750	447	427	387	2761	1%
ANDREW D. MAGEE	335	418	751	455	432	385	2776	2%
DEBRA M. SIMES	322	406	738	434	408	392	2700	1%
ROBERT V. FERRARA	322	394	746	431	404	365	2662	1%
DEENA A. FERRARA	321	401	757	433	402	371	2685	1%
MICHAEL G. FISHER	305	371	714	397	382	343	2512	1%
CAROL A. NOVAK	317	380	743	412	388	359	2599	1%
REBECCA MEYERS	318	378	736	407	392	350	2581	1%
DAVID W. KEELER	306	370	722	395	383	339	2515	1%
TERENCE LINDGREN	312	391	731	407	394	353	2588	1%
CATHERINE J. CHASE	314	369	712	394	382	343	2514	1%
CHRIS A. OAKE	300	381	709	392	379	340	2501	1%
SIDNEY L. LEVIN	309	379	716	397	398	362	2561	1%
PHYLLIS E. NOVICK	306	372	717	395	381	364	2535	1%
PAMELA A. HARTING-BARRAT	340	422	765	455	424	396	2802	2%
DAVID T. BARRAT	328	391	740	425	398	369	2651	1%
ERIC S. HILFER	304	369	725	395	381	345	2519	1%
ELLEN GRANT VALADE	316	397	720	432	394	359	2618	1%
ROBERT B. WHITTLESEY	302	368	711	403	399	346	2529	1%
JULIA M. JOHNSTON	304	372	721	393	382	340	2512	1%
JAMES B. ELDRIDGE	405	514	861	591	550	480	3401	2%
GERALD GALLAGHER	310	371	713	404	389	345	2532	1%
WILLIAM C. MULLIN	323	446	857	448	417	382	2873	2%
PATRICIA A. ELLIS	311	379	713	402	394	345	2544	1%
JANET E. THORPE	312	385	717	403	405	366	2588	1%
TOTAL	28259	30095	38723	32220	32969	29054	191320	100%

VOTE COUNT REPUBLIC PRESIDENTIAL PREFERENCE	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
BLANKS	1	0	0	0	0	0	1	0%
JOHN MCCAIN	144	204	194	161	152	154	1009	45%
FRED THOMPSON	0	1	0	0	0	1	2	0%
TOM TANCREDI	0	0	0	1	0	0	1	0%
DUNCAN HUNTER	0	0	0	1	0	0	1	0%
MIKE HUCKABEE	9	2	7	16	9	9	52	2%
MITT ROMNEY	175	183	219	165	158	201	1101	49%
RON PAUL	11	3	8	9	13	9	53	2%
RUDY GIULIANI	2	3	2	2	1	2	12	1%
NO PREFERENCE	1	1	0	1	1	0	4	0%
SCATTERED	2	0	1	1	0	1	5	0%
TOTAL	345	397	431	357	334	377	2241	100%

STATE COMMITTEE MAN

BLANKS	138	136	147	100	98	121	740	33%
BRIAN P. BURKE	183	239	255	227	200	225	1329	59%
PAUL R. FERRO	23	21	27	29	35	30	165	7%
STEPHEN COLBERT	0	0	0	0	1	0	1	0%
TED BUSEIK	0	0	1	0	0	0	1	0%
SCATTERED	1	1	1	1	0	1	5	0%
TOTAL	345	397	431	357	334	377	2241	100%

STATE COMMITTEE WOMAN

BLANKS	152	163	173	130	134	155	907	41%
JEANNE S. KANGAS	191	234	256	227	197	222	1327	59%
SCATTERED	2	0	2	0	3	0	7	0%
TOTAL	345	397	431	357	334	377	2241	100%

TOWN COMMITTEE

BLANKS	16664	29381	13329	11387	10737	12229	93727	91%
GROUP	120	159	237	144	130	145	935	1%
WILLIAM C. SAWYER	153	198	272	183	165	182	1153	1%
BARBARA M. HOWELL	138	190	259	168	143	159	1057	1%
CAROL N. MAHONEY	136	183	265	171	144	161	1060	1%
JOHN R. MAHONEY, JR.	141	188	264	175	140	159	1067	1%
MARY ANNE SEWARD	141	200	261	172	151	167	1092	1%
SUSANNE ETTWEIN	134	177	249	161	146	152	1019	1%
JAMES F. ETTWEIN	134	181	247	165	147	150	1024	1%
MARGARET E. BRANDON	54	58	69	72	60	51	364	0%
KATHERINE ARNOLD	1	1	2	5	4	1	14	0%
RITA DOLAN	0	1	2	5	3	1	12	0%
CAROL STONE	0	1	2	3	4	1	11	0%
DAVID STONE	1	1	4	3	4	1	14	0%
DEWITT C. SEWARD	1	1	5	3	4	1	15	0%
HERMAN KABAKOFF	0	1	4	3	4	1	13	0%
JANET OLDEN	1	1	4	3	4	1	14	0%
JIM PRESS	1	1	3	3	4	1	13	0%
KATRINA BUCK	0	0	2	3	5	1	11	0%
TED BUSICK	0	0	5	3	3	1	12	0%
TERRY YOUNG	0	0	0	3	3	1	7	0%
T J DYER	0	1	3	3	3	1	11	0%
DAVID LUNGER	0	0	2	3	3	0	8	0%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
TIM KELLY	1	1	2	3	3	0	10	0%
SCATTERED	1	31	20	3	10	4	69	0%
TOTAL	17822	30956	15512	12847	12024	13571	102732	100%
WORKING FAMILIES								
PRESIDENTIAL PREFERENCE								
BLANKS	0	0	0	0	0	0	0	0%
WRITE IN	0	0	0	1	0	0	1	100%
NO PREFERENCE	0	0	0	0	0	0	0	0%
TOTAL	0	0	0	1	0	0	1	100%
STATE COMMITTEE MAN								
BLANKS	0	0	0	1	0	0	1	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	0	0	0	1	0	0	1	100%
STATE COMMITTEE WOMAN								
BLANKS	0	0	0	1	0	0	1	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	0	0	0	1	0	0	1	100%
TOWN COMMITTEE								
BLANKS	0	0	0	1	0	0	1	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	0	0	0	1	0	0	1	100%
GREEN-RAINBOW								
PRESIDENTIAL PREFERENCE								
BLANKS	0	0	0	0	0	0	0	0%
JARED BALL	0	0	0	0	0	0	0	0%
RALPH NADER	0	0	1	1	1	1	4	67%
ELAINE BROWN	0	0	0	0	0	0	0	0%
KAT SWIFT	0	0	0	0	0	0	0	0%
CYNTHIA MCKINNEY	2	0	0	0	0	0	2	33%
KENT MESPLAY	0	0	0	0	0	0	0	0%
NO PREFERENCE	0	0	0	0	0	0	0	0%
TOTAL	2	0	1	1	1	1	6	100%
STATE COMMITTEE MAN								
BLANKS	2	0	1	0	1	1	5	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	2	0	1	0	1	1	5	100%
STATE COMMITTEE WOMAN								
BLANKS	2	0	1	0	1	1	5	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	2	0	1	0	1	1	5	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
TOWN COMMITTEE								
BLANKS	20	0	10	0	10	10	50	100%
WRITE IN	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	20	0	10	0	10	10	50	100%

TOWN OF ACTON

ANNUAL TOWN ELECTION

APRIL 1, 2008

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
MACHINE 9:00 AM	30	29	48	32	39	34	212	2%
12:00 PM	92	119	183	132	121	140	787	6%
3:00 PM	130	181	271	202	176	203	1163	9%
6:00 PM	187	274	412	317	257	285	1732	13%
MACHINE TOTAL - FINAL	233	362	541	392	320	348	2196	17%
HAND COUNT	0	0	0	0	0	0	0	
TOTAL VOTED	233	362	541	392	320	348	2196	17%

TOTAL # REGISTERED VOTERS--- 2154 2194 2413 2149 2119 2120 13149

MODERATOR

BLANKS	46	47	89	61	40	56	339	15%
DONALD MACKENZIE	184	314	440	328	278	289	1833	84%
SCATTERED	3	1	12	3	2	3	24	1%
TOTAL	233	362	541	392	320	348	2196	100%

SELECTMEN

BLANKS	40	81	93	62	51	82	409	9%
F. DORE' HUNTER	133	187	293	196	163	170	1142	26%
LAUREN S. ROSENZWEIG	169	261	405	302	254	240	1631	37%
TERRA FRIEDRICH	120	189	274	223	166	200	1172	27%
SCATTERED	4	6	17	1	6	4	38	1%
TOTAL	466	724	1082	784	640	696	4392	100%

SCHOOL COMMITTEE 3 YRS

BLANKS	138	208	346	245	186	204	1327	30%
SHARON A. SMITH-MCMANUS	158	244	352	266	230	234	1484	34%
JOHN S. PETERSEN	170	270	373	272	223	254	1562	36%
SCATTERED	0	2	11	1	1	4	19	0%
TOTAL	466	724	1082	784	640	696	4392	100%

TRUSTEE, MEMORIAL LIBRARY 3YRS

BLANKS	66	85	168	105	81	91	596	27%
ROBERT J. SURDEL	101	135	177	134	120	134	801	37%
CHARLES H. OLMSTEAD	66	141	193	153	119	122	794	36%
SCATTERED	0	1	3	0	0	1	5	0%
TOTAL	233	362	541	392	320	348	2196	100%

TRUSTEE, MEMORIAL LIBRARY 2YRS

BLANKS	61	93	151	105	86	97	593	27%
JOSEPH W. GLANNON	172	269	386	287	234	251	1599	73%
SCATTERED	0	0	4	0	0	0	4	0%
TOTAL	233	362	541	392	320	348	2196	100%

	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
WATER SUPPLY DISTRICT								
CLERK								
BLANKS	56	83	140	95	67	81	522	24%
CHARLES E. ORCUTT, III	177	279	399	296	252	265	1668	76%
SCATTERED	0	0	2	1	1	2	6	0%
TOTAL	233	362	541	392	320	348	2196	100%

COMMISSIONER								
BLANKS	61	75	142	96	76	85	535	24%
STEPHEN C. STUNTZ	171	286	394	294	243	262	1650	75%
SCATTERED	1	1	5	2	1	1	11	1%
TOTAL	233	362	541	392	320	348	2196	100%

TOWN OF ACTON

STATE PRIMARY

SEPTEMBER 16, 2008

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
MACHINE 9:00 AM	35	22	45	36	31	41	210	2%
12:00 PM	106	105	158	112	121	109	711	5%
3:00 PM	165	153	246	169	189	158	1080	8%
6:00 PM	250	217	408	167	277	246	1565	12%
MACHINE TOTAL - FINAL 8:00PM	321	281	516	357	353	303	2131	16%
HAND COUNT	0	0	0	1	0	0	1	
TOTAL VOTED	321	281	516	358	353	303	2132	16%

TOTAL # REGISTERED VOTERS---	2280	2215	2456	2203	2183	2153	13490	
Registered Democrat	618	584	699	628	619	580	3728	
Registered Republican	319	304	248	234	253	307	1665	
Registered Unenrolled	1330	1321	1499	1331	1303	1260	8044	
Other	13	6	10	10	8	6	53	

DEMOCRAT								
SENATOR IN CONGRESS								
BLANKS	4	1	3	1	1	0	10	1%
JOHN F. KERRY	227	186	363	243	243	219	1481	80%
EDWARD J. O'REILLY	48	63	77	62	57	50	357	19%
SCATTERED	0	0	0	0	1	0	1	0%
TOTAL	279	250	443	306	302	269	1849	100%

REP IN CONGRESS								
BLANKS	29	47	78	41	44	48	287	16%
NICOLA S. TSONGAS	244	202	359	262	256	216	1539	83%
SCATTERED	6	1	6	3	2	5	23	1%
TOTAL	279	250	443	306	302	269	1849	100%

COUNCILLOR								
BLANKS	94	88	166	102	99	93	642	35%
MARILYN M. PETITTO DEVANEY	121	86	183	132	117	115	754	41%
JOHN J. DOYLE	43	64	74	58	61	53	353	19%
THOMAS L. WALSH	21	11	19	12	24	8	95	5%
SCATTERED	0	1	1	2	1	0	5	0%
TOTAL	279	250	443	306	302	269	1849	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
SEN IN GENERAL COURT								
BLANKS	42	38	54	31	35	50	250	14%
JAMES B. ELDRIDGE	233	211	385	274	266	218	1587	86%
SCATTERED	4	1	4	1	1	1	12	1%
TOTAL	279	250	443	306	302	269	1849	100%

REP IN GENERAL COURT 14TH - PCT 1-2-6

BLANKS	45	55	XXXX	XXXX	XXXX	57	157	20%
CORY ATKINS	231	193	XXXX	XXXX	XXXX	209	633	79%
SCATTERED	3	2	XXXX	XXXX	XXXX	3	8	1%
TOTAL	279	250	XXXX	XXXX	XXXX	269	798	100%

REP IN GENERAL COURT 37TH - PCT 3-4-5

BLANKS	XXXX	XXXX	115	57	75	XXXX	247	24%
JENNIFER E. BENSON	XXXX	XXXX	328	248	226	XXXX	802	76%
SCATTERED	XXXX	XXXX	0	1	1	XXXX	2	0%
TOTAL	XXXX	XXXX	443	306	302	XXXX	1051	100%

REGISTER OF PROBATE

BLANKS	99	103	202	104	117	115	740	40%
JOHN R. BUONOMO	159	140	226	183	162	152	1022	55%
SCATTERED	11	5	5	9	11	1	42	2%
SEAN O'DONOVAN	5	2	4	4	5	1	21	1%
JOHN LAMBERT	1	0	0	3	3	0	7	0%
THOMAS CONCANNON	2	0	3	2	3	0	10	1%
JOHN PARICA	0	0	0	1	0	0	1	0%
EDWARD KENNEDY	0	0	3	0	1	0	4	0%
JAMES NORTON	2	0	0	0	0	0	2	0%
TOTAL	279	250	443	306	302	269	1849	100%

**REPUBLICAN
SENATOR IN CONGRESS**

BLANKS	0	2	3	2	4	4	15	6%
JEFFREY K. BEATTY	41	26	68	47	43	30	255	94%
SCATTERED	1	0	1	0	0	0	2	1%
TOTAL	42	28	72	49	47	34	272	100%

REP IN CONGRESS

BLANKS	37	22	56	46	43	33	237	87%
SCATTERED	3	1	9	3	3	1	20	7%
TED GAIREO	2	5	7	0	1	0	15	6%
TOTAL	42	28	72	49	47	34	272	100%

COUNCILLOR

BLANKS	40	27	72	46	46	34	265	97%
SCATTERED	2	1	0	3	1	0	7	3%
TOTAL	42	28	72	49	47	34	272	100%

SEN IN GENERAL COURT

BLANKS	0	1	4	1	4	1	11	4%
STEVEN L. LEVY	42	27	68	47	43	33	260	96%
SCATTERED	0	0	0	1	0	0	1	0%
TOTAL	42	28	72	49	47	34	272	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
REP IN GENERAL COURT 14TH - PCT 1-2-6								
BLANKS	39	27	XXXX	XXXX	XXXX	34	100	96%
SCATTERED	3	1	XXXX	XXXX	XXXX	0	4	4%
TOTAL	42	28	XXXX	XXXX	XXXX	34	104	100%
REP IN GENERAL COURT 37TH - PCT 3-4-5								
BLANKS	XXXX	XXXX	3	2	1	XXXX	6	4%
KURT HAYES	XXXX	XXXX	69	46	46	XXXX	161	96%
SCATTERED	XXXX	XXXX	0	1	0	XXXX	1	1%
TOTAL	XXXX	XXXX	72	49	47	XXXX	168	100%
REGISTER OF PROBATE								
BLANKS	36	23	52	42	39	34	226	83%
SCATTERED	3	2	7	3	1	0	16	6%
JOHN LAMBERT	3	3	13	4	7	0	30	11%
TOTAL	42	28	72	49	47	34	272	100%
GREEN-RAINBOW								
SENATOR IN CONGRESS								
BLANKS	0	0	0	0	1	0	1	33%
SCATTERED	0	0	1	0	1	0	2	67%
TOTAL	0	0	1	0	2	0	3	100%
REP IN CONGRESS								
BLANKS	0	0	0	0	2	0	2	67%
SCATTERED	0	0	1	0	0	0	1	33%
TOTAL	0	0	1	0	2	0	3	100%
COUNCILLOR								
BLANKS	0	0	0	0	2	0	2	67%
SCATTERED	0	0	1	0	0	0	1	33%
TOTAL	0	0	1	0	2	0	3	100%
SEN IN GENERAL COURT								
BLANKS	0	0	0	0	2	0	2	67%
SCATTERED	0	0	1	0	0	0	1	33%
TOTAL	0	0	1	0	2	0	3	100%
REP IN GENERAL COURT 14TH - PCT 1-2-6								
BLANKS	0	0	XXXX	XXXX	XXXX	0	0	0%
SCATTERED	0	0	XXXX	XXXX	XXXX	0	0	0%
TOTAL	0	0	XXXX	XXXX	XXXX	0	0	0%
REP IN GENERAL COURT 37TH - PCT 3-4-5								
BLANKS	XXXX	XXXX	0	0	2	XXXX	2	67%
SCATTERED	XXXX	XXXX	1	0	0	XXXX	1	33%
TOTAL	XXXX	XXXX	1	0	2	XXXX	3	100%
REGISTER OF PROBATE								
BLANKS	0	0	0	0	2	0	2	67%
SCATTERED	0	0	1	0	0	0	1	33%
TOTAL	0	0	1	0	2	0	3	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
\WORKING FAMILIES								
SENATOR IN CONGRESS								
BLANKS	0	2	0	3	2	0	7	88%
SCATTERED	0	1	0	0	0	0	1	13%
TOTAL	0	3	0	3	2	0	8	100%
REP IN CONGRESS								
BLANKS	0	2	0	3	2	0	7	88%
SCATTERED	0	1	0	0	0	0	1	13%
TOTAL	0	3	0	3	2	0	8	100%
COUNCILLOR								
BLANKS	0	3	0	3	2	0	8	100%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	0	3	0	3	2	0	8	100%
SEN IN GENERAL COURT								
BLANKS	0	3	0	3	2	0	8	100%
SCATTERED	0	0	0	0	0	0	0	0%
TOTAL	0	3	0	3	2	0	8	100%
REP IN GENERAL COURT 14TH - PCT 1-2-6								
BLANKS	0	3	XXXX	XXXX	XXXX	0	3	100%
SCATTERED	0	0	XXXX	XXXX	XXXX	0	0	0%
TOTAL	0	3	XXXX	XXXX	XXXX	0	3	100%
REP IN GENERAL COURT 37TH - PCT 3-4-5								
BLANKS	XXXX	XXXX	0	3	2	XXXX	5	100%
SCATTERED	XXXX	XXXX	0	0	0	XXXX	0	0%
TOTAL	XXXX	XXXX	0	3	2	XXXX	5	100%
REGISTER OF PROBATE								
BLANKS	0	0	0	0	0	0	0	0%
SCATTERED	0	0	0	0	0	0	0	0%
SEAN T. O'DONOVAN	0	3	0	3	2	0	0	0%
TOTAL	0	3	0	3	2	0	0	0%

TOWN OF ACTON STATE ELECTION NOVEMBER 4, 2008

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
MACHINE 9:00 AM	452	381	350	422	420	404	2429	17%
12:00 PM	978	853	1029	923	886	890	5559	40%
3:00 PM	1372	1262	1479	1369	1336	1289	8107	58%
6:00 PM	1709	1667	1861	1691	1647	1629	10204	73%
MACHINE TOTAL - FINAL 8:00PM	1980	1876	2115	1910	1880	1806	11567	82%
HAND COUNT	5	5	5	6	0	7	28	
OVERSEA BALLOTS	9	9	10	2	5	5	40	
TOTAL VOTED	1994	1890	2130	1918	1885	1818	11635	83%
TOTAL # REGISTERED VOTERS---	2493	2293	2503	2270	2272	2209	14040	

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
PRESIDENT / VICE PRESIDENT								
BLANKS	5	8	4	7	4	6	34	0%
BALDWIN / CASTLE	3	0	3	0	1	0	7	0%
BARR / ROOT	13	7	13	11	11	16	71	1%
McCAIN / PALIN	592	593	666	527	484	615	3477	30%
McKINNEY / CLEMENT	4	3	2	4	4	1	18	0%
NADER / GONZALEZ	15	10	10	18	15	11	79	1%
OBAMA / BIDEN	1351	1260	1424	1342	1358	1159	7894	68%
SCATTERED	11	9	8	9	8	10	55	1%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
SENATOR IN CONGRESS								
BLANKS	59	39	46	38	50	42	274	2%
JOHN F. KERRY	1295	1242	1397	1320	1274	1153	7681	66%
JEFFREY K. BEATTY	594	563	638	506	513	568	3382	29%
ROBERT J. UNDERWOOD	44	43	49	54	48	54	292	3%
SCATTERED	2	3	0	0	0	1	6	0%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
REPRESENTATIVE IN CONGRESS								
BLANKS	453	425	506	404	390	413	2591	23%
NICOLA S. TSONGAS	1296	1436	1582	1478	1468	1355	8615	75%
SCATTERED	45	29	42	36	27	50	229	2%
TOTAL	1794	1890	2130	1918	1885	1818	11435	100%
COUNCILLOR								
BLANKS	677	650	736	637	605	664	3969	34%
MARILYN M. PETITTO DEVANEY	1295	1224	1364	1258	1269	1126	7536	65%
SCATTERED	22	16	30	23	11	28	130	1%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
SENATOR IN GENERAL COURT								
BLANKS	168	122	86	74	101	102	653	6%
JAMES B. ELDRIDGE	1267	1245	1474	1377	1327	1172	7862	68%
STEVEN L. LEVY	557	521	566	467	453	542	3106	27%
SCATTERED	2	2	4	0	4	2	14	0%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
REP IN GENERAL COURT 14TH - PCT 1-2-6								
BLANKS	291	215	XXXX	XXXX	XXXX	212	718	13%
CORY ATKINS	1109	1110	XXXX	XXXX	XXXX	1034	3253	57%
RICHARD P. MCCLURE	590	556	XXXX	XXXX	XXXX	559	1705	30%
SCATTERED	4	9	XXXX	XXXX	XXXX	13	26	1%
TOTAL	1994	1890	XXXX	XXXX	XXXX	1818	5702	100%
REP IN GENERAL COURT 37TH - PCT 3-4-5								
BLANKS	XXXX	XXXX	133	133	175	XXXX	441	7%
JENNIFER E. BENSON	XXXX	XXXX	1163	1072	1023	XXXX	3258	55%
KURT HAYES	XXXX	XXXX	828	708	686	XXXX	2222	38%
SCATTERED	XXXX	XXXX	6	5	1	XXXX	12	0%
TOTAL	XXXX	XXXX	2130	1918	1885	XXXX	5933	100%

VOTE COUNT	PCT 1	PCT 2	PCT 3	PCT4	PCT5	PCT6	TOTAL	%
REGISTER OF PROBATE								
BLANKS	708	659	747	639	612	682	4047	35%
TARA E. DeCRISTOFARA	1264	1213	1358	1257	1262	1106	7460	64%
SCATTERED	22	18	25	22	11	30	128	1%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
QUESTION 1 (INCOME TAX)								
BLANKS	70	44	41	36	42	37	270	2%
YES	656	540	596	502	503	548	3345	29%
NO	1268	1306	1493	1380	1340	1233	8020	69%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
QUESTION 2 (MARIJUANA)								
BLANKS	68	40	41	32	30	27	238	2%
YES	1285	1242	1453	1287	1305	1202	7774	67%
NO	641	608	636	599	550	589	3623	31%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
QUESTION 3 (DOG RACING)								
BLANKS	80	55	48	54	37	38	312	3%
YES	1306	1201	1349	1238	1267	1194	7555	65%
NO	608	634	733	626	581	586	3768	32%
TOTAL	1994	1890	2130	1918	1885	1818	11635	100%
QUESTION 4 (RAINY DAY FUND)								
BLANKS	XXX	XXX	281	223	254	XXX	758	13%
YES	XXX	XXX	973	934	945	XXX	2852	48%
NO	XXX	XXX	876	761	686	XXX	2323	39%
TOTAL	XXX	XXX	2130	1918	1885	XXX	5933	100%

OTHER INFORMATION

REGISTERED VOTER STATISTICS

Democrats	3909
Republicans	1695
Unenrolled	8380
Others	51
Total Registered	14,035

Unregistered	8146
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POPULATION	22,181
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DOG STATISTICS

Dog Licenses	1,784
Kennel Licenses	10

VITAL STATISTICS

BIRTHS RECORDED	154
DEATH RECORDED	137
MARRIAGES RECORDED	57

DEATHS

NAME	DATE	AGE
MASSENGILL, RUTH A.	01/04/08	78
HORNE, PAUL R.	01/07/08	79
BOUDREAU, IRMA L.	01/15/08	65
ROSCOE, HARVEY H.	1/12/2008	84
GROGAN, SHIRLEY M.	1/6/2008	87
RUGGIERO, PETER	1/17/2008	85
MOORE, CHARLOTTE E.	1/18/2008	78
CASIMIRO, JUAN A.	1/16/2008	23
LARSON, DENNIS S.	1/20/2008	63
NAJERA JR, EFREN C.	1/16/2008	18
MCIVER, RUTH J.	1/26/2008	87
QUINLAN, MARTIN J.	1/25/2008	84
CHAMNESS, MARY E.	1/30/2008	94
KINTIGH, ELIZABETH L.	1/30/2008	61
CAMPBELL, MARGARITA M.	2/1/2008	92
MALATESTA, ALVIRA M.	2/9/2008	99
HARRIS, FRANCES	2/13/2008	88
AMANTE, PLACIDO F.	2/13/2008	86
TABORA, BENIGNO G.	2/17/2008	92
RAND, PATRICIA J.	2/15/2008	71
MILLER, ROBERT E.	2/19/2008	76
QUACKENBUSH, NANCY	2/25/2008	91
DWYER, WILLIAM A., JR.	2/29/2008	80
POST, ROSEMARY	1/7/2008	73
SCHMELZER, JEAN	1/8/2008	77
KOVAL, ROBERT	3/3/2008	70
DOLAN, PAULINE R.	2/10/2008	84

NAME	DATE	AGE
TODESCA, MARIAN V.	3/12/2008	89
LOPICCOLO, CAROL T.	3/15/2008	54
MCNIFF, DONALD J.	3/13/2008	81
STERLING, MILLICENT E.	3/19/2008	79
ROWE, AUDREY M.	2/22/2008	71
LEWALLEN, ANNIE M.	2/25/2008	78
WREIDT, JOHN M.	2/17/2008	55
ROHAN, GEORGE F.	3/19/2008	80
JANKELSON, OSCAR M.	3/20/2008	85
HILL AKA HILBERT, DOROTHY C.	2/2/2008	57
WILSON, BETSY L.	3/23/2008	76
COVINGTON, PRISCILLA L.	3/22/2008	90
HALL, ARTHUR T.	3/18/2008	89
FARACI, JOSEPHINE	3/23/2008	89
MALINAUSKAS, VERONICA M.	4/7/2008	87
LEAHY, THOMAS DONALD	4/13/2008	76
DEXTER, CHRISTINE B.	4/20/2008	47
MALINAUSKAS, JOANNA B.	4/20/2008	84
CONOBY, MARY JOAN A.	3/26/2008	78
GRANT, GLADYS	3/25/2008	86
CLAPP, BARBARA H.	3/24/2008	65
BOLGER, JOSEPH M. JR	3/2/2008	81
MCMURTRIE, MARK D.	2/28/2008	51
BARTOLOMEO, RICHARD J.	3/28/2008	59
TEDUITS, JOHN T.	3/3/2008	76
GILDEA, MAURA L.	4/30/2008	50
AMISTADI, E. HENRY	4/11/2008	86
MILLIS, BERT H. JR	5/4/2008	87
BLACKWELL, DENNIS M.	3/30/2008	61
DEROSA, WILFRED	5/4/2008	86
GARCELON, CHARLES FREDERIC	5/8/2008	94
LUDOVIC, MARY F.	5/15/2008	93
HEITMAN, ANN D.	5/16/2008	69
CELI, MARIO J.	4/8/2008	74
GARRIGAN, HELEN M.	5/18/2008	97
CUTLER, BEVERLY J.	5/18/2008	78
WATSON, JOHN C.	5/23/2008	57
WRIGHT, BARBARA A.	5/31/2008	70
DEROSBY, MARGHERITA B.	6/5/2008	91
BAIN, RICHARD A.	6/6/2008	66
PAGE, YVONNE	5/16/2008	89
ALLYN, JUNE	4/28/2008	77
FOSS, EDNA E.	6/21/2008	87
ROWE, HENRY H., JR.	6/23/2008	78
NORSWORTHY, ANNE W.	6/25/2008	71
TERVO, REINO H.	6/28/2008	87
SCHATZ, FLORENCE A.	6/21/2008	91
STOUGH, FRANCES H.	7/2/2008	79
GALLAGHER, ELVI A.	7/7/2008	91
CRAMER, LOUISE	7/10/2008	93
MENEGAKIS, BYRON N.	6/20/2008	62
PETERSON, PAUL W., SR.	7/12/2008	88
PEIRCE, EILEEN F.	6/27/2008	74
ORCUTT, KATHRYN C.	5/4/2008	48
CANNING, DIANE M.	7/20/2008	61

NAME	DATE	AGE	NAME	DATE	AGE
ANDERSON, BILLIE I.	7/28/2008	77	DIDRIKSEN, MARY LOUISE	10/16/2008	55
MCCRACKEN, WILLIAM L.	7/29/2008	83	JEFFRIES, SARAH F.H.	11/19/2008	76
CAREY, VERONICA C.	7/30/2008	83	NOVAK, CAROLA.	9/3/2008	74
KALLIO, NANCY J.	8/3/2008	74	WARD, FLORENCE M.	9/1/2008	80
RANDLETT, PHILIP P.	8/5/2008	69	FRAIZER, NELLIW J.	9/11/2008	91
MORGAN, RYE P.	8/18/2008	79	PROGEN, WILLIAM M.	9/6/2008	81
PARKER, DENNIS M.	8/23/2008	88	WIDMAYER, GERTRUDE M.	8/28/2008	78
WALKER, LUCY A.	7/20/2008	82	PATEL, JASODABEN		
O'DONNELL, RUTH W.	8/9/2008	85	AKA JASHADABOR S.	12/1/2008	67
MCLELLAN, RONALD T.	9/3/2008	78	RICHARD R. MARCHAND	11/26/2008	67
KUTCHMANICH, JOSEPH	9/13/2008	66	DONALD I. HIGGINS	11/25/2008	83
VERVOOT, RENE	9/19/2008	79	EDWARD M. LEARY	11/25/2008	67
WILFERT, ELEANOR M.	9/23/2008	89	JAMES AKA JIM DAVID TAKACS	11/17/2008	47
BRITT, JOSEPH M.	9/30/2008	93	BETTY L. GROFF	12/10/2008	86
ANTONELLI, VIRGINIA A.	10/1/2008	77	JAMES KNIGHT BOYD	12/9/2008	88
MACLEOD, THOMAS D.	9/24/2008	56	HELEN WATERMAN BOYD	12/9/2008	90
MCCORMICK, MARIETTA G.	10/4/2008	80	ETHEL J. NOKE	12/11/2008	85
SWEENEY, MICHAEL A.	10/2/2008	51	HARRIET B. HELSHER	12/15/2008	96
LESSARD, DENNIS D.	10/9/2008	84	DANIEL J. COSTELLO, SR.	10/15/2008	78
POYNTON, JANE E.	10/14/2008	87	THEODORE ROBERT LILLEY	9/25/2008	85
LOOMIS, ROBERT L.	10/16/2008	83	MARJORIE L. NOCIVELLI	10/28/2008	91
CARELL, CHARLENE M.	10/18/2008	52	HAROLD M. WHITE	10/12/2008	94
CASTELLINE, ALICE A.	9/17/2008	82	RUTH ELIZABETH WAYWELL	12/26/2008	101
NISOTEL, VASILIKE AKA BESSIE P.	11/4/2008	90	WILLIAM S.C. PERKINS	12/29/2008	88
LEWIN, ROBERT S.	8/22/2008	55	SHEILA ANN GALLAND	11/5/2008	67
SANTOS, MARIANNE	11/10/2008	51	ANN CECELIA SIMEONE	12/27/2008	77
HANDELMAN, JUDITH A.	11/9/2008	77	MARJORIE IRENE MAC ARTHUR	12/24/2008	91
COLLINGS, JOAN W.	10/18/2008	79	KENNETH H. GREEN	12/18/2008	90



The Recreation Department held its "First Annual Dog Day" to the great delight of the four and two-legged attendees.

ACTON INFORMATION

NATIONAL, STATE, AND COUNTY OFFICIALS

NATIONAL	
President	George W. Bush
Vice-President	Richard Cheney
Senators in Congress	Edward M. Kennedy John F. Kerry
Representative in Congress 5th Congressional District	Niki Tsongas

STATE	
Governor	Deval Patrick
Lieutenant Governor	Timothy Murray
Secretary of the Commonwealth	William F. Galvin
Attorney General	Martha Coakley
Treasurer and Receiver General	Timothy P. Cahill
Auditor of the Commonwealth	A. Joseph DeNucci
Senator Middlesex / Worcester District	Pamela P. Resor
Representative in General Court 14th Middlesex Representative District	Cory Atkins
Representative in General Court 37th Middlesex Representative District	James B. Eldridge

MIDDLESEX COUNTY

Clerk of Superior Court	Edward J. Sullivan
Register of Deeds Middlesex South	Eugene C. Brune
Register of Probate	John R. Buonomo
District Attorney	Gerald Leone
County Sheriff	James V. DiPaola

ELECTED TOWN OFFICIALS

POSITION NAME	TERM EXPIRES
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Moderator Donald MacKenzie	2009
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Acton Board of Selectmen Lauren S. Rosenzweig - Chair Andrew Magee - Clerk Peter Berry Paulina Knibbe - Vice Chair Terra Friedrichs	2011 2009 2010 2010 2011
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Acton-Boxborough Regional School Committee Selectmen Liaison: L. Rosenzweig Michael J. Coppolino Sharon A. Smith-McManus John S. Petersen Heather Harer - Acton Chair Jonathan Chinitz - AB Chair Xuan Kong	2010 2011 2011 2009 2009 2010
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Acton Public Schools Committee Michael J. Coppolino Sharon A. Smith-McManus John S. Petersen Heather Harer - Acton Chair Jonathan Chinitz AB Chair Xuan Kong	2010 2011 2011 2009 2009 2010
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Trustees Acton Memorial Library Selectman Liaison: Paulina Knibbe Robert J Surdel - President Joseph W. Glannon David T. Barrat Robert Ferrara Brewster Conant Frank Joyner-Vice President Dennis Ahern Ann Chang Thomas Dunn	2011 2010 2009 Corporate Corporate Corporate Corporate Corporate
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Housing Authority Kenneth Sghia-Hughes Robert B. Whittlesey Dennis Sullivan Bernice Baran Nancy Kolbe	2011 State Appt 2010 2011 2012
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Trustees, Citizen's West Acton Library

Selectmen Liaison: T. Friedrichs

Gerald Browne	2011
Nancy Lenicheck	2010
Ellen Spero	2009

Trustees, Charlotte Goodnow Fund

Sally Moore	2009
Becky Rockwell-Bent	2011
Alice Miller	2011

Trustees, Elizabeth White Fund

Cornelia O. Huber	2010
Frank Joyner	2009
Andrea S. Miller	2011

Trustees, New Fireman's Relief Fund- (ATM 07)

William Klauer	2009
Robert Vanderhoof	2010
Bruce Stone	2011

**OFFICIALS APPOINTED BY
MODERATOR****Finance Committee**

P. Knibbe, Selectmen Liason	
Patricia Clifford	2010
Bill Mullin	2009
Kent Sharp	2011
Herman Kabakoff, VC	2010
Maryanne Ashton	2009
Stephen R. Noone, Chair	2010
Doug Tindal	2011
Bob Evans	2009
Patricia Easterly	2011
Maynard G. Brandon	2009

Minuteman Regional Technical HS

L. Rosenzweig, Selectmen Liason	
Charles H. Olmstead	2011

**APPOINTMENTS MADE BY THE
SELECTMEN**

POSITION	TERM EXPIRES
Housing Authority	
Kenneth Sghia-Hughes	2011
Robert B. Whittlesey	
Dennis Sullivan	2010
Bernice Baran	2011
Nancy Kolbe	2012

Acton Boxborough Cultural Council

Selectman Liaison: A. Magee	
Nancy Gerhardt, Public Relations	2009
Rachel F. Lucas (Chair)	2011
Linda B Zhu (Resigned 12/5/08)	2009
Padamaja Kuchimanchi	2009
Reshma Singh	2009
Suman Adishesu	2009
Barbara Estabrook	2011
Gregory Hutchins	2009

Acton Community Housing Corporation

Selectman Liaison: L Rosenzweig	
Nancy Tavernier, Chair	2011
Naomi McManus, Clerk	2011
Daniel Buckley, (Associate)	2009
Kevin McManus, Treasurer	2011
Member - Open	
Pam Shuttle	2010
Bernice Baran, (Associate)	2009
Associate - Open	
Robert Van Meter	2010

Acton's Heritage Landscape Inventory Committee

Mary Ann Aston

ARC of Innovation

L. Rosenzweig

Board of Appeals

Selectman Liaison: P. Berry	
Cara Voutsela	2009
Marilyn Peterson	2010
Jon Wagner - Alternate	2009
Francis Mastroianni-Alternate	2009
Richard Fallon - Alternate	2009
Kenneth Kozik	2011

POSITION	TERM EXPIRES	POSITION	TERM EXPIRES
Board of Assessors		Comprehensive Community Plan Outreach & Information Committee Task Force	
Selectman Liaison: P. Berry		Ryan Bettez (Planning)	Standing
James Kotanchik	2009	Mary Ann Ashton (FinCom)	Standing
David E. Brown	2011	Lisa Franklin (Commission on Disabilities)	Standing
Paul Wexelblat	2011	Kathy Acerbo Bachmann (Historic District)	Standing
Carol Leipner Srebnick- Alternate	2009	Ann Sussman (Design Review Board)	Standing
Susan C. Miller - Alternate	2011	Debra Elkhoury	Standing
Board of Health		Susan Benson	Standing
Selectman Liaison: A. Magee		Terra Friedrichs	Standing
William McInnis	2010	Linda Chance	Standing
Joanne Bissetta	2010	Richard Calandrella	Standing
Pamela Harting-Barrat	2009	Robert Whittlesley	Standing
William R. Taylor, Chair	2009	Joseph Ianelli	Standing
Mark Conoby	2010	Rajni Lakhani, Associate	Standing
Philip J. Alvarez, V-Associate	2009	Nancy Tavernier, Associate	Standing
Robert Oliveri, V-Associate	2009	Michael Kreuze - Resident, Associate	Standing
Rita Dolan, Associate	2009	Lawrence Powers - Bus Community, Assoc	Standing
Joseph Ianelli, Non-voting Associate	2009	Jim Snyder-Grant	Standing
Board of Registrar of Voters		Susan Mitchell-Hardt, Associate	Standing
Dewitt C. Seward, III	02/30/09	Bill Klauer, Assoc	Standing
Katherine F. Arnold - Republican	02/30/11	Greg Niemyski	Standing
Deena Ferrara - Democratic	02/30/10	Xyan Kong, Assoc	Standing
		Roland Bartl	Standing
Cable Advisory Committee		Conservation Commission	
Selectman Liaison: T. Friedrichs		Selectman Liaison: A. Magee	
Frits W. Riep, Chair	2009	Terry Maitland, Chair	2009
John Covert	2011	Julia S. Miles	2009
Michael W. Geis	2010	William Froberg	2009
Brian F. Costello	2010	Linda Serafini	2011
Brandy Brandon	2010	Janet Adachi	2011
Oleg M. Volinsky	2010	Frances P. Portante	2010
Les Gerhardt	2010	Patty Lee	2010
Associate - open		James Snyder-Grant - Associate (L S Rep)	2009
Associate - open		Antoinette Hershey - Associate	2009
		Toros L. Maksoudian - Associate	2009
Cemetery Commission		Council on Aging	
Selectman Liaison: T. Friedrichs		Selectman Liaison: P. Knibbe	
Leslie Gerhardt, Chair	2009	Stephan Baran, Chair	2009
Brewster Conant	2011	Gena Manalan, Vice Chair	2009
Bill Klauer	2011	Anita Dodson	2009
Community Preservation Committee		Pat Ellis	2009
Selectman Liaison: P. Berry		Bill Ely	2009
Susan Mitchell-Hardt At Large	2009	Paul Turner	2009
Peter Berry (BOS)	2009	Barbara Tallone	2009
Kenneth Sghia Huges (AHA), Chair	2011	Sally Thompson	2009
Roland Bourdon (Planning Bd.)	2010	Mike Gowing	2009
Victoria Beyer (Historical)	2011	Edwin Carell, Associate	2009
Janet Adachi (ConsCom)	2011		
Jon Benson At large, v chair	2010		
Walter Foster At large, clerk	2009		
Ron Schelgel, Recreation	2009		
Corrina Roman-Kreuzer, Associate	2009		
Nancy Tavernier, Associate	2009		

POSITION	TERM EXPIRES	POSITION	TERM EXPIRES
Design Review Board		Fire & EMT Needs Task Group	
Selectman Liaison: T. Friedrichs		Selectman Liaison: T. Friedrichs	
Ann Sussman, Chair	2009	Terra Friedrichs, Selectman	
Tom Peterman, V Chair-resigned 1/6/09	2011	John Murray, (Town Manager's Office)	
Lynne Alpert	2009	Bob Craig, (Fire Chief)	
Holly Ben-Joseph	2010	Kevin Lyons, (Deputy Fire Chief)	
David Honn	2011	Frank Widmayer, Police Chief)	
Ruth Martin - Alt. Planning Rep	2009	Mark Hald, (IT Director)	
Christopher Dallmus, Associate	2009	Dean Charter, (Municipal Properties)	
		Jack Reetz, (ex officio)	
Disabilities, Commission on		Art Gagne	
Selectmen Liaison: Terra Friedrichs		Charlie Kadlec	
Elizabeth Franklin	2009	Bob Evans, (Fincom)	
John A. Brako	2009	Bob Puffer	
Beatrice Maimone	2011	John Bartlett	
Brenda Viola	2009	Ann Sussman, (Commuter Station Work)	
Janet Feasel	2009	Ian Hirst, (AML Volunteer)	
Jean Nigro-Ricci	2009	Christopher Whitley	
Joy B. Kohout	2011	Michael Densen, (Planning Board)	
Gordon Lagro	2011	Jim Shope, (Nagog)	
		Kim Feinstein, (Congregational Church Rep)	
Economic Development Committee		Nicholas Zavolis, citizen	
Selectman Liaison: T. Friedrichs		Terry Lingren, (APS Representative)	
Bruce Reichlen Planning Rep.	2009		
William Lawrence, Chamber	2011	Health Insurance Trustees	
Chris Papathanasiou, Chamber-Boxborough	2010	Selectman Liaison: P. Berry	
Doug Tindal, Fin Com Rep.	2011	Peter Berry	2010
Vivek Kulkarni, Associate-	2009	John Ryder, School committee	2010
Ann Chang	2011	Robert Evans, Finance committee	2010
Nicholas Francis	2010	John Murray, Town Treasurer	
Two Member positions open		Tess Summers, Director of Finance-Schools	
Two Associate member positions open			
Economic Development Industrial Commission		Historical Commission	
Jonathan Avery, RE	2010	Selectman Liaison: T. Friedrichs	
Harry Hedison	2009	Peter Grover, Chair	2010
Bonnie Wilson, Ind/Com	2009	Anita Dodson	2011
John G. Ravis	2010	William Klauer	2011
	2010	Victoria Beyer	2009
	2009	Kimberly Connors Hughes	2011
	2011	Maura McCafery	2010
	2010	William Dickinson, Associate	2009
	2009	Bradford Maxwelll, Associate	2009
	2010		
	2011	Historic District Commission	
	2009	Selectman Liaison: T. Friedrichs	
	2011	Terra Friedrichs - reinstated to complete term	2011
	2009	Brian Bendig, Chair	2009
		Michaela Moran	2010
		Ellie Halsey	2010
		Scott Kutil	2010
		Kathryn A. Acebo-Bachmann	2010
		David Honn	2011

POSITION	TERM EXPIRES
Land Stewardship Advisory Committee	
Selectman Liaison: A. Magee	
Charles Carlson, Pratt's Brook	2009
Joan Cirillo, Nagog Hill	2009
David Cochrane, Heath Hen Meadow	2009
Andy Gatesman, Bulette Town Forest	2009
Robert Guba, Trails Coordinator	2009
Maura Herlihy Wills Hole/Town Forest	2009
Gigi Hopkins, Wetherbee	2009
Philip Keyes, Springhill	2009
Peggy Liversidge	2009
Bettina Abe, Canoe Landing	2009
Nan Millett, Stoneymeade	2009
Richard Rhode, Camp Acton	2009
Ann Shubert, Grassy Pond	2009
James Snyder-Grant, Guggins Brook (Chair)	2009
Laurie Ullman, Nashoba Brook	2009
Paul Wasserboehr, Great Hill	2009
Member (Jenks) Open	

Lowell Regional Transit	
David Sharfarz	2009

MAGIC/MAPC	
L. Rosenzweig	
Greg Niemyski (2nd Alternate Rep for BOS)	
Ray S. Yacouby (1st Alternate Rep for BOS)	
Bruce Reichlen (MAPC Alternate Rep)	

MBTA Advisory Board	
D. Hunter	

Metropolitan Area Planning	
Lauren Rosenzweig	

Minuteman Home Services	
Suzanne M. Brozak	2010

Minuteman Regional Technical HS	
Selectman Liaison: P. Knibbe	

Nursing Services Professional Adv Committee	
Marlene Bergart ,SLP	2006
Rita Dolan, BS, MS	2006
Jane Guber, PT	2006
Janet Hart ,RN, BSN	2006
Richard Porter, MD	2006
Ruth Porter, BS, RN, C, ANP	2006
Thomas Wong, MD	2006
Catherine Block, RN, MS	2006

POSITION	TERM EXPIRES
Open Space and Recreation Advisory Committee	
Selectman Liaison: A. Magee	
Andrew Magee, Chair (BOS)	2011
Jane Ceraso (Water District)	06/30/08
Ruth Martin (Planning)	2011
Karen O'Neil, Clerk	2011
Charles Carlson (Conservation)	2011
Peter Ashton (Citizen)	2011
Dick Hatfield	2011

Outdoor Lighting Education Committee	
Selectman Liaison: T. Friedrichs	
Bernard Kosicki, Chair	2009
Martin Graetz	2009
Gary Green	2009
Hartley Millet	2009
Tom McDonagh	2009
Steven Feinstein, Associate	2009
John Coane, Associate	2009

Planning Board	
Selectman Liaison: P. Knibbe	
Gregory Niemyski, Chair	2010
Roland A. Bourdon III	06/30/12
Ryan Bettez	06/30/13
Ruth Martin	2009
Michael C. Densen (Resigned 9/12/08)	2009
Bruce Reichlen	2009
Alan Mertz	2009
Ray Yacouby, Associate	2009
Leigh Davis-Honn, Associate	2009

Public Ceremonies Committee	
Gail Sawyer	
2-10. Open	

Recreation Commission	
Selectman Liaison: A. Magee	
Ronald Schlegel, Chair	2009
Allison E. Gallagher	2011
Karen Jarsky	2010
Jon Benson, resigned 9-9-08	2009
Frank Calore	2010
Brendan Cotter	2011
Kimberly Bodnar	2009

Route 2 Corridor Advisory Committee	
Selectman Liaison: D. Hunter	

POSITION	TERM EXPIRES
Senior Center Expansion Advisory Committee	
Committee Expires Upon Completion of charge	
Selectman Liaison: P. Knibbe	
Paulina Knibbe Chair	
Steve Baran	
Gina Manalan	
Jean Fleming	
Steve Ledoux	
Peter Ashton	
Ann Chang	
Lori Krinsky	
Herman Kabakoff - FinCom Member	
Heather Harer - School Committee Member	
Mike Gowing Task Force, Site Selection	
Charlie Aaronson Task Force, Function	
Linda Chance Task Force, Function	
Ms. Xing Hong Task Force, Function	
Barbara Wilson Task Force, Function	
Mary Ann Angle Task Force, Site Selection	
Joan Gardner Task Force, Site Selection	
Tom Regan Task Force, Site Selection	
Barbara Tallone Task Force, Finance	
Senior / Disabled Taxation Aid Committee	
Selectman Liaison: T. Friedrichs	
Susan Miller - Assessors	2011
John Murray - Town Treasurer	
Peter Ashton	2009
Nancy Gerhardt	2009
Carol Mahoney	2009
Sewer Action Committee	
Andy Munro	Standing
Don Barron	Standing
Kanayo Lalo	Standing
Kent Sharp (Fin Com Rep)	Standing
Ann Chang (EDC Rep)	Standing
Nancy Tavernier	Standing
Doug Halley (BOH Rep)	Standing
Peter Berry (BOS Rep)	Standing
Ron Beck	Standing
Helen Probst	Standing
Rick Gordon	Standing
Sidewalk Committee	
Paulina Knibbe, Chair	2009
Leslie Hogan, Vice Chair	2009
Sytske Cambell, Secretary	2010
Celia Kent	2011
Dick Calendrella	2010
Bettina Abe	2011
Kate Chung, Co Chair	2010
Pamela Cochrane, Associate	2009
Steve Evans, Associate	2009

POSITION	TERM EXPIRES
Transportation Advisory Committee	
Selectman Liaison: L. Rosenzweig	
James E. Yarin	2009
James Citro	2009
Bengt Muten	2009
Maureen Greer	2010
Frances Osman	2010
Michael Fisher, Associate	2009
Associate - open	
Volunteer Coordinating Committee	
Selectman Liaison: T. Friedrichs	
Jean B. Schoch	2010
Jean Lane	2011
Nancy Gerhardt	2011
Efi Papadopoulos	2010
Bonnie Geithner	2011
Giorgio Bruschi	2010
Water Resources Advisory Committee	
Selectman Liaison: Andy Magee	
Terra Friedrichs - BOS Representative	
Andy Magee BOS Representation	2009
Joanne Bissetta, Board of Health	2009
Terry Maitland, Conservation Commission	2009
Nancy Tavernier, ACHC	2009
Kent Sharp, Finance Committee	06/30/11
Chris Schaffner, Member at large	2009
Eric Hilfer, ACES	2009
Chris Allen, Water District	2009
Ken Sundberg, Business Community	2009
Ann Chang, Member-at-Large	2009
Helen Probst, Member-at-Large	2009
Carol Holley, ACES (Associate)	2009
Michael Densen, Planning Board (Associate)	2009
Jane Ceraso, Water District (Associate)	2009
Ron Beck	06/30/11

**APPOINTMENTS MADE BY THE
TOWN MANAGER**

Assistant Town Manager
John Murray III

Assistant Assessor
Brian McMullen

Commission on Disabilities	Expires
9 Members for 3 year terms	
John A. Barko	2009
Elizabeth A. Franklin	2009
Brenda Viola	2010
Janet Feasel	2009
Jean Nigro-Ricci	2009
Joy Kohout	2011

Constable
Robert Connell
David Muscovitz
Christine Joyce
Christopher Prehl
Frederick Hryniewich
David Allen

Deputy Building Inspector
John Metivier

Deputy Forest Warden
Kevin Lyons

Deputy Inspector of Gas Piping and Gas Appliances
Todd Bosselmann

Deputy Inspector of Wires
Charles Weeks

Emergency Management
Director, John Murray
Deputy Director, Gail Sawyer

Director of Municipal Properties
Dean Charter

Director of Public Health
Douglas Halley

Dog Officer
Patrick (TAC) Palmer

Fence Viewer
Bruce Stamski

Field Driver
William J. Durkin#

Fire Chief
Robert Craig

Deputy Fire Chief
Kevin Lyons

Captains Carl Robinson Robert Hart	Robert Vanderhoof Michael Lyons
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Lieutenants Brian Richter Scott Morse	John White Robert Smith
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Firefighters
Forrest E. Bean, III
James Young
Bruce Stone
Richard O'Leary

Firefighter/EMT's: Anita Arnum Kenneth Carroll Brent Carter Jared Crowley Edmond Daigneault Joshua DeFelice Steven DiMeco Michael Doherty Charles Dunnigan Kris Ellicks Shawn Ferrari Leo Hayes Kenneth Ineson Patrick Judge	Eric Mathieu Thomas Matthews Nicholas Pentedemos James Rautenberg James Ray Ricky Robinson James Ruggiero Robert Sabourin Christopher Sammet Sean Sheridan Dennis Smith Richard Sullivan Clem Tyler Brian Whalen
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Call Firefighter:
Robert Puffer

Forest Warden:
Robert C. Craig, Fire Chief

Inspector of Animals
Patrick Palmer

Inspector of Gas Piping and Appliances
James G. Corey

Inspector of Wires
William Morehouse

Local Building Commissioner

Garry A. Rhodes**

Francis Ramsbottom

Natural Resources/Cemetery Director

Thomas Tidman

Keeper of the Lockup

Frank J. Widmayer III

Chief of Police

Frank J. Widmayer III

Lieutenants

Donald L. Palma Jr.**

Thomas J. Rogers

Robert L. Parisi

Sergeants

John Cooney

James A. Cogan

Raymond P. Grey

Edward Lawton

Scott Howe

Police Officers

Paul Cogan

James Goodemote

Christopher Prehl

David Joachim

Michael Cogan

Luke Penney

Dean Keeler

Keith Campbell

Douglas Sturniolo

Daniel Holway

Stephen Mcarthy

John Collins

John Stackhouse

Police Matrons

Faith Williams

Debra Richardson

Christine Joyce

Dispatchers

Faith Williams**

Kevin Antonelli

Alicia Mele

Robert Boyd

Anne Milligan

Adam Bean

Robert Cowan

Christopher Browne

Frederick Rentschuler

Jesse Osterhoudt

Kevin Heffernan

Leo Gower

Gardena Abramowitz

Daniel Silva

Scott Krug

Todd McKelvie

Tricia Sullivan

Michael Eracleo

Public Weighers

Christopher N. Prehl

Paul Cogan

James A. Barbato

Robert Greenough

Recreation Director

Catherine Fochtman

Sealer of Weights and Measures

Mark Fitzpatrick

Supt. of Streets

Russell Robinson

Town Finance Director

Steven Barrett

Town Engineer

Bruce Stamski

Town Report Committee

Ann Chang

Marilyn Peterson

Veteran's Agent

F. Dore' Hunter

** Resigned

*Retired

#deceased

Public Ceremonies and Celebrations

Gail Sawyer

2010

STREET LIST
OF THE TOWN OF
ACTON, MASSACHUSETTS
TOWN OF ACTON
ENGINEERING DEPARTMENT
JANUARY 1, 2008

STREET MAP

STREET MAP

STREET NAME	PRECINCT	INDEX
ABEL JONES PLACE	4	M-10
ACORN PARK DRIVE	2	R-10
ADAMS STREET	5	K-12
AGAWAM ROAD	3	N-8
ALBERTINE DRIVE	4	L-10
ALCOTT STREET	6	O-12
ALEXANDRA WAY	1	S-10
ALGONQUIN ROAD	3	O-8
ANDERS WAY	4	N-10
ANDREW DRIVE	4	N-8
APPLE VALLEY DRIVE	4	K-10
ARBORWOOD ROAD	5	N-11
	3 - 21 ODD	
	18 - 20 EVEN	
ARBORWOOD ROAD	6	N-11
	2 - 12 EVEN	
ARLINGTON STREET	2	P-8
	1 - 73 ODD	
	14 - 134 EVEN	
ARLINGTON STREET	3	N-8
	89 - 423 ODD	
	272 - END EVEN	
ARLINGTON STREET	4	N-8
	158 - 262 EVEN	
ASHLEY CIRCLE	1	S-11
ASHWOOD ROAD	6	N-11
ASSABET CROSSING	5	L-12
AUDUBON DRIVE	5	L-11
AUTUMN LANE	3	M-8
AVALON DRIVE	1	S-9
AYER ROAD	5	N-12
AZALEA COURT	6	P-13
BADGER CIRCLE	1	S-11
BALSAM DRIVE	2	P-9
BANKSIDE HOLLOW	1	S-9
BARKER ROAD	6	N-10
BAXTER ROAD	4	M-9
BAYBERRY ROAD	6	P-12
BEECHNUT STREET	2	R-9
BELLANTONI DRIVE	5	N-13
BELLOWS FARM ROAD	1	R-12
BERRY LANE	6	O-12
BETH CIRCLE	1	S-9
BETSY ROSS CIRCLE	3	L-7
BEVERLY ROAD	4	N-10
BILLINGS STREET	4	L-9
BIRCH RIDGE ROAD	3	M-7
BITTERSWEET LANE	1	R-11
BLACK HORSE DRIVE	3	L-7
BLUE HERON WAY	1	R-11
BLUEBERRY PATH	1	T-11
BRABROOK ROAD	6	P-12
BRAMBLE WAY	1	R-12
BREEZY POINT ROAD	2	R-

STREET NAME	PRECINCT	INDEX
BREWSTER LANE	5	L-11
BRIAR HILL ROAD	1	R-11
BRIDGES DRIVE	2	O-10
BRIDLE PATH WAY	1	Q-13
BRIMSTONE LANE	1	R-11
BROADVIEW ROAD	5	L-11
BROMFIELD ROAD	6	O-11
BROOK STREET	6	Q-11
BROOKSIDE CIRCLE	5	M-12
BROWN BEAR CROSSING	1	S-9
BRUCEWOOD ROAD	6	N-11
BRUCEWOOD ROAD EAST	6	N-11
BULETTE ROAD	2	P-7
BUTTERNUT HOLLOW	1	S-9
CAITLIN DRIVE	4	M-8
CANDIDA LANE	5	N-11
CANTERBURY HILL ROAD	1	S-11
CAPTAIN BROWN'S LANE	4	N-9
CAPTAIN FORBUSH LANE	4	N-9
CAPTAIN HANDLEY ROAD	1	R-10
CARLISLE ROAD	1	T-11
CARLTON DRIVE	5	K-11
CARRIAGE DRIVE	5	M-11
CASTLE DRIVE	3	L-8
CEDAR TERRACE	4	N-9
CENTRAL STREET	3	N-7
	236 - 456 EVEN	
	283 - 459 ODD	
CENTRAL STREET	4	M-8
	1 - 267 ODD	
	2 - 224 EVEN	
CHADWICK STREET	5	M-11
CHAFFIN WAY	2	P-8
CHARTER ROAD	2	N-9
	63 - 103 ODD	
	54 - 106 EVEN	
CHARTER ROAD	4	N-9
	16 - 50	
CHEROKEE ROAD	3	O-8
CHERRY RIDGE ROAD	3	M-8
CHESTNUT STREET	2	R-9
CHURCH STREET	3	M-8
CINDY LANE	5	L-12
CLOVER HILL ROAD	5	M-12
COBURN DRIVE	5	M-11
COLONIAL PATH	4	L-10
CONANT STREET	5	L-11
CONCETTA CIRCLE	5	L-12
CONCORD PLACE	6	O-11
CONCORD ROAD	6	O-11
CONQUEST WAY	4	M-9
COOLIDGE DRIVE	2	O-9
COUGHLIN STREET	6	O-10
COUNTRY CLUB ROAD	5	L-11

STREET MAP			STREET MAP		
STREET NAME	PRECINCT	INDEX	STREET NAME	PRECINCT	INDEX
COUNTRYSIDE ROAD	2	P-7	FREEDOM FARME ROAD	2	O-8
COWDREY LANE	2	O-10		1 - 5 ODD	
CRAIG ROAD	6	N-12		2 - 4 EVEN	
CRESTWOOD LANE	4	M-9	FREEDOM FARME ROAD	3	O-8
CRICKET WAY	6	P-11		7 - 21 ODD	
CROSS STREET	1	T-11	8 - 22 EVEN FROST DRIVE	2	O-11
			FROST DRIVE	6	O-11
DAVIS ROAD	1	R-11			
DEACON HUNT ROAD	4	N-9	GERALD CIRCLE	5	L-12
DEERGRASS LANE	1	R-11	GIONCONDA AVENUE	5	M-11
DEVON DRIVE	1	T-11	GRANITE ROAD	1	S-10
DISCOVERY WAY	5	N-11	GRACE PATH	1	Q-12
DORIS ROAD	4	N-10	GRASSHOPPER LANE	6	P-11
DOWNEY ROAD	4	L-9	GREAT ELM WAY	1	S-9
DRIFTWOOD ROAD	6	N-11	GREAT ROAD	6	Q-13
DRUMMER ROAD	5	M-12		1 - 217 ODD	
DUGGAN ROAD	3	L-8		2 - 336 EVEN	
DUNHAM LANE	5	L-12	GREAT ROAD	2	Q-11
DURKEE ROAD	4	M-9		340 - END EVEN	
DUSTON LANE	1	R-12	GREEN NEEDLE WAY	1	R-12
			GREENWOOD LANE	2	P-10
EASTERN ROAD	1	S-11	GREGORY LANE	3	M-8
ELIOT CIRCLE	2	O-10	GREYBIRCH LANE	1	Q-12, R-12
ELLSWORTH VILLAGE ROAD	6	P-12	GRIST MILL ROAD	3	L-8
ELM COURT	3	N-8	GUSWOOD ROAD	5	N-12
ELM STREET	3	N-8			
EMERSON DRIVE	6	O-12	HALEY LANE	5	M-11
ESKER WAY	6	O-11	HALF MOON HILL	3	N-8
ESTERBROOK ROAD	6	P-12	HAMMOND STREET	2	P-9
ETHAN ALLEN DRIVE	3	L-7	HARRIS STREET	1	R-10
EVERGREEN ROAD	2	P-9	HARTLAND WAY	1	T-11
EVERGREEN WAY	2	P-9	HARVARD COURT	6	Q-11
			HATCH ROAD	5	L-11
FAIRWAY ROAD	5	L-11	HAWTHORNE STREET	6	O-12
FARLEY LANE	5	L-10	HAYNES COURT	3	M-8
FARMERS ROW	1	Q-11	HAYWARD ROAD	2	N-9
FARMSTEAD WAY	4	N-10		1 - 61 ODD	
FAULKNER HILL ROAD	5	L-10	HAYWARD ROAD	4	N-9
FERNWOOD ROAD	5	N-11		66 - END EVEN	
	3 - 11 ODD		HAYWARD ROAD	6	N-9
FERNWOOD ROAD	6	N-11		4 - 54 EVEN	
	4 - 10 EVEN		HAZELNUT STREET	2	R-10
FIFE & DRUM ROAD	2	O-10	HEALD ROAD	2	O-10
FISCHER PATH	1	R-11	HEATHER HILL ROAD	4	L-8
FLAGG ROAD	6	P-12	HEMLOCK LANE	2	P-10
FLETCHER COURT	4	L-10	HENLEY ROAD	1	S-9
FLINT ROAD	4	M-9	HENNESSEY DRIVE	4	M-9
FLINTLOCK DRIVE	3	L-7	HERITAGE ROAD	5	N-12
FOREST ROAD	6	O-11	HERON VIEW ROAD	4	L-9
FORT POND ROAD	2	P-8	HICKORY HILL TRAIL	2	P-10
FOSTER STREET	6	N-12	HIGH STREET	5	L-11
FOX HILL ROAD	5	M-11	HIGHLAND ROAD	3	K-7
FRANCINE ROAD	4	N-10	HIGHRIDGE WAY	1	S-9
FRANKLIN PLACE	2	P-10	HILLCREST DRIVE	5	M-11
FRASER DRIVE	4	M-9			

STREET MAP			STREET MAP		
STREET NAME	PRECINCT	INDEX	STREET NAME	PRECINCT	INDEX
HILLSIDE TERRACE	3	M-8	LONGFELLOW PARK	6	O-11
HOMESTEAD STREET	3	M-8	LONGMEADOW WAY	1	Q-11
HORSESHOE DRIVE	6	O-12	LOOSESTICK WAY	1	R-11
HOSMER STREET	5	N-12	LOTHROP ROAD	4	M-9
	103 - 119 ODD		MacGREGOR WAY	5	M-11
HOSMER STREET	6	O-11	MacLEOD LANE	3	L-8
	3 - 91 ODD		McKINLEY DRIVE	2	P-9
	2 - 106 EVEN		MADDY LANE	5	N-11
HOUGHTON LANE	3	N-8	MADISON LANE	2	O-9
HUCKLEBERRY LANE	6	O-10	MAGNOLIA DRIVE	6	P-13
HURON ROAD	3	O-8	MAILLET DRIVE	5	L-12
			MAIN STREET	5	O-10
INDEPENDENCE ROAD	5	L-12		3 - 113 ODD	
IRIS COURT	6	P-12	MAIN STREET	4	M-11
ISABELLA WAY	2	P-8		4 - 312 EVEN	
ISSAC DAVIS WAY	6	O-10		123 - 321 ODD	
			MAIN STREET	2	O-10
JACKSON DRIVE	2	O-9		398 - 650 EVEN	
JAY LANE	1	Q-12	MAIN STREET	6	R-11
JEFFERSON DRIVE	2	O-9		355 - 641 ODD	
JENNIFER PATH	1	R-10		348 - 378 EVEN	
JESSE DRIVE	3	N-8	MAIN STREET	1	R-11
JOHN FRANCIS LANE	1	T-11		660 - END	
JOHN SWIFT ROAD	2	O-10		655 - END	
JOSEPH REED LANE	4	N-9	MALLARD ROAD	4	N-9
JUNIPER RIDGE ROAD	3	M-8	MAPLE STREET	4	L-10
			MARIAN ROAD	3	L-8
KATE DRIVE	1	R-11	MARSHALL PATH	1	T-11
KEEFE ROAD	6	O-13	MARTIN STREET	4	L-10
KELLEY ROAD	4	N-10	MASSACHUSETTS AVENUE	6	N-11
KENNEDY LANE	2	N-8		151 - 299 ODD	
KINGMAN ROAD	3	L-8		186 - 222 EVEN	
KINSLEY LANE	4	M-8	MASSACHUSETTS AVENUE	3	M-8
KINSLEY ROAD	4	M-8		603 - 693 ODD	
KNOWLTON DRIVE	4	N-9		592 - 698 EVEN	
KNOX TRAIL	5	L-13	MASSACHUSETTS AVENUE	4	N-9
				310 - 598 EVEN	
LADYSLIPPER LANE	1	Q-12		367 - 587 ODD	
LARCH ROAD	2	P-10	MEAD TERRACE	3	M-8
LAUREL COURT	5	M-11	MEADOWS EDGE	1	S-9
LAWS BROOK ROAD	5	N-12	MEADOW BROOK ROAD	2	P-10
	1 - 63 ODD		MEETINGHOUSE ROAD	5	M-12
LAWS BROOK ROAD	6	N-12	MERRIAM LANE	5	M-11
	2 - 66 EVEN		MEYER HILL DRIVE	1	R-10
LEDGE ROCK WAY	1	S-11	MILBERY LANE	3	M-8
LEXINGTON DRIVE	5	N-12	MILLDAM ROAD	1	S-11
LIBERTY STREET	4	L-10	MINOT AVENUE	6	O-11
LILAC COURT	5	M-11	MINUTEMAN ROAD	2	O-10
LILLIAN ROAD	2	P-7	MOHAWK DRIVE	3	N-7
LINCOLN DRIVE	2	P-9	MOHEGAN ROAD	3	O-8
LISA LANE	5	N-12	MONROE DRIVE	2	O-9
LITTLEFIELD ROAD	3	O-7	MOSSY LANE	1	R-11
LONG RIDGE ROAD	2	P-9	MUSKET DRIVE	2	O-10

STREET MAP			STREET MAP		
STREET NAME	PRECINCT	INDEX	STREET NAME	PRECINCT	INDEX
MYRTLE DRIVE	6	P-12	PINE CONE STRAND	1	S-9
NADINE ROAD	4	N-10	PINE STREET	4	L-10
NAGOG HILL ROAD	6	Q-9	PINE RIDGE ROAD	4	M-9
	1 - 59 ODD		PINEWOOD ROAD	6	N-11
	12 - 48 EVEN		PIPER LANE	4	M-11
NAGOG HILL ROAD	2	Q-9	PIPER ROAD	4	M-11
	77 - END			4 - 96 EVEN	
	74 - END		PIPER ROAD	5	M-11
NAGOG PARK	1	S-9		1 - 53 ODD	
NAGOG SQUARE	1	S-9	PIPER ROAD	6	M-11
NASH ROAD	4	L-9		63 - 79 ODD	
NASHOBA ROAD	3	O-7	POND RIDGE DRIVE	5	N-12
NEWTOWN ROAD	2	P-8	POND VIEW DRIVE	5	M-11
NONSET PATH	1	S-9	POPE ROAD	1	Q-12
NORTHBRIAR ROAD	1	S-11		196 - 258 EVEN	
NORTH STREET	1	T-11		205 - 249 ODD	
NOTRE DAME ROAD	3	L-8	POPE ROAD	6	Q-12
NYLANDER WAY	4	M-10		16 - 190 EVEN	
				3 - 187 ODD	
OAKWOOD ROAD	5	N-12	POST OFFICE SQUARE	2	P-11
	1 - 19 ODD		POWDER HORN LANE	3	L-7
OAKWOOD ROAD	6	N-12	POWDER MILL ROAD	5	L-13
	2 - 26 EVEN		PRESCOTT ROAD	4	L-9
	21-END ODD		PRESTON WAY	1	T-11
OLD BEAVER BROOK	1	S-9	PROCTOR STREET	6	Q-12
OLD CART PATH	1	Q-11	PROSPECT STEET	4	M-10
OLD COLONY LANE	5	N-13	PURITAN ROAD	5	L-12
OLD HIGH STREET	5	L-12	PUTNAM ROAD	2	P-10
OLD MEADOW LANE	5	M-12	PUTTER DRIVE	5	K-11
OLD OREGON TRAIL	1	Q-11			
OLD STONE BROOK	1	S-9	QUABOAG ROAD	3	N-8
OLD VILLAGE ROAD	6	P-11	QUAIL RUN	1	R-11
OLDE BARN WAY	2	O-8	QUARRY ROAD	1	S-10
OLDE LANTERN ROAD	3	L-8			
OLDE SURREY DRIVE	5	M-11	RAILROAD STREET	4	M-10
ONEIDA ROAD	3	O-8	REDWOOD ROAD	6	N-11
ORCHARD DRIVE	3	N-7	REEVE STREET	1	S-10
OVERLOOK DRIVE	4	L-9	REVOLUTIONARY ROAD	2	O-10
OXBOW DRIVE	1	Q-11	REX LANE	1	S-11
			RIVER STREET	5	M-11
PALMER LANE	2	R-10	ROBBINS STREET	4	L-9
PARKER STREET	5	L-12	ROBERT ROAD	5	L-12
PARMLEY DRIVE	5	L-11	ROBINWOOD ROAD	5	N-11
PARTRIDGE POND ROAD	6	O-10		1 - 29 ODD	
PARTRIDGE HOLLOW	2	Q-10	ROBINWOOD ROAD	6	N-11
PATRICK HENRY CIRCLE	3	L-7		4 - 22 EVEN	
PATRIOTS ROAD	2	P-10	ROSE COURT	6	P-13
PAUL REVERE ROAD	3	L-7	ROUTE 2		O-8, O-12
PEARL STREET	4	M-8	RUSSELL ROAD	6	N-12
PERKINS LANE	3	N-8			
PHALEN STREET	6	O-12	SACHEM WAY	1	R-10
PHEASANT HILL	1	S-9	SAINT JAMES CIRCLE	4	M-9
PHLOX LANE	6	P-12	SAMANTHA WAY	1	R-10
			SAMUEL PARLIN DRIVE	2	P-9

STREET MAP			STREET MAP		
STREET NAME	PRECINCT	INDEX	STREET NAME	PRECINCT	INDEX
SANDALWOOD ROAD	6	N-11	SYLVIA STREET	4	L-10
SANDAS TRAIL	3	O-8			
SANDY DRIVE	5	N-11	TAYLOR ROAD	6	O-10
SARAH INDIAN WAY	2	Q-8	TENNEY CIRCLE	5	M-12
SAWMILL ROAD	1	S-11	THOREAU ROAD	6	D-11
SCHOOL STREET	4	M-10	TICONDEROGA ROAD	3	L-7
	2 - 90 EVEN		TILL DRIVE	1	S-11
SCHOOL STREET	5	M-11	TINSDALE DRIVE	1	T-11
	100 - 248 EVEN		TORRINGTON LANE	4	M-9
	3 - 271 ODD		TOWNE HOUSE LANE	4	N-10
SCHOOL STREET	6	M-10	TOWNSEND ROAD	3	L-8
	285 - 311 ODD		TRASK ROAD	2	O-10
	256 - 312 EVEN		TRIANGLE FARM LANE	1	S-13
SEMINOLE ROAD	3	N-8	TUMBLING HAWK	1	S-9
SENECA COURT	3	N-8	TUPELO WAY	4	M-10
SENECA ROAD	3	N-8	TUTTLE DRIVE	4	M-9
SETTLEMENT WAY	1	R-11			
SHADY LANE	3	L-7	VALLEY ROAD	5	L-11
SIBEL LANE	5	L-12	VANDEBELT ROAD	5	M-11
SILVER HILL ROAD	5	L-12			
SIMON HAPGOOD LANE	1	Q-13	WACHUSETT DRIVE	3	O-7
SIMON WILLARD ROAD	2	O-10	WALNUT STREET	2	R-10
SIOUX STREET	3	O-8	WAMPANOAG DRIVE	3	O-7
SKYLINE DRIVE	2	R-10	WAMPUS AVENUE	1	R-10
SMART ROAD	3	L-8	WASHINGTON DRIVE	2	O-9
SOUTH STREET	1	T-11	WATERSIDE CLEARING	1	S-9
SPENCER BROOK ROAD	1	S-13	WAYSIDE LANE	4	M-9
SPENCER ROAD	4	M-9	WEST ROAD	4	N-8
SPLIT ROCK	1	S-9	WESTFORD LANE	1	S-9
SPRING HILL ROAD	1	R-12	WESTSIDE DRIVE	5	K12
SPRUCE STREET	3	M-9	WETHERBEE STREET	6	O-12
	30 - 70 EVEN		WHEELER LANE	1	S-11
	25 - 75 ODD		WHEELWRIGHT LANE	1	R-11
SPRUCE STREET	4	M-8	WHISPERING WAY	1	R-11
	10 - 20 EVEN		WHITTIER DRIVE	6	O-11
	5 - 11 ODD		WILLIS HOLDEN DRIVE	2	P-9
SQUIRREL HILL ROAD	3	L-8			
STACY'S WAY	6	N-10	WILLOW STREET	3	L-8
STATION WAY	4	M-10		5 - 179 ODD	
STONEYMEADE WAY	6	P-12	WILLOW STREET	4	L-8
STOW STREET	4	L-10		28 - 180 EVEN	
STRAWBERRY HILL ROAD	1	Q-12	WILSON LANE	2	O-9
	4 - END EVEN		WINDEMERE DRIVE	3	K-8
STRAWBERRY HILL ROAD	6	Q-12	WINDINGWOOD LANE	1	R-11
	5 - END ODD		WINDSOR AVENUE	4	M-8
SUDBURY ROAD	5	K-13	WINGATE LANE	6	P-12
SUMMER STREET	4	M-8	WINTER STREET	3	L-8
	8 - 20 EVEN		WINTERBERRY PATH	1	R-11
	13 - 23 ODD		WOOD LANE	6	O-11
SUMMER STREET	3	M-8	WOODBURY LANE	2	P-10
	33 - END		WOODCHESTER DRIVE	3	K-8
SUTTON PLACE	2	Q-9	WOODFIELD ROAD	3	L-7
SWEENEY FARM LANE	4	L-8	WRIGHT TERRACE	3	M-8
SWEETBRIAR WAY	1	Q-11	WYNDCLIFF DRIVE	1	R-11

K L M N O

BOXBOROUGH

7

8

9

10

11

12

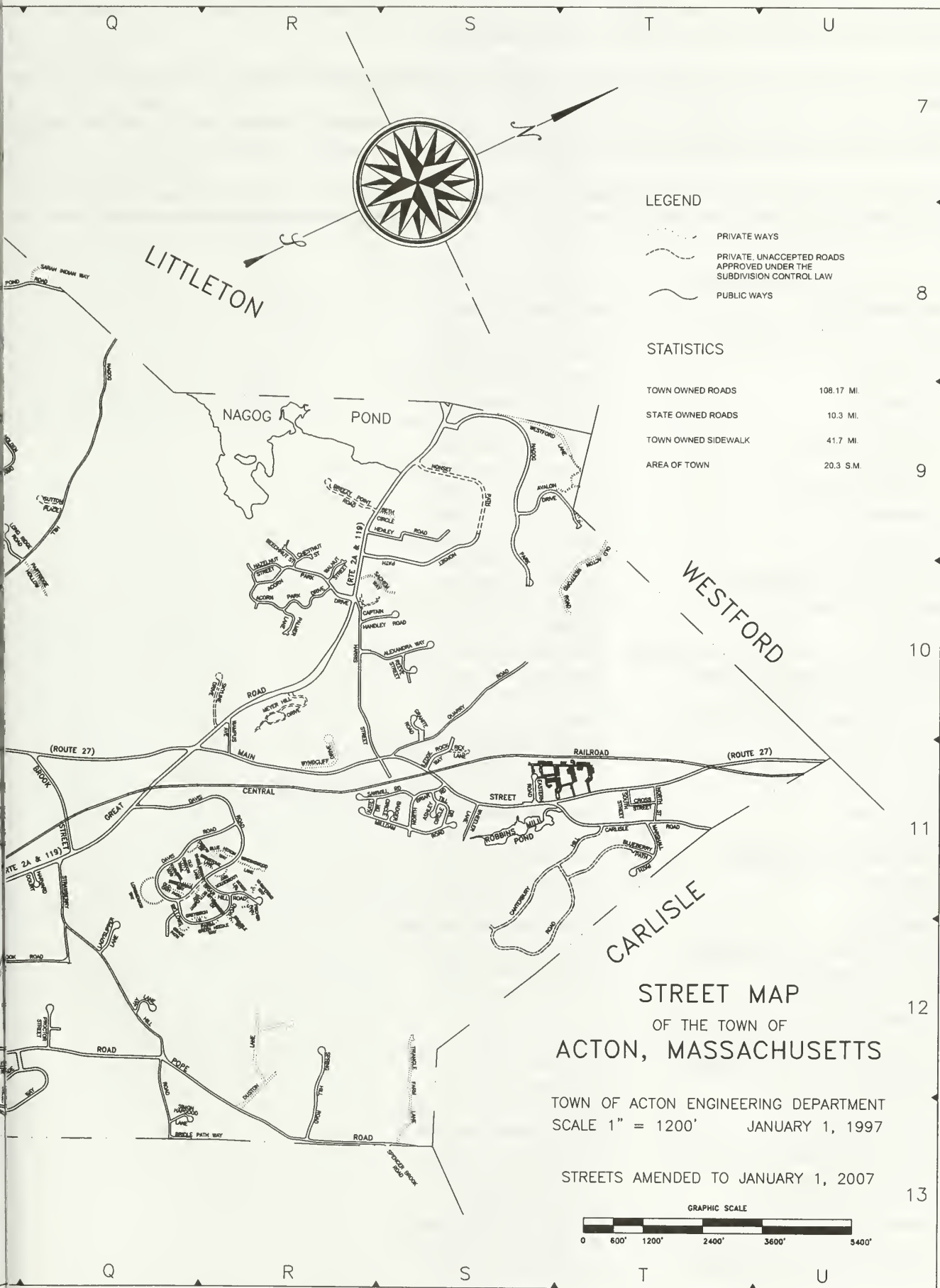
13

STOW

MAYNARD

SUDBURY

CONCORD



LEGEND

- PRIVATE WAYS
- PRIVATE, UNACCEPTED ROADS
APPROVED UNDER THE
SUBDIVISION CONTROL LAW
- PUBLIC WAYS

STATISTICS

TOWN OWNED ROADS	108.17 MI.
STATE OWNED ROADS	10.3 MI.
TOWN OWNED SIDEWALK	41.7 MI.
AREA OF TOWN	20.3 S.M.

STREET MAP
OF THE TOWN OF
ACTON, MASSACHUSETTS

TOWN OF ACTON ENGINEERING DEPARTMENT
SCALE 1" = 1200' JANUARY 1, 1997

STREETS AMENDED TO JANUARY 1, 2007



The Town maintains electronic mail ("Email") distribution groups for all Boards, Committees and Commissions, as well as Departments. Such groups are commonly referred to as "shells."

Emails sent to shells are automatically forwarded to all members of the group who have provided their e-mail address to the Town.

Using email does not satisfy Open Meeting Law requirements (Massachusetts General Laws, Chapter 39, Section 23B). Please direct questions regarding this law to the Town Clerk.

To use a shell, send your e-mail to the address listed in the right-hand column of this table. When replying to an e-mail sent to a shell, it is recommended that you use the "Reply to All" function of your e-mail program so that all members are copied on your reply.

Acton Community Housing Corporation	achc@acton-ma.gov
Acton Leadership Group	alg@acton-ma.gov
Acton-Boxborough Cultural Council	abcc@acton-ma.gov
Appeals, Board of	boa@acton-ma.gov
Assessor Department	assessor@acton-ma.gov
Assessors, Board of	bas@acton-ma.gov
Building Department	building@acton-ma.gov
Cable Advisory Committee	cac@acton-ma.gov
Cemetery Department	cemetery@acton-ma.gov
Citizens' Library Department	wacl@acton-ma.gov
Clerk Department, Town	clerk@acton-ma.gov
Collector Department	collector@acton-ma.gov
Commission on Disability	cod@acton-ma.gov
Community Preservation Committee	cpc@acton-ma.gov
Conservation Commission	conscom@acton-ma.gov
Council on Aging	coa@acton-ma.gov
Council on Aging Department (Senior Center)	seniorcenter@acton-ma.gov
East Acton Village Planning Committee	eav@acton-ma.gov
Economic Development Committee	edc@acton-ma.gov
Emergency Management Agency, Acton	ema@acton-ma.gov
Engineering Department	engineering@acton-ma.gov
Fair Housing Committee	fhc@acton-ma.gov
Finance Committee	fincom@acton-ma.gov
Finance Department	finance@acton-ma.gov
Fire Department	fire@acton-ma.gov
Hanscom Field Advisory Committee	hfac@acton-ma.gov
Health Department	health@acton-ma.gov
Health, Board of	boh@acton-ma.gov
Highway Department	highway@acton-ma.gov
Historic District Bylaw Study Committee	hdbsc@acton-ma.gov
Historic District Commission	hdc@acton-ma.gov
Historical Commission	hc@acton-ma.gov
Human Resources Department	hr@acton-ma.gov
Information Technology Department	it@acton-ma.gov
Joint Technology Advisory Committee	jtac@acton-ma.gov
Land Stewardship Committee	lsc@acton-ma.gov
Manager Department, Town	manager@acton-ma.gov
Memorial Library Department	library@acton-ma.gov
Metropolitan Advisory Planning Council	mapc@acton-ma.gov
Municipal Properties Department	mp@acton-ma.gov
Natural Resources Department	nr@acton-ma.gov
Nursing Department	nursing@acton-ma.gov
Open Space and Recreation Committee	osrc@acton-ma.gov
Outdoor Lighting Advisory Committee	olac@acton-ma.gov

Parking Clerk	parkingclerk@acton-ma.gov
Personnel Board	peb@acton-ma.gov
Planning Board	pb@acton-ma.gov
Planning Department	planning@acton-ma.gov
Police Department	police@acton-ma.gov
Public Ceremonies Committee	pcc@acton-ma.gov
Public Safety Facilities Building Committee	psfbc@acton-ma.gov
Recreation Commission	reccom@acton-ma.gov
Recreation Department	recreation@acton-ma.gov
School Committee, Acton-Boxborough Regional	abrsc@acton-ma.gov
School Committee, Acton Public	apsc@acton-ma.gov
Selectmen, Board of	bos@acton-ma.gov
Senior Taxation Aid Committee	stac@acton-ma.gov
South Acton Revitalization Committee	sarc@acton-ma.gov
Town Report Committee	trc@acton-ma.gov
Transportation Advisory Committee	tac@acton-ma.gov
Treasurer's Advisory Committee	trac@acton-ma.gov
Volunteer Coordinating Committee	vcc@acton-ma.gov
Wastewater Advisory Committee	wac@acton-ma.gov

TOWN OF ACTON VOLUNTEER APPLICATION

Residents interested in serving on a Town Board, Committee, or Commission are requested to complete this form and forward it to the office of the Town Manager at the Acton Town Hall.

(Please print or type)

Date: _____

Mr/Mrs.
Ms/Dr. Last Name _____ First Name _____ Middle Initial _____

Street Address _____ Home Phone _____ Email _____

Please refer to the other side of this sheet and indicate below, in order of preference, the Board, Committee, or Commission,

which is of interest to you:

1) _____

2) _____

3) _____

Have you been a member of a Board, Committee, or Commission previously (either in Acton or elsewhere)? If you have, please

list name(s) and dates (approx):

Do you have any time restrictions? _____

How long have you lived in Acton? _____ in Massachusetts? _____

Are you a US citizen? _____

Present occupation and employer? (optional-attach resume) _____

Do you or your employer have any current or potential business relationship with the Town of Acton that could create a conflict of interest? _____

Education or special training _____

Please list below any additional information or comments which may help in the matching of your interests with the most appropriate Board/Committee, such as a civic experience, special interest/hobbies, etc.: _____

TOWN OF ACTON VOLUNTEER BOARDS, COMMITTEES AND COMMISSIONS

Acton-Boxborough Arts Council
Aging, Council on
Appeals, Board of
Assessors, Board of
Cable Advisory Committee
Cemetery Commission
Commission on Disability
Conservation Commission
Fair Housing Committee
Finance Committee
Volunteer Coordinating Committee

Historic District Commission
Historical Commission
Metropolitan Advisory Planning Council
Minuteman Home Care
Minuteman Vocational School Representative
Planning Board
Prison Advisory Board
Public Ceremonies Committee
South Acton Revitalization Committee
Town Report Committee
Health, Board of

Thank you. If you have any questions or would like more information, please contact a member of the Volunteer Coordinating Committee (you can find out who the current members are by calling the Town Manager's office at Town Hall, 978-264-9612). The space below is for use by the Volunteer Coordinating Committee and the appointing body to record the status of your application.

VCC INTERVIEW

Applicant called: date/by _____

Schedule date/time _____

VCC Recommendation: Date _____

Board(s) _____ Member/Alt/Assoc

_____ Member/Alt/Assoc

_____ Member/Alt/Assoc

_____ Member/Alt/Assoc

BOS/TMgr/TMod _____

[] No openings at this time _____

APPOINTING BODY: BOS/Mgr/TMod

Interview Date: _____

Appointed: Date _____

to: Board _____

Term _____

NOTIFICATION OF APPOINTMENT

Date Received by VCC _____

Notification by the VCC _____

Date committee notified _____

Date applicant notified _____

AT YOUR SERVICE

EMERGENCIES

Call 911 to save a life, report a fire, or stop a crime. Give your name, address and phone number.
 For other calls, use the business number of the appropriate department.

For questions concerning:	Call:	Telephone
Animal Inspection	Animal Inspector	263-4979
Assessments	Board of Assessors	264-9622
Bills and Accounts	Town Accountant	264-9621
Births, Deaths, and Marriages	Town Clerk	264-9615
Buildings	Building Commissioner	264-9632
Cemeteries	Cemetery Department	264-9644
Civil Defense	Director of Civil Defense	264-9655
Conservation	Conservation Office	264-9631
Dog Problems (see Licenses)	Dog Officer	264-9638
Education Information	School Superintendent's Office	264-4700
Elderly Affairs	Council on Aging	264-9643
	Minuteman Home Care	263-8720
	Public Health Nursing Service	264-9653
Elections, Voting and Registration	Town Clerk	264-9615
Engineering	Town Engineer	264-9628
Fire (Business and Permits)	Fire Department	264-9645
Garbage and Refuse	Board of Health	264-9634
Hazardous Materials	Board of Health	264-9634
Health and Sanitation	Board of Health	264-9634
Highways and Streets	Highway Department	264-9624
Home Nursing	Public Health Nursing Service	264-9653
Housing	Housing Authority	263-5339
Libraries	Acton Memorial Library	264-9641
	Citizen's Library of West Acton	264-9652
	T.D.D. (for the deaf)	635-0072
Licenses: Dog, Fishing, Hunting	Town Clerk	264-9615
Mental Health	Mental Health Assoc. of Central Middlesex	369-7715

Permits

Blasting	Fire Department	264-9645
Building	Building Inspector	264-9632
Food Service	Board of Health	264-9634
Heating	Fire Department	264-9645
Historic Districts Certificate	Building Department	264-9632
Oil Burner	Fire Department	264-9645
Outdoor Burning	Fire Department	264-9645
Plumbing	Building Department	264-9632
Sewage	Board of Health	264-9634
Smoke Detector	Fire Department	264-9645
Wiring	Building Department	264-9632
Zoning	Zoning Enforcement Officer	264-9636
Planning	Planning Department (Fair Housing)	264-9636
Police Business	Police Department	264-9638
Recreation		Town Hall
264-9608		
Selectmen	Town Hall	264-9611

For questions concerning:	Call:	Telephone
Street Lights	Municipal Properties	264-9629
Street Trees		Municipal Properties
264-9629		
Tax Collections	Treasurer and Collector	264-9617
Town Finances	Treasurer	264-9617
Town Manager	Town Hall	264-9612
Train Service	Boston and Maine	800-392-6100
Transfer Station/Recycle Center	Highway Department	264-9624
Veterans' Services	Veterans' Agent	264-9617
Water Problems	Water District	263-9107
Welfare	Welfare Department	978-893-0146
Wire Inspection	Wire Inspector	263-9632
Zoning	Zoning Enforcement Officer	264-9636
Zoning Appeals	Board of Appeals	264-9632
Schools	Switchboard Calls (7 a.m. - 4 p.m.)	264-4700
	Acton-Boxborough Regional High School	264-4700
	Acton-Boxborough Regional Junior High School	264-4700
	Community Education Office	266-2525
	Conant School	266-2550
	Douglas School	266-2560
	Gates School	266-2570
School Nurse	McCarthy-Towne School	264-4700
	Merriam School	264-4700
Night Calls	Central Office (all schools)	264-4700
	Community Education at High School	264-4700 x 403
	Community Education at Junior High School	264-4700 x 304
Special Calls	Athletic Office	264-4700 x 420
	Field Office	264-4700 x 423
	Extended Day Programs	264-4700 x 245
Custodian	Acton-Boxborough Regional High School	264-4700 x 409
	Acton-Boxborough Junior High School	264-4700 x 309

REGULARLY SCHEDULED MEETINGS

Meeting Times Can Be Checked By Calling Town Clerk's Office

Acton Finance Committee	Tuesday 7:30 PM As Posted	Town Hall
Acton Historical Commission	2nd Wednesday 8 PM	Town Hall
Acton Housing Authority	1st & 3rd Monday 7:30- PM	68 Windsor Ave., West Acton
Acton Memorial Library Trustees	4th Monday 7:30 PM	Conference Room
Board of Appeals	As Posted	Town Hall
Board of Assessors	1st Wednesday 6 PM	Town Hall
Board of Health	2nd & 4th Monday 7:30 PM	Town Hall
Board of Selectmen	Every other Monday As Posted 7:00 PM	Town Hall
Cable Advisory	As Posted	
Cemetery Commission	2nd Tuesday 2 PM	Woodlawn Com.
Citizens' Library	3rd Thursday 7:30 PM	Citizens' Library, West Acton
Commission on Disability	2nd Wednesday 7 PM	Town Hall
Community Housing	1st & 3rd Thursday 7 AM	Town Hall
Conservation Commission	1st & 3rd Wednesday 7:30 PM	Town Hall
Council on Aging	2nd Wednesday (except August) 7:30 PM	Senior Center, Audubon Drive
Historic District Commission	1st & 3rd Monday 7:30 PM	Town Hall
Planning Board	2nd & 4th Tuesday 7:30 PM	Acton Memorial Library
Recreation Commission	4th Tuesday 7:30 PM	Town Hall
School Committee - Local	As Posted	Junior High Library
School Committee - Regional	As Posted	High School Library
Transportation	2nd Tues. 7:30 PM	Town Hall
Volunteer Coordinating Committee	2nd & 4th Monday 7:30 PM	Town Hall
Water Commissioners	2nd & 4th Monday 7:30 PM	Whitcomb Station, 693 Mass. Ave.